

ASC Steering Committee Meeting

September 20, 2019, Room L-108

Welcome!

The meeting will now come to order.

Adoption of The Agenda

Does anyone have items to place on the agenda?

Is there any more discussion on the agenda?

End of discussion. Is there a motion to adopt the agenda? A second motion?

All in favor of the motion say "Aye." All oppose say "Nay." Any abstentions?

Academic Success Center Steering Committee

San Diego Miramar College

September 20, 2019 • Room L-108 • 1:30 p.m. – 2:30 p.m.

Members: Laura Murphy, Marie McMahon, Adrian Gonzales, Daniel Miramontez, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Kenneth Reinstein, Allen Andersen, Becky Stephens, Paulette Hopkins, Xi Zhang, Shawn Hurley, Eli Jed Manalastas, Faith Santorelli, Anne Gloag, François Bereaud, Carmen Jay, Clarissa Padilla, Sayeh Dehestani

Additional Faculty/ Guests:

- A. Call to Order
- B. Adoption of Agenda
- C. Approval of Minutes

D. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	• Report of centers' data and update on ASC	I, II, III	I, II, IV	Tran
2	• Update on ASC Steering Committee within Miramar College Governance Structure	I, II, III	I, II, IV	McMahon/Murphy
3	• English and math liaisons' roles	I, II, III	I, II, IV	Andersen, Bereaud, Gloag
4	• Preview of mission, vision, and goals of ASC	I, II, III	I, II, IV	Julian/Tran
5	• Timeline of ASC program review	I, II, III	I, II, IV	Julian/Tran
6	• Plans for mental wellness workshops	I, II, III	I, II, IV	Tran
6	• ED 100 Taksforce	I, II, III	I, II, IV	Tran
7	• Any updates and announcements from members	I, II, III	I, II, IV	All

E. Standing Items:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	• Update on ASC Group Membership (Science, CTE, ...)	I, III	I, II, IV	All

F. Adjournment

G. Next scheduled meeting: Friday, October 18, 2019, 1:30 p.m.-2:30 p.m., Room: L-107 (new room)

* San Diego Miramar College 2013 – 2020 Strategic Plan Goals

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Link to Governance: http://www1.sdmiramar.edu/webfm_send/15589



Academic Success Center Steering Committee

San Diego Miramar College

September 20, 2019 • Room L-108 • 1:30 p.m. – 2:30 p.m.

Members: Laura Murphy, Marie McMahon, Adrian Gonzales, Daniel Miramontez, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Kenneth Reinstein, Allen Andersen, Becky Stephens, Paulette Hopkins, Xi Zhang, Shawn Hurley, Eli Jed Manalastas, Faith Santorelli, Anne Gloag, François Bereaud, Carmen Jay, Clarissa Padilla, Sayeh Dehestani

Additional Faculty/ Guests:

- A. Call to Order
- B. Adoption of Agenda
- C. Approval of Minutes

D. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	• Report of centers' data and update on ASC	I, II, III	I, II, IV	Tran
2	• Update on ASC Steering Committee within Miramar College Governance Structure	I, II, III	I, II, IV	McMahon/ Murphy
3	• English and math liaisons' roles	I, II, III	I, II, IV	Andersen, Bereaud, Gloag
4	• Preview of mission, vision, and goals of ASC	I, II, III	I, II, IV	Julian/Tran
5	• Timeline of ASC program review	I, II, III	I, II, IV	Julian/Tran
6	• Plans for mental wellness workshops	I, II, III	I, II, IV	Tran
6	• ED 100 Taksforce	I, II, III	I, II, IV	Tran
7	• Any updates and announcements from members	I, II, III	I, II, IV	All

E. Standing Items:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	• Update on ASC Group Membership (Science, CTE, ...)	I, III	I, II, IV	All

F. Adjournment

G. Next scheduled meeting: Friday, October 18, 2019, 1:30 p.m.-2:30 p.m., Room: L-107 (new room)

* San Diego Miramar College 2013 – 2020 Strategic Plan Goals

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Link to Governance: http://www1.sdmiramar.edu/webfm_send/15589

The agenda
is adopted!



