

**Academic Success Steering Committee DRAFT Minutes**  
**San Diego Miramar College**

**November 20, 2020 • 1:30 p.m. – 2:30 p.m.**

[Zoom Link](https://cccconfer.zoom.us/j/96761017864?pwd=eGZhOWtaMFIYbnkvQ2ZvU3F1cFpwdz09) for all Fall 2020 Meetings, Password: 293068

(https://cccconfer.zoom.us/j/96761017864?pwd=eGZhOWtaMFIYbnkvQ2ZvU3F1cFpwdz09)

Or Telephone: +1 669 900 6833 (US Toll), Meeting ID: 967 6101 7864

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Members Present: **Marie McMahon, Daniel Miramontez, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Allen Andersen, Anne Gloag, François Bereaud, Clarissa Padilla,**

Guests: Linda Woods

- A. Call to order 1:31 DT
- B. Adoption of agenda (5 min) M.McMahon/A.Gloag approved by consensus
- C. Approval of October 16<sup>th</sup> minutes (5 min) R.Cabrera/M.McMahon
- D. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	<b>Spring 2021 tutoring support</b> <ul style="list-style-type: none"><li>- D. Tran reviewed spring schedule and potential methods (live vs. drop in). Currently piloting by appointment tutoring with a personal growth and potentially expanding for special population groups such as EOPS and Promise. SI leaders will work from 2/1-5/27, walk-in tutoring will be 2/8-5/27, embedded tutors will be available in select CTE courses for the Spring of 2021 and we will continue our collaboration with College2Careers in CBTE and Paralegal courses. N.Julian submitted a CARES Funding Request to continue NetTutor in the Spring of 2021, D.Tran reviewed NetTutor usage data to support the extension. M.McMahon shared NetTutor and the funding request was discussed and supported at CEC. F.Bereaud and D.Tran discussed tutoring hours and subjects covered considering budget constraints. Currently tutoring will not be available Summer 2021. N.Julian reviewed potential cost saving measures during the Spring in order to save funds for Summer understanding that the fiscal budget closes June 30, 2020. We currently are unsure of the extent of the budget cuts for the next fiscal year.</li></ul>	I, II, III	I, II, IV	Julian, Tran

2	<b>Engaging Campus Stakeholders:</b> <b>Discuss academic success strategies and prioritize campus-wide academic success goals</b> <ul style="list-style-type: none"> <li>- D. Tran reviewed the need to expand the scope of academic success to engage a broader audience and participation across the college. D. Tran reviewed the principles of collaboration to develop relationships and work towards increasing academic success. Additionally identify barriers in other departments and identify individuals who could overcome barriers through collaboration. M. McMahon suggested clearly identifying goals to work towards. N. Julian identifies campus strategic goals and initiatives such as student equity to connect different strategies to support academic and student success. D. Miramontez supported the alignment of strategic goals and this committee of focusing broadly on academic success. D. Tran shared a google doc to brainstorm these goals. This committee should be more than just the ASC and tutoring. By identifying goals we can prioritize and perhaps reach out to specific cohorts to support their academic success. M. McMahon explained that our goals should be aligned with the charge of our committee in the latest College Governance Handbook. N. Julian and D. Miramontez explained we can review the strategic goals, purpose and charge in order to generate ideas and continue this discussion.</li> </ul>	I, II, III	I, II, IV	Julian, Tran
3	<b>Other Announcements (5 min)</b> -None	I, II, III	I, II, IV	All

E. Adjournment 2:00 D. Miramontez/F. Bereaud

F. Next scheduled meeting: Friday, February 19, 2021, 1:30 p.m.-2:30 p.m.

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\*San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

I. Pathways - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.

II. Engagement - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.

III. Organizational Health - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.

IV. Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships

\*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#)

- I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
- II. Student Learning Programs and Support Services
- III. Resources
- IV. Leadership and Governance

Web Page Links to [Academic Success Center](#), [The WELL](#), and [Academic Success Steering Committee](#)