

ASC Steering Committee Meeting

September 20, 2019, Room L-108

Welcome!

The meeting will now come to order.

Adoption of The Agenda

Does anyone have items to
place on the agenda?

Is there any more
discussion on the agenda?

End of discussion. Is there
a motion to adopt the
agenda? A second
motion?

All in favor of the motion
say "Aye." All oppose say
"Nay." Any abstentions?

Academic Success Center Steering Committee

San Diego Miramar College

September 20, 2019 • Room L-108 • 1:30 p.m. – 2:30 p.m.

Members: Laura Murphy, Marie McMahon, Adrian Gonzales, Daniel Miramontez, Nessa Julian, Donnie Tran, Francine McCorkell, Reylyn Cabrera, Kenneth Reinstein, Allen Andersen, Becky Stephens, Paulette Hopkins, Xi Zhang, Shawn Hurley, Eli Jed Manalastas, Faith Santorelli, Anne Gloag, François Bereaud, Carmen Jay, Clarissa Padilla, Sayeh Dehestani

Additional Faculty/ Guests:

- A. Call to Order
- B. Adoption of Agenda
- C. Approval of Minutes

D. New Business:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	• Report of centers' data and update on ASC	I, II, III	I, II, IV	Tran
2	• Update on ASC Steering Committee within Miramar College Governance Structure	I, II, III	I, II, IV	McMahon/ Murphy
3	• English and math liaisons' roles	I, II, III	I, II, IV	Andersen, Bereaud, Gloag
4	• Preview of mission, vision, and goals of ASC	I, II, III	I, II, IV	Julian/Tran
5	• Timeline of ASC program review	I, II, III	I, II, IV	Julian/Tran
6	• Plans for mental wellness workshops	I, II, III	I, II, IV	Tran
6	• ED 100 Taksforce	I, II, III	I, II, IV	Tran
7	• Any updates and announcements from members	I, II, III	I, II, IV	All

E. Standing Items:

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	• Update on ASC Group Membership (Science, CTE, ...)	I, III	I, II, IV	All

F. Adjournment

G. Next scheduled meeting: Friday, October 18, 2019, 1:30 p.m.-2:30 p.m., Room: L-107 (new room)

* San Diego Miramar College 2013 – 2020 Strategic Plan Goals

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Link to Governance: http://www1.sdmiramar.edu/webfm_send/15589



The agenda is adopted!

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May 22nd
Meeting's
Minutes

Tabled for our October meeting.

New Business #1:

Report of
centers' data and
update on ASC

Spring 2019 Student Hours Per Week

(Last five weeks' of data for the English Center cannot be accessed due to some transition issue. Will revise at a later time.)