May 22nd
Meeting's
Minutes

Tabled for our October meeting.

New Business

#1:

Report of
centers' data and
update on ASC

Spring 2019 Student Hours Per Week

(Last five weeks' of data for the English Center cannot be accessed due to some transition issue. Will revise at a later time.)

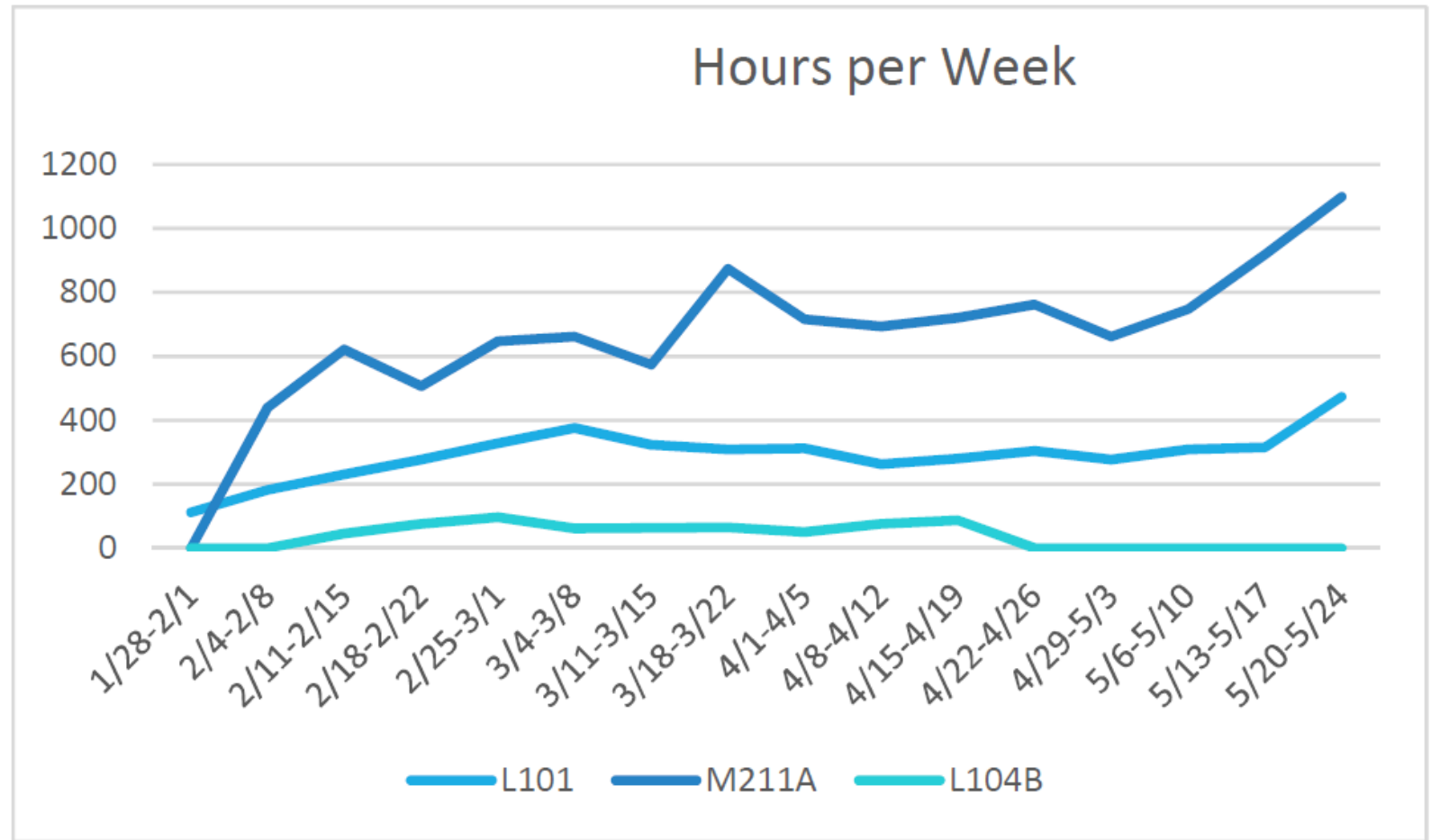
Hours	L101	M211A	L104B
1/28-2/1	111.54	0	0
2/4-2/8	181.02	439.32	0
2/11-2/15	230.88	621	45.3
2/18-2/22	277.42	505.92	75.06
2/25-3/1	328.28	647.68	96.6
3/4-3/8	376.58	660.96	60.86
3/11-3/15	322.8	573.4	62.58
3/18-3/22	309.16	873.78	65.04
4/1-4/5	312.56	715.02	49.74
4/8-4/12	262.8	693.28	75.56
4/15-4/19	279.52	720.26	86.4
4/22-4/26	304.7	761.84	0
4/29-5/3	276.16	662.22	0
5/6-5/10	308.24	747.56	0
5/13-5/17	314.82	918.98	0
5/20-5/24	473.34	1099.26	0

