



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL

October 7, 2015

3:00 p.m. – Room 245

AGENDA

- *1.0 Review Minutes of September 16, 2015
- *2.0 Review of Board Agenda for October 8, 2015
- 3.0 Additional Agenda Items
- 4.0 State Budget Update Carroll
- 5.0 ERP Update Keyser
- 6.0 Districtwide Integrated Planning Framework Model Neault
- 7.0 Threat Assessment Task Force Update Neault/Watkins
- 8.0 Safety Concerns Academic Senate Presidents
 - Presence on Campus
- 9.0 Roundtable

*Attachments

BOARD MEETING scheduled: Thursday, October 8, 2015 – 4:00 p.m.
San Diego Mesa College

Next DGC MEETING scheduled: Wednesday, October 21, 2015 – 3:00 p.m.
District Office – Room 245

Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

September 16, 2015

Present: Beebe, Benavidez, Beresford, Betz (for Manis), Bocaya, Bulger, Cortez, Dowd, Fremland, Harris, Hsieh, Hubbard, Kovrig, Liewen, Luster, McMahon, Neault, Schmeltz, Surbrook, Watkins, Weinroth, and Chairperson Chancellor Carroll

Absent: Manis

Guests: Mahler

1. **APPROVAL OF MINUTES**

The minutes of September 2, 2015, were approved.

2. **REVIEW OF BOARD AGENDA**

The agenda for the September 24, 2015, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

3. **STATE BUDGET UPDATE**

Executive Vice Chancellor Dowd reported that the 2015-2016 SDCCD Adopted Budget was approved by the Board of Trustees at the meeting on September 10, 2015.

4. **THREAT ASSESSMENT TASK FORCE UPDATE**

Vice Chancellor Neault and Robin Watkins handed out a status report from the task force that was created in response to concerns discussed at the DGC meeting on July 23, 2014. The task force has identified challenges and recommended a plan of action to work through the District and campus' safety committees to address concerns. More information will be provided as it develops. Chancellor Carroll asked that this item be added to the DGC agenda as a standing item until effective measures are achieved.

5. **CCLC OFFICE OF GOVERNMENT RELATIONS NEWSLETTER**

Chancellor Carroll provided a copy of the September 2015 newsletter sent from the Community College League of California (CCLC) Office of Government Relations, highlighting several areas of interest including status of legislative issues, updates on appointments and release of reports up for consideration by the Board of Governors of the California Community Colleges.

6. TASK FORCE ON ACCREDITATION

Chancellor Carroll provided a handout outlining progress made by the CCCCCO task force on accreditation which was created to review the history and background of accreditation nationally and statewide, and to evaluate the current state of accreditation for the California community college system. The summary lists key findings followed by a recommended course of action for the Chancellor and the Board of Governors of the California Community Colleges to consider at an upcoming meeting. A link to the full report was included.

7. DETERMINING BASIC SKILLS LEVELS

Chancellor Carroll asked Vice Chancellor Bulger to form and chair a committee to continue conversations districtwide regarding determining basic skills levels for credit and noncredit classes. This item will be brought back with updates and for further discussion.

Adjourned 4:08 p.m.

Chancellor's Office & Board of Trustees



SAN DIEGO
COMMUNITY COLLEGE DISTRICT

Thursday, October 8, 2015
Regular Board Meeting

San Diego Community College District
Public Meeting of the Board of Trustees

San Diego Mesa College
7250 Mesa College Dr.
Rooms Z-102, Z-101, Z-103
San Diego, CA 92111

This agenda includes:

- 2:00 pm Call to Order – Room Z-102**
 - Followed by Closed Session – Room Z-101**
 - 3:30 pm Board Open Door Session – Room Z-103**
 - 4:00 pm City Campus Meeting – Room Z-102**
 - 5:00 pm Regular Business Meeting – Room Z-102**
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DISCLAIMER: If changes are necessary, the San Diego Community College District reserves the right to effect them up until 72 hours in advance of the posted Board meeting.

SUGGESTED ORDER OF BUSINESS

1. Call to Order

- 1.01 Call Meeting to Order, Room Z-102
- 1.02 Announcement of and Public Comment on Closed Session Items
- 1.03 Adjourn to Closed Session, Room Z-101

2. Closed Session

- 2.01 Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6).
Bargaining/Meet and Confer Units under Consideration:
 - a. AFT Guild Local 1931 College & Continuing Education Faculty
 - b. AFT Guild Local 1931 Classified Unit
 - c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
 - d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
 - e. POA - Police Officers Association
 - f. Management Association
 - g. SPAA - Supervisory & Professional Administrators Association
 - h. ACE - Association of Confidential Employees
 - i. Technical Instructors Bargaining Organization (Corry Station, FL)
- 2.02 Employment/Public Employee Appointment/Discipline/Dismissal/Release. There are two (2) items for discussion (pursuant to Government Code Section 54957).

3. Open Session Organizational Items

- 3.01 Convene Board Open Door Session, Room Z-103
- 3.02 Adjourn Board Open Door Session
- 3.03 Reconvene Open Session, Room Z-102
- 3.04 Pledge of Allegiance

3. Open Session Organizational Items (Continued)

3.05 Report of Action in Closed Session (if applicable)

3.06 San Diego Mesa College Campus Meeting

Theme: San Diego Mesa College: Opening Doors, Breaking Down Barriers, Celebrating Success

I. Welcome and Overview

Pamela T. Luster, President, San Diego Mesa College

Rob Fremland, President, Academic Senate

Angela Liewen, President, Classified Senate

Igor Burgos Maron, President, Associated Student Government

II. Opening Doors

Summer Cruise Program

- Monica Romero, Proyecto Exito Director
- Professor Rob Fremland, Chemistry
- Cruise Students and Peer Navigators

SEEDS @Mesa Program-NFI-USDA Grant

- Dr. Leticia Lopez, SEEDS Co-Director
- Dr. Waverly Ray, SEEDS Co-Director & SEEDS students

II. Breaking Down Barriers

In the classroom

- Comm. Studies Project
- Dr. Veronica Gerace and students

Professional Development

- HSI Professional development efforts
- National Conference on Race & Ethnicity (NCORE); Mesa Team Video
Dr. Leticia Lopez-HSI Professional Dev. Coordinator

