

Academic Success Steering Committee Minutes (Draft)

San Diego Miramar College

October 16, 2020 • 1:30 p.m. – 2:30 p.m.

[Zoom Link](https://cccconfer.zoom.us/j/96761017864?pwd=eGZhOWtaMFIYbnkvQ2ZvU3F1cFpwdz09) for all Fall 2020 Meetings, Password: 293068

(https://cccconfer.zoom.us/j/96761017864?pwd=eGZhOWtaMFIYbnkvQ2ZvU3F1cFpwdz09)

Or Telephone: +1 669 900 6833 (US Toll), Meeting ID: 967 6101 7864

Members Present: Marie McMahon, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Kenneth Reinstein, Allen Andersen, Becky Stephens, Anne Gloag, François Bereaud, Clarissa Padilla, Mandie Hankinson

Members Absent/Excused: Adrian Gonzales, Daniel Miramontez, Benjamin Gamboa, Xi Zhang, Shawn Hurley, Carmen Jay

Guests: Alex Stiller

- A. Call to Order 1:35 by D. Tran
- B. Adoption of Agenda (M. Mc Mahon/B. Stephens) approved by consensus
- C. Approval of [Sep. 18th Minutes](#) (M.McMahon/K. Reinstein) Approved with corrections to clarify summary versus listing questions) Abstention: A. Gloag

D. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	<p>Discussion on 2nd draft of Coll. Governance Hbk (AS Cmte. on pp. 47 & 48)</p> <p>M. McMahon shared that the second draft of the handbook was released. Committee reviewed the charge, purpose, and members. Changes can be suggested now or in the future. Reviewed member definitions, voting, proxy, guests, quorum and roles.</p>	I, II, III	I, II, IV	McMahon, Julian
2	<p>Data-informed programs/services for tutoring support <i>Discussion on using PREDD and other data to guide decision-making</i></p> <p>D. Tran reviewed PREDD data, SI/Non-SI Comparison Data, Student Traffic Data, NetTutor Data, and individual consultation with faculty and departments in order to provide insight into the ASC's decision making. D. Tran also reviewed courses in which groups are experiencing disproportionate via the PREDD and SI data. D. Tran reviewed how course data is used to inform SI placement in CTE courses. D. Tran explained the top subjects accessed in NetTutor (accessed after hours) so far this fall were Algebra, Basic Math, Pre-Calculus, Calculus and Statistics.</p> <p>D. Tran, B. Stephens, N. Julian and M. McMahon discussed the extension of Net Tutor as the subscription is currently funded by the State Chancellor's Office and will expire December 31, 2020. M. McMahon suggested accessing CARES Act or COVID-19 Block Grant.</p> <p>D. Tran led a conversation regarding what research questions should be considered to better inform academic support services. C. Padilla suggested asking which students are accessing tutoring, which populations are we missing. R.</p>	I, II, III	I, II, IV	Julian, Tran

	<p>Cabrera explained students can only access NetTutor if the faculty member has included it in their Canvas page. K. Reinstein shared we are missing the student voice and have the obstacle of accessing students. N. Julian shared there is a possibility of adding NetTutor, The Well and ASC links as a default canvas page for all students.</p> <p>N. Julian reviewed six characteristics of a <i>Student-Ready</i> Campus. M. McMahon suggested we need the student voice and we should get together with ASG so we can hear their needs. F. Bereaud shared the district resource page for students which is continuously reported with new updates and resources for students. B. Stephens suggested a bulletin board or a padlet. C. Padilla suggested Google Jamboard which is similar to Padlet and does not require students to make a new account.</p>			
3	Other Announcements (5 min) None	I, II, III	I, II, IV	All

E. Adjournment 2:28 PM (M. McMahon/B. Stephens) Approved by consensus

F. Next scheduled meeting: Friday, November 20, 2020, 1:30 p.m.-2:30 p.m.

***San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- I. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- II. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- III. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
- IV. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships

**** ACCJC Accreditation Standards (Adopted June 2014)**

- I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
- II. Student Learning Programs and Support Services
- III. Resources
- IV. Leadership and Governance

Web Page Links to [Academic Success Center](#), [The WELL](#), and [Academic Success Steering Committee](#)