New Business #1:

Report of
centers' data and
update on ASC

Spring 2019 Student Hours Per Week

(Last five weeks' of data for the English Center cannot be accessed due to some transition issue. Will revise at a later time.)



New Business #1:

Report of
centers' data and
update on ASC

Spring 2019 Unduplicated Students Per Week

(Last five weeks' of data for the English Center cannot be accessed due to some transition issue.
Will revise at a later time.)

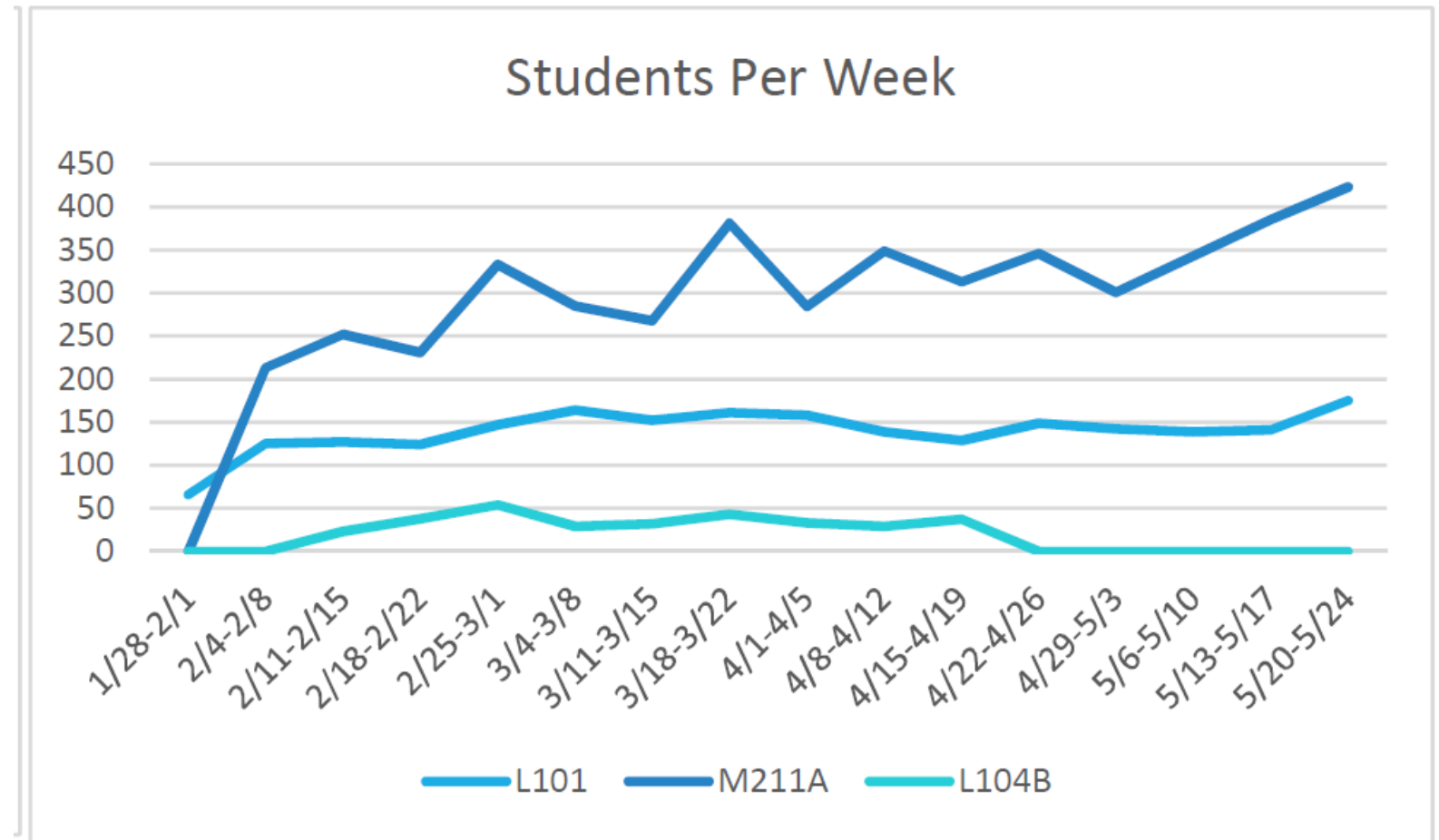
Students	L101	M211A	L104B
1/28-2/1	66	0	0
2/4-2/8	125	213	0
2/11-2/15	127	252	23
2/18-2/22	124	231	38
2/25-3/1	147	333	54
3/4-3/8	164	285	29
3/11-3/15	152	268	32
3/18-3/22	161	381	43
4/1-4/5	158	284	33
4/8-4/12	139	349	29
4/15-4/19	129	313	37
4/22-4/26	149	346	0
4/29-5/3	142	301	0
5/6-5/10	139	343	0
5/13-5/17	141	385	0
5/20-5/24	175	423	0

