



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

July 17, 2019

Present: Bell (for Hsieh), Bocaya, Bromma, Carpenter, Cortez, Dowd, Gustafson (for Bulger), Hands (for Luster), Hubbard, Jarrell, Kovrig, Lieu, Manis, McMahon, Payne, Perigo, Shabazz, Short, Surbrook, Velez, Weinroth, Young, and Chairperson Chancellor Carroll

Absent: Beresford, Bulger, Hsieh, Luster, Murphy, Neault

1. APPROVAL OF MINUTES

The minutes of May 15, 2019, were approved.

2. REVIEW OF BOARD AGENDA

The agenda for the July 18, 2019, Board Meeting was opened for review by Executive Vice Chancellor Dowd. Each item was discussed and satisfied.

3. STATE BUDGET UPDATE

Executive Vice Chancellor Dowd gave an update on the developing state budget.

4. ADJUNCT POOL AND HIRING PRACTICES

City College Academic Senate President Jan Jarrell opened discussion on how to increase diversity in hiring practices to mirror the population served at the SDCCD. Vice Chancellor Surbrook noted that HR is currently working to update the pools and to screen for applicants that meet the minimum qualifications. He will provide more information as the work progresses.

5. EEO CERTIFICATION TRAINING

Continuing Education Academic President Richard Weinroth asked if the re-certification process for EEO training could be done in a shorter amount of time or if the process could be completed online. After discussion, Vice Chancellor Surbrook said that he would ask if the process could be adapted to online or partly online access. He was also asked about tracking and reminders for when re-certifications are due. He will gather more information and bring this topic back at a later date.

4. 2019-2020 DISTRICTWIDE STRATEGIC PLANNING COMMITTEE COMPOSITION

Dean of Online & Distributed Learning Kats Gustafson brought copies of the updated committee list for the Districtwide Strategic Planning Committee. She received additional revisions which will be incorporated into the final.

5. **BOARD POLICIES AND ADMINISTRATIVE PROCEDURES, INSTRUCTIONAL SERVICES (REVIEW)**

Dean Gustafson brought several Instructional Services Policies and Procedures for a first review. Members asked that the final review be postponed until later in the fall when they have had a chance to share the revisions with their constituents.

4. **DECREASE TO CLASSIFIED PROFESSIONAL DEVELOPMENT GRANT BUDGET ALLOCATION FOR 2018-2019**

Vice Chancellor Surbrook brought details of changes made since the initial allocation of this funding by institution and shared reduced totals. He asked members to continued sending him ideas on how to best use the funds.

5. **CONTINUING EDUCATION CAMPUS SOLUTIONS**

Richard Weinroth gave an update on challenges at Continuing Education with the Campus Solutions implementation. Executive Vice Chancellor Dowd explained that new resources were on the way and would be used to help support the transition at Continuing Education.

Adjourned 5:05 p.m.
Chancellor's Office & Board of Trustees