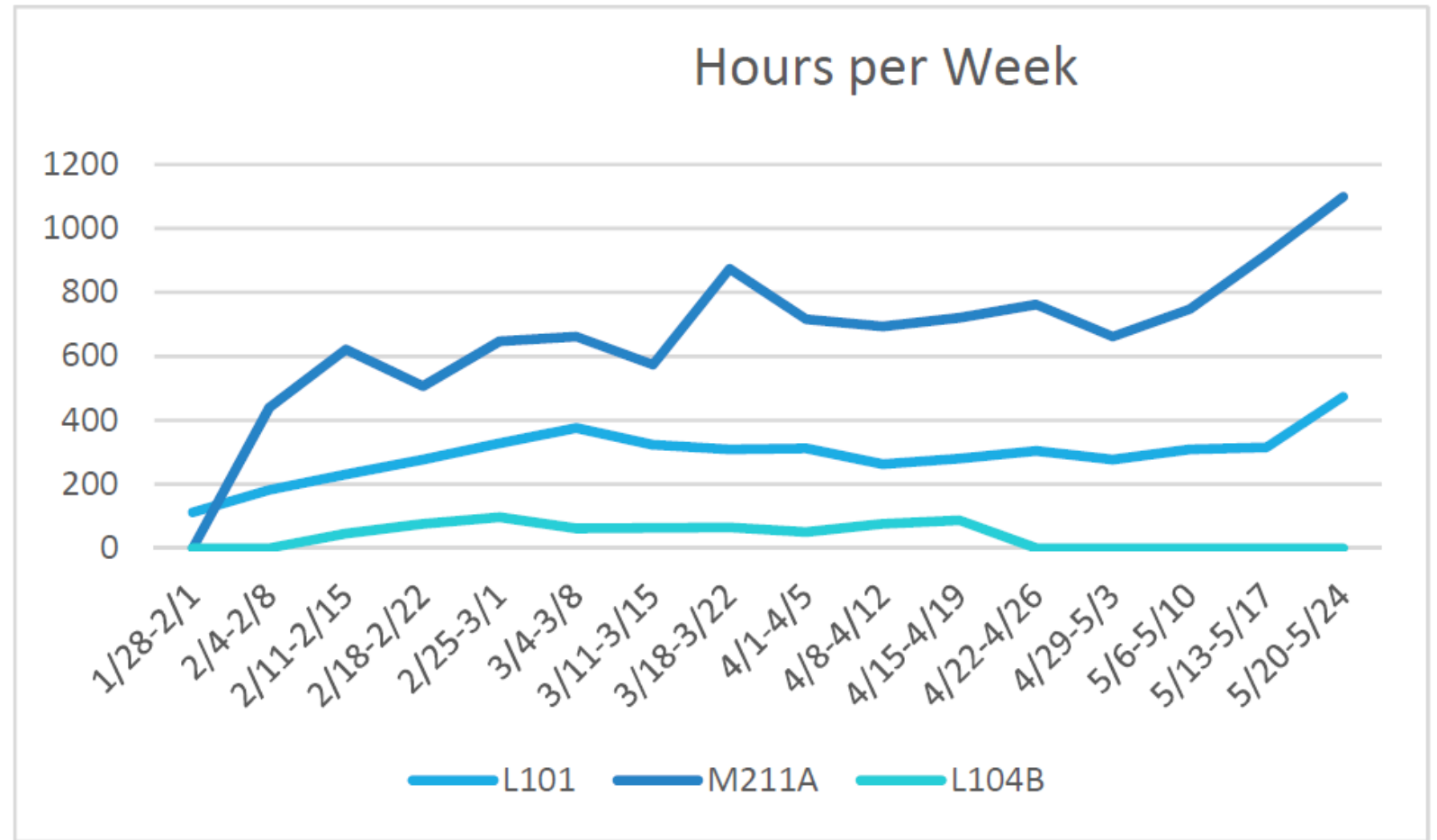
Hours	L101	M211A	L104B
1/28-2/1	111.54	0	0
2/4-2/8	181.02	439.32	0
2/11-2/15	230.88	621	45.3
2/18-2/22	277.42	505.92	75.06
2/25-3/1	328.28	647.68	96.6
3/4-3/8	376.58	660.96	60.86
3/11-3/15	322.8	573.4	62.58
3/18-3/22	309.16	873.78	65.04
4/1-4/5	312.56	715.02	49.74
4/8-4/12	262.8	693.28	75.56
4/15-4/19	279.52	720.26	86.4
4/22-4/26	304.7	761.84	0
4/29-5/3	276.16	662.22	0
5/6-5/10	308.24	747.56	0
5/13-5/17	314.82	918.98	0
5/20-5/24	473.34	1099.26	0

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Spring 2019 Student Hours Per Week

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New Business #1:

Report of
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Spring 2019 Unduplicated Students Per Week

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Will revise at a later time.)