New Business #1:

Report of
centers' data and
update on ASC

Spring 2019 Unduplicated Students Per Week

(Last five weeks' of data for the English Center cannot be accessed due to some transition issue.
Will revise at a later time.)



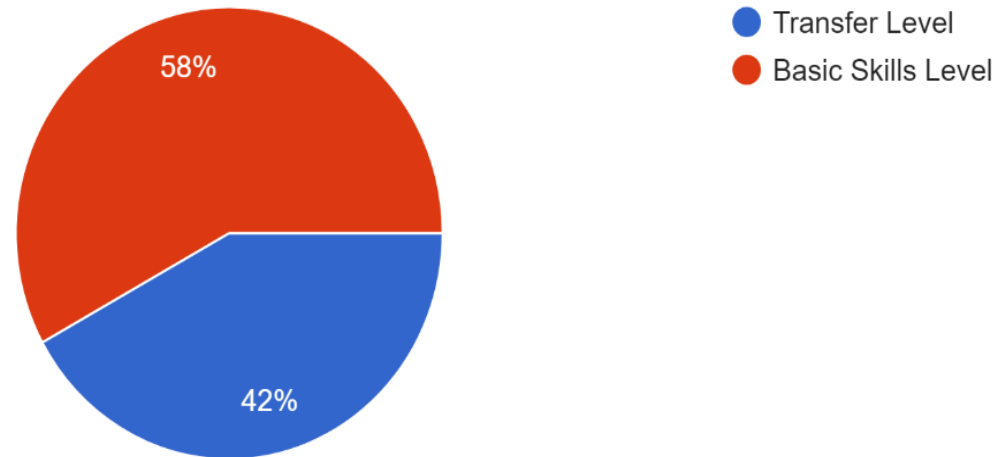
New Business #1:

Report of
centers' data and
update on ASC

Spring 2019 Basic Skills/Transfer Level Assistance at the ASC

Tutor: Was the student you worked with in a transfer level class or a basic skills level class?

