

Academic Success Steering Committee Agenda

San Diego Miramar College

May 15, 2020 • 1:30 p.m. – 2:30 p.m.

Members: Laura Murphy, Marie McMahon, Adrian Gonzales, Daniel Miramontez, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Kenneth Reinstein, Allen Andersen, Becky Stephens, Paulette Hopkins, Xi Zhang, Shawn Hurley, Anne Gloag, François Bereaud, Carmen Jay, Clarissa Padilla, Sayeh Dehestani

- A. Call to Order
- B. Adoption of Agenda

C. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	Update on remote academic support services	I, II, III	I, II, IV	Julian
2	Review the Draft Governance Handbook and take action on recommendations for Academic Success Committee (Acad. Scs. Cmte. info. on pp. 2 & 3)	I, II, III	I, II, IV	All
3	Other announcements	I, II, III	I, II, IV	All

- D. Adjournment
- E. Next scheduled meeting: In fall 2020. TBA

* [San Diego Miramar College 2013 – 2020 Strategic Plan Goals](#)

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Link to Governance: http://www1.sdmiramar.edu/webfm_send/15589

Zoom Link:

Topic: May 15, 2020 Academic Success Steering Committee Meeting

Time: May 15, 2020 01:30 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/93309665708?pwd=RzB3TIV1ZHREMhPbHBpdIRBY25LUT09>

Password: 226142

Or Telephone:

+1 669 900 6833 (US Toll)

Meeting ID: 933 0966 5708

Password: 226142

Academic Success Committee

Co-Chair: Academic Success Center (ASC) Coordinator

Co-Chair: Associate Dean of Academic Success and Integrated Support Services

Committee Membership

Administrators (2)	Classified Professionals(4)	Faculty (8)	Students (1)
Associate Dean of Academic Success and Integrated Support Services	ASC Instructional Lab Technician	ASC Coordinator	Designee
Dean of PRIELT	Classroom ILT or IA	BTCWI Designee	
	ILC Supervisor	Liberal Arts Designee	
	Student Services Designee	MBEPS Designee	
		PRIELT Designee	
		Public Safety Designee	
		Student Services Designee	
		Counseling Designee	

Ex Officio Members: Department Liaisons.

Purpose/Charge

The purpose of the Academic Success Committee is to support academic success at Miramar College by offering comprehensive academic support to students across all disciplines on campus; to support, facilitate and develop services to faculty, classified professionals, administrators and students; to provide a forum to receive and share new ideas about effective activities and practices; and to engage in evaluation and assessment of current practices, allowing the campus to address any immediate and future activities and needs.

Committee Responsibilities

- Create clear and effective communication between all of the various academic support services available to students across campus (e.g. ASC, Math Lab, WELL, Science Center, 277D courses, etc.).
- Ensure all avenues of securing vital resources for Academic Success are pursued.
- Create a meaningful map of Academic services available to students and related Professional Development opportunities available to faculty, classified professionals and administrators (e.g., workshops, seminars, and training sessions).
- Evaluate the effectiveness of committee purpose, charge and responsibilities regularly.
- Perform work and provide evidence to ensure the college meets applicable areas of Accreditation Standard II.

Committee Procedures

- Membership term lengths: 2 years with a limit of two consecutive terms (maximum service 4 years) unless designated by position.
- Recommendations are made to Academic Senate
- Committee retains authority to form taskforces and workgroups related directly to committee charge.
- Plans/Reports: Annual summary of goals and accomplishments to College Council.
- Quorum: 50% +1 of membership.
- Committee Approval Process: Vote.

Meeting Frequency

The Committee will meet once per month during the academic year.

DRAFT