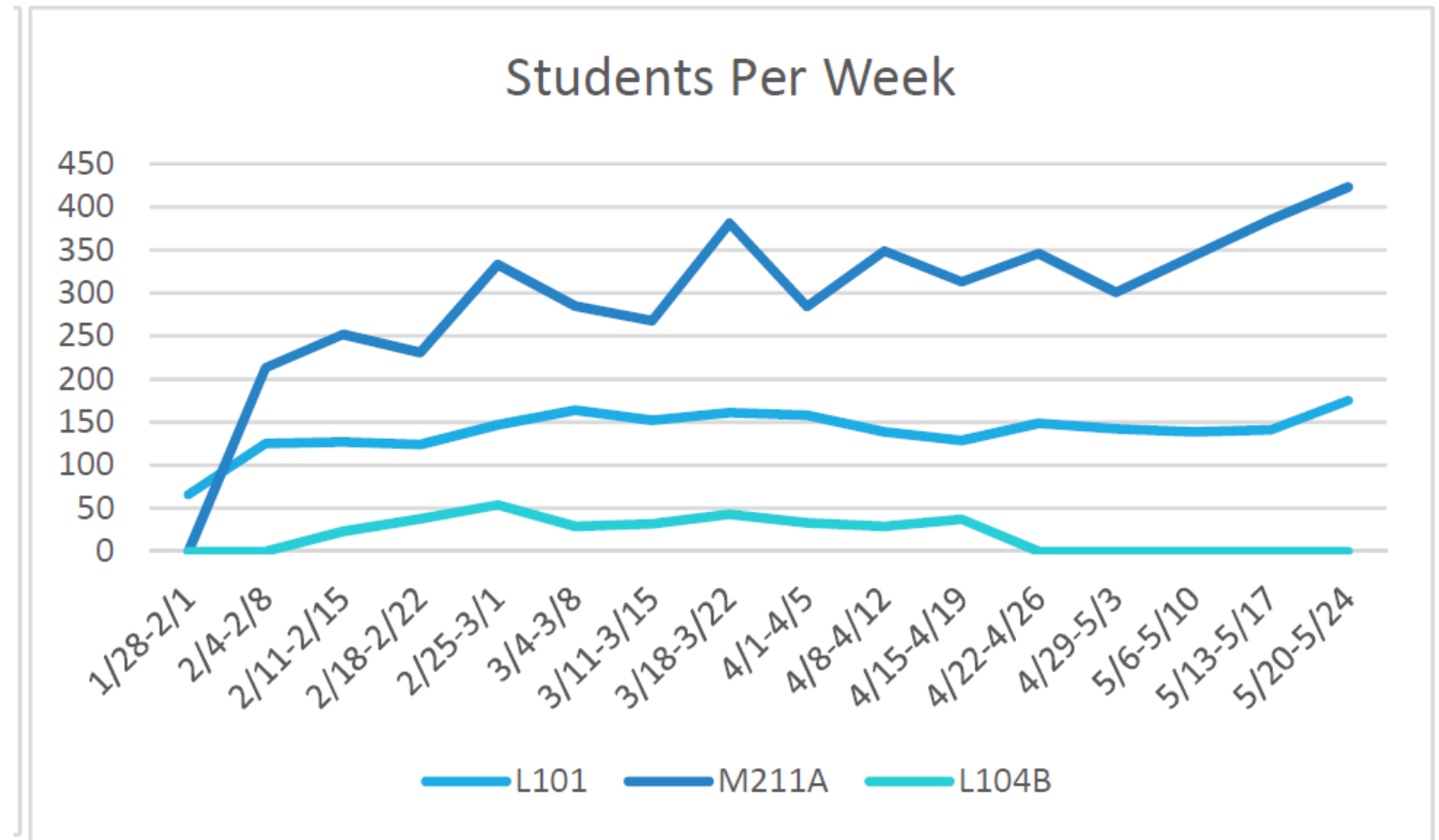
Students	L101	M211A	L104B
1/28-2/1	66	0	0
2/4-2/8	125	213	0
2/11-2/15	127	252	23
2/18-2/22	124	231	38
2/25-3/1	147	333	54
3/4-3/8	164	285	29
3/11-3/15	152	268	32
3/18-3/22	161	381	43
4/1-4/5	158	284	33
4/8-4/12	139	349	29
4/15-4/19	129	313	37
4/22-4/26	149	346	0
4/29-5/3	142	301	0
5/6-5/10	139	343	0
5/13-5/17	141	385	0
5/20-5/24	175	423	0

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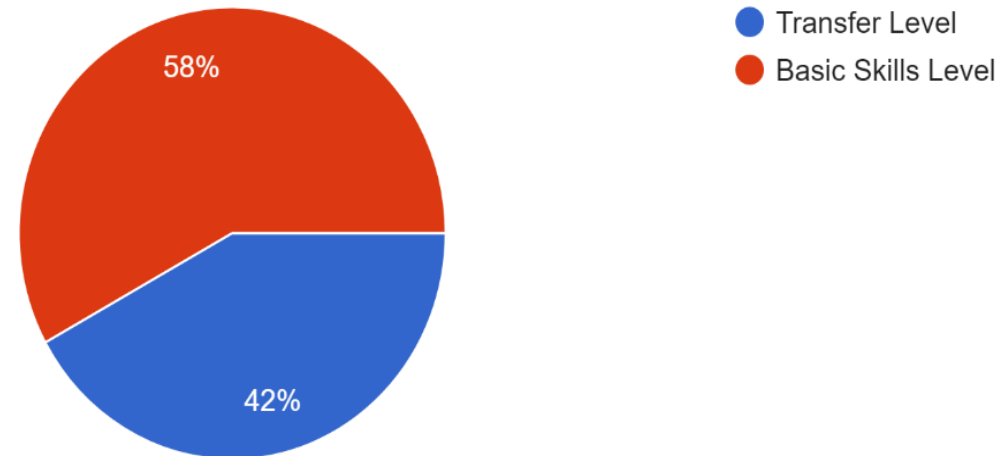
New Business #1:

Report of
centers' data and
update on ASC

Spring 2019 Basic Skills/Transfer Level Assistance at the ASC

Tutor: Was the student you worked with in a transfer level class or a basic skills level class?

