

**SSSP-SEP-BSI-BSSOT-CTE-SWP-SEM**  
**Alignment Agenda 3/20/17**

- 1) Status update on game plan and timeline for SSSP-SEP-BSI Integrated Plan 2017-19
- 2) Discuss subsequent initiative alignments based on template (BSI-BSSOT, CTE-SWP)

## Miramar College 2017 -19 Integrated Plan: SSSP-SEP-BSI Project Plan & Timeline

Questions	Objectives	Strategy	Resources	Lead		Individual/Group Involved	Timeline
				Primary	Secondary		
Phase I. Previous Accomplishments							
Q1.a	Identify progress	1. Review goals outlined in each plan; 2. Review evaluation data (outcomes) to measure goal achievement; 3. Summarize findings	1. All plans 2. Crosswalk of all programs/plans	Associate Dean of Student Equity and Academic Success (SEAS)	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 3/30
Q1.b	Identify attributing factors (or lack thereof)	1. Review activities and resources allocated for each goal 2. Associate activities with outcomes 3. Summarize findings	1. All plans 2. Alignment of all activities 3. Evaluation data	Associate Dean of SEAS	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 3/30
Q1.c	Identify one goal that intersects BSI, SEP and SSSP and activities planned for achieving the goal	1. Use the Crosswalk and the Alignment of all activities to identify the goal and activities	1. All plans 2. Crosswalk of all programs/plans 3. Alignment of all activities	Associate Dean of SEAS	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 3/30
Q2	Identify best practices	1. Review outcomes and associated activities 2. Review data compiled for the LAO's visit 3. Review narratives for Standard II. B. in the Accreditation Self-Evaluation Report (SER)	1. Evaluation data 2. LAO's visit PPT 3. SER - Standard II.B	Associate Dean of SEAS	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 3/30
Phase II. Future Plans							
Q3	1. Establish integrated student success goals to be completed or achieved by 6/30/2019 2. Develop activities to complete/achieve the goals	1. Review answers compiled for Q1 and Q2 2. Review SPAS and existing research data to identify major gaps 3. List goals to mitigate the gaps and prioritize the top fives 4. Draw on answers to Q1b and Q1c to include activities that can be attributed to success and design new activities	1. Evaluation data 2. Existing research data for the 2015-16 plans 3. SPAS 4. Other college-wide research reports (e.g., Fact Book, BSI Report) 5. All plans	Associate Dean of SEAS; Research and Planning Analyst (RPA)	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 4/21
Q4	Identify strategies for the College to achieve integration and the student success goals	1. Review proposed goals and activities (Q3) 2. Have discussions to collect strategies	All related documents	Associate Dean of SEAS; RPA	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 4/21

Q6	Develop a professional development plan to achieve the student success goals	1. Review proposed goals and activities and identify professional development needs 2. Identify professional development opportunities 3. Form a professional development plan	1. Regional/State-wide professional development opportunities	Associate Dean of SEAS; RPA	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 4/21
Q7	Design an evaluation plan for each student success goal	1. Review the proposed goals and identify measurable indicators 2. Choose appropriate research methods for each indicator 3. Attach a timeline to the evaluation plan	1. College-wide Research Agenda 2. Research methods suggested in the guidelines provided by the State	Associate Dean of SEAS; RPA	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Office of PRIE; Alignment Taskforce; PIEC	by 4/21
Q8	Develop a coordination Plan	1. Communicate with the other colleges 2. Coordinate as applied and needed		Associate Dean of SEAS	VPSS; VPI; Dean of PRIELT	Basic Skills Subcommittee; SSSP&SEP Advisory Committee; Alignment Taskforce	by 4/21
Q9	Develop a budget Plan	Specify how the College will use the BSI, SEP and SSSP funds to achieve the goals		VPA	Associate Dean of SEAS; VPSS; VPI	Alignment Taskforce	August or later
Q10	Create an executive summary	Include goals, activities and the recouces budgeted for the activities		Associate Dean of SEAS		Office of PRIE; Alignment Taskforce; VPA	by 5/12
Q11	Identify support the College would need from the Chancellor's Office	Identify support needed specific to topics (e.g., budget, goal setting, expenditures, data visualization, etc)		Dean of PRIELT; VPA; Associate Dean of SEAS; VPI; VPSS		Alignment Taskforce	by 5/12
Phase III. Finalization and Approval							
Entire Plan	Final review and validate	Review and finalize each section of the report		Dean of PRIELT; VPA; Associate Dean of SEAS; RPA		Office of PRIE; Alignment Taskforce; PIEC	by 5/26
Entire Plan	Send plan through college participatory governance process and District for approval	Obtain approval through appropriate avenues		Dean of PRIELT; President			by fall 2017