

Academic Success Steering Committee Minutes

San Diego Miramar College

September 18, 2020 ● 1:30 p.m. – 2:30 p.m.

[Zoom Link](#) for all Fall 2020 Meetings, Password: 293068

Or Telephone: +1 669 900 6833 (US Toll), Meeting ID: 967 6101 7864

Members Present: Marie McMahan, Adrian Gonzales, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Kenneth Reinstein, Allen Andersen, Becky Stephens, Lou Ascione for Benjamin Gamboa, François Bereaud, Clarissa Padilla, Mandie hankinson

Members Absent/Excused: Daniel Miramontez, Xi Zhang, Anne Gloag,

Guests: Van Chau

- A. Call to Order 1:34 PM (D. Tran)
- B. Adoption of Agenda (5 min) (M.McMahon/F. Bereaud) Approved by consensus
- C. Approval of [Feb. 21st](#) and [Apr. 17th](#) Minutes (5 min) Approved by consensus (R. Cabrera - abstain)

D. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	<p>Fall 2020 Tutoring Services (10 min)</p> <ul style="list-style-type: none"> ● Synchronous tutoring in the Zoom hub. Link to Zoom on ASC webpage and link to WELL Canvas on ASC web as well. Schedule of tutoring listed by discipline on website ● M. McMahon posed a question regarding how to find tutoring information/schedules on the Miramar webpage <ul style="list-style-type: none"> ○ Main webpage - Campus Resources - Learning Resources - Academic Success Center ○ *Request to add a link at the College homepage to request a direct link ● A. Anderson provided feedback from English SIs regarding what is working, what isn't, and discussed other ways to engage - perhaps asynchronous, increase attendance. ● Math Lab - three volunteers supporting tutoring on Fridays. ● A question was posed regarding current traffic for tutoring <ul style="list-style-type: none"> ○ Mainly math - 141 (calculus); 151 (calc 2); chemistry; mainly students attending SI review sessions (math 96x & math 116x); Please send students ● Suggestion to increase outreach ● Suggestion to track which interventions we are using are working based on student traffic data 	I, II, III	I, II, IV	Julian, McCorkell, Reinstein, Tran

	<ul style="list-style-type: none"> M. Hankinson- propose an idea from the writing center at CSUSM - some courses would require students to go at least once in the semester. 			
2	<p>Overview of Academic Success Committee (15 min)</p> <ul style="list-style-type: none"> M. McMahon reviewed the latest updates to the college governance handbook and purpose, charge and responsibilities of the Academic Success Committee. B. Stephens- asked if SEEM chairs would be required, discussion followed McMahon added SEEM co-chairs as non-voting advisors to the committee 	I, II, III	I, II, IV	McMahon, Julian
3	<p>New Platforms: Cranium Café and STAR-CA (10 min)</p> <ul style="list-style-type: none"> N. Julian reviewed Cranium Cafe which is a platform that has a portal for tutoring. Exploring possibilities of using Cranium online for tutoring support discussed features. Currently just previewing the opportunity not making a decision. Tran reviewed STAR-CA consortium in which each college contributes hours so all students can access live drop in tutoring. Currently in a preview stage. Currently there is nettutor outside of hours of operation. 	I, II, III	I, II, IV	Julian, Tran
4	<p>Equity-Focused Tutor Training (10 min)</p> <ul style="list-style-type: none"> N. Julian reviewed the summer training for strong workforce tutors in respect to student success and equity. For fall 12 weeks have been developed with specific weekly topics around our mission, statewide initiatives, student success and equity and their role as tutors. Tran added that ASC staff-Nessa & Clarissa are participating in professional development around equity. 	I, II, III	I, II, IV	Julian, Tran
5	<p>Other Announcements (5 min)</p> <ul style="list-style-type: none"> B. Stephens-SI leader in canvas shell as a student, if they are put in as a TA they have access to student grades. The committee discussed challenges of assigning SI's within Canvas roles in respect to role and access 	I, II, III	I, II, IV	All

E. Adjournment 2:28 (R. Cabrera/K. Reinstein) Approved by consensus

F. Next scheduled meeting: Friday, October 16, 2020, 1:30 p.m.-2:30 p.m.

***San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- I. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- II. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.

- III. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
- IV. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships

** [ACCJC Accreditation Standards \(Adopted June 2014\)](#)

- I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
- II. Student Learning Programs and Support Services
- III. Resources
- IV. Leadership and Governance

First Draft of [College Governance Handbook](#) (February 26, 2020)

Web Page Links to [Academic Success Center](#) , [The WELL](#) , and [Academic Success Steering Committee](#)