498 responses



Starting Fall 2019: Use of SARS

New Business #1:

Report of
centers' data and
update on ASC



 **SARS Anywhere**

SARS Anywhere
Appointment Scheduling
and Drop-ins

Please Log In

Select a Database

LIVE MIRAMAR SARS Anywhere Dat ▾

Username

Password

Log In

Starting Fall 2019: Use of SARS

New Business #1:

Report of
centers' data and
update on ASC

The screenshot shows a web application interface for generating reports. The browser address bar indicates the page is 'Student Usage of the ASC > ASC > Friday, September 20, 2019'. The main content area is titled 'Reports' and is split into two panes. The left pane, 'Reports', contains a list of report types under the 'Operational Reports' category: 'Additional Information Report', 'Alerts Report', 'All Appointments for a Day Report', 'Cancellation / Rescheduling Worksheet', 'Daily Detail Report', 'Daily Report', 'Duplicate ID Report', 'No Show Report', 'Snapshot Report', 'Temp ID Report', 'THE GRID Snapshot Report' (highlighted in orange), and 'Who's Present Report'. The right pane, 'Criteria - THE GRID Snapshot Report', contains the following fields and options:

- Location:** A dropdown menu set to 'ASC'.
- Schedule Codes:** A list of schedule codes: 'SI @ CONF RM', 'SI @ MATH LAB', 'SI @ TRAINING', and 'SI CHEM 200'. A plus sign is visible to the right of the list.
- Date:** A text input field containing '09/20/2019'.
- Orientation:** Two radio buttons: 'Portrait' (selected) and 'Landscape'.
- Schedule Code Selection:** Two radio buttons: 'Selection' (selected) and 'All'.
- Options:** Three checkboxes:
 - Display only columns with the selected Schedule Codes
 - Do not display columns with just the Default Schedule Code
 - Include Inactive Short Names

At the bottom of the right pane are three buttons: 'View', 'Save', and 'Export'.

New Business

#1:

Report of
centers' data and
update on ASC

Update on ASC

- 1) Ms. Nessa Julian, Ed.D.
Associate Dean, Academic Success
and Integrated Support Services
- 2) ASC is now in School of Planning,
Research and Institutional
Effectiveness (PRIE), Library and
Technology
- 3) ASC is now under the Academic and
Professional Matters category.
- 4) ASC's program review is done.

New Business #2:

Update on
ASC Steering
Committee within
Miramar College
Governance
Structure

Ms. Marie McMahon and Ms. Laura Murphy



New Business #3:

English and Math
Liaisons' Roles

Mr. Allen Andersen, Mr. François Bereaud, and Ms. Anne Gloag



New Business #4 and 5:

Preview of Mission,
Vision, and Goals of ASC

Timeline of
ASC Program Review

Ms. Nessa Julian



Mission Statement of the ASC

The Academic Success Center is a welcoming and inclusive center that provides academic support programs and services to enhance student retention and success for our diverse student population. Through tutorial services, collaborations, and resources, we empower students to cultivate the skills, strategies, and behaviors of confident and independent learners.

New Business #6:

Plans for Mental Wellness Workshops

Mr. Donnie Tran



- 1) **Work with Ms. Judy Patacsil on four workshops to be scheduled in the 2019-2020 school year.**
- 2) **Workshops to be held in the ASC.**
- 3) **Will ask the ASG for their participation.**

New Business #7:

ED 100 Taskforce

Mr. Donnie Tran



- 1) Need volunteers to work on a “new” ED 100 course to meet our mission.
- 2) The “new” course will include subject-specific tutoring strategies.
- 3) E-mail me about your interest to be on the taskforce.

New Business #8:

Any Updates and
Announcements
from Members

All Members



- 1) The BSI Subcommittee has two co-chairpersonship openings.

Next Meeting

Friday, October 18, 2019
1:30 p.m. to 2:30 p.m.
Room L-107