498 responses



Starting Fall 2019: Use of SARS

New Business #1:

Report of
centers' data and
update on ASC



The image shows the login page for 'SARS Anywhere'. The page has a dark blue header with the 'SARS Anywhere' logo on the left, which consists of a white circle containing a blue icon of a building with a flag. To the right of the logo, the text 'SARS Anywhere' is written in white. Below the header is a large banner image showing a pair of glasses on a blue grid, with the text 'SARS Anywhere Appointment Scheduling and Drop-ins' overlaid. On the right side of the page is a white login box with the title 'Please Log In'. Inside the box, there is a dropdown menu labeled 'Select a Database' with 'LIVE MIRAMAR SARS Anywhere Dat' selected. Below this are input fields for 'Username' and 'Password', and a blue 'Log In' button at the bottom.

SARS Anywhere

Please Log In

Select a Database

LIVE MIRAMAR SARS Anywhere Dat ▼

Username

Password

Log In

New Business #1:

Report of
centers' data and
update on ASC

Starting Fall 2019: Use of SARS

Student Usage of the ASC > ASC > Friday, September 20, 2019

Quick Links

Reports

Reports

- Operational Reports
 - Additional Information Report
 - Alerts Report
 - All Appointments for a Day Report
 - Cancellation / Rescheduling Worksheet
 - Daily Detail Report
 - Daily Report
 - Duplicate ID Report
 - No Show Report
 - Snapshot Report
 - Temp ID Report
 - THE GRID Snapshot Report**
 - Who's Present Report

Criteria - THE GRID Snapshot Report

Location: ASC

Orientation: ☒ Portrait ☐ Landscape

Schedule Codes: SI @ CONF RM, SI @ MATH LAB, SI @ TRAINING, SI CHEM 200

Date: 09/20/2019

Schedule Code Selection: ☒ Selection ☐ All

Options:

- ☐ Display only columns with the selected Schedule Codes
- ☐ Do not display columns with just the Default Schedule Code
- ☐ Include Inactive Short Names

View Save Export

Update on ASC

New Business #1:

Report of centers' data and update on ASC

- 1) Ms. Nessa Julian, Ed.D.
Associate Dean, Academic Success
and Integrated Support Services
- 2) ASC is now in School of Planning,
Research and Institutional
Effectiveness (PRIE), Library and
Technology
- 3) ASC is now under the Academic and
Professional Matters category.
- 4) ASC's program review is done.

New Business #2:

Update on
ASC Steering
Committee within
Miramar College
Governance
Structure

Ms. Marie McMahon and Ms. Laura Murphy



New Business #3:

English and Math
Liaisons' Roles

Mr. Allen Andersen, Mr. François Bereaud, and Ms. Anne Gloag



New Business #4 and 5:

Preview of Mission,
Vision, and Goals of ASC

Timeline of
ASC Program Review

Ms. Nessa Julian



Mission Statement of the ASC

The Academic Success Center is a welcoming and inclusive center that provides academic support programs and services to enhance student retention and success for our diverse student population. Through tutorial services, collaborations, and resources, we empower students to cultivate the skills, strategies, and behaviors of confident and independent learners.

New Business #6:

Plans for Mental Wellness Workshops

Mr. Donnie Tran



- 1) **Work with Ms. Judy Patacsil on four workshops to be scheduled in the 2019-2020 school year.**
- 2) **Workshops to be held in the ASC.**
- 3) **Will ask the ASG for their participation.**

New Business #7:

ED 100 Taskforce

Mr. Donnie Tran



- 1) Need volunteers to work on a “new” ED 100 course to meet our mission.
- 2) The “new” course will include subject-specific tutoring strategies.
- 3) E-mail me about your interest to be on the taskforce.

New Business #8:

Any Updates and
Announcements
from Members

All Members



- 1) The BSI Subcommittee has two co-chairpersonship openings.

Next Meeting

Friday, October 18, 2019
1:30 p.m. to 2:30 p.m.
Room L-107

