



### Steps to process VA educational benefits – Summer 2020

- Submit the following documents via email AFTER enrolling into classes.
  - Semester Worksheet: Must be completed and approved by the [Counseling Office](#)
    - After registering for classes, complete the Semester Worksheet and email the Counseling Office <https://www.sdmiramar.edu/campus/counseling> The Semester Worksheet will get routed to our VA office from a counselor. Be sure your contact information is accurate and up to date.
    - CH35 (Dependents Educational Assistance) recipients MUST provide the sponsor's SSN or VA file number on the Semester Worksheet for processing.
  - Email all documents to [miramarveterans@sdccd.edu](mailto:miramarveterans@sdccd.edu) to process VA certification. Please email all documents at once, in one email for ease of processing.
    - Statement of Understanding
    - Deferment Contract (CH33 and CH31 Only)
    - Certificate of Eligibility Letter
    - DD 214 – Member 4 (CH33)
  - Documents can be found on our [Veterans and Military](#) webpage under Important Documents.
    - <https://www.sdmiramar.edu/campus/veterans>

### IMPORTANT INFORMATION

- A Semester Worksheet is required each semester in order to utilize and continue VA educational benefits.
- CH35 (Dependents Educational Assistance) recipients MUST have tuition and fees paid prior to submission of Semester Worksheets and VA Certification.
- CH31 (Vocational Rehabilitation) recipients MUST have authorization on file from VR&E counselor prior to submitting documents for VA certification.

- Official transcripts from all previous institutions must be on file and evaluated by the end of the first semester of attendance at the primary college. Failure to submit official transcripts could delay future VA enrollment certifications.
  - Submitting transcripts from other institutions attended  
<https://www.sdccd.edu/students/evaluations/transcripts-information.aspx>
- VA does not pay for non-resident tuition. Contact a School Certifying Official with your student ID number for information on updating your residency status for tuition purposes. [miramarveterans@sdccd.edu](mailto:miramarveterans@sdccd.edu)
- If you used your VA benefits at another institution you must complete the **Change of Place of Training (Form 22-1995)** online
  - <https://www.va.gov/education/change-gi-bill-benefits/> School Name: San Diego Miramar College
- Apply for Financial Aid
  - <https://www.sdmiramar.edu/campus/financial-aid>
  - <https://www.sdmiramar.edu/index.php/campus/financial-aid/apply>

### Frequently Asked Questions

- How many units are required to receive full VA benefits during the Summer 2020 term?
  - Must be enrolled in the same start and end dates, otherwise benefits will be prorated by the VA.

Length of course	Number of units for full-time	Number of units for ½ time
8-week session	6 units	4 units
6-week session	5 units	3 units
4-week session	3 units	N/A

- ***My school changed my program from in-residence classes to online classes. Can I still get GI Bill benefits for this?***
  - *Based on the recently passed legislation, if your school converts from an approved residence training course to online training for that course (distance learning) due to COVID-19, your benefits will not change. However, the law only authorizes this special authority from March 1, 2020, to December 21, 2020.*

*The new law applies to both current and new students enrolled in courses affected by COVID-19.*

**Note:** *Other types of changes to your enrollment status (for example, dropping a class results in a reduced rate of pursuit) may affect payments.*

<https://benefits.va.gov/gibill/covid19educationbenefits.asp>

- Where can I find the Summer Class Schedule?
  - <http://classschedule.sdccd.edu> Select Term: Summer 2020
  - [List of Summer 2020 Courses](#) at San Diego Miramar College \*Courses subject to change
- Which campus will certify my Semester Worksheet if I take classes at City, Mesa and Miramar?
  - The primary certifying campus is determined by your education plan. You can confirm your campus and education plan with the Counseling Office. <https://www.sdmiramar.edu/campus/counseling>
- What do I need to do if I add, drop, or withdraw from a summer course?
  - It is the student's responsibility to report any changes (Adds/Drops/Withdrawals) to the college Veterans Affairs Office immediately using the **Class Adjustment Form**. Submit the Class Adjustment to the Miramar Veterans email: [miramarveterans@sdccd.edu](mailto:miramarveterans@sdccd.edu)
  - A counselor approval is required for added courses. A counselor approval is not required for drops/withdrawals.
- When will I receive my payments?
  - It takes 4-8 weeks for the VA Regional Office to process educational benefits. VA Regional Office can be contacted at 888-442-4551

## **Resources**

Veterans Handbook 2019-2020 [https://www.sdccd.edu/docs/SSDept/SSDocs/Veterans\\_Handbook.pdf](https://www.sdccd.edu/docs/SSDept/SSDocs/Veterans_Handbook.pdf)

San Diego Miramar College COVID-19 Updates <https://www.sdmiramar.edu/covid-info>

San Diego Community College COVID-19 Updates <https://www.sdccd.edu/coronavirus/>

US Department of Veterans Affairs COVID-19 Student FAQs <https://benefits.va.gov/gibill/covid19educationbenefits.asp>

GI Bill® Comparison Tool <https://www.va.gov/gi-bill-comparison-tool/>

BAH Calculator <https://www.defensetravel.dod.mil/site/bahCalc.cfm>

mySDCCD Support <https://www.sdccd.edu/mysdccd/help/index.aspx>

mySDCCD Help Videos <https://mysdccd.atlassian.net/wiki/spaces/MYS/pages/362577921/mySDCCD+Help+Videos>

Faculty Directory <https://www.sdccd.edu/mysdccd/faculty-directory.aspx>

Academic Success Center/Tutoring Services <https://www.sdmiramar.edu/campus/asc>

Health Center <https://www.sdmiramar.edu/campus/healthcenter>

San Diego Miramar College – Student Veterans Organization <https://www.facebook.com/MiramarCollegeSVA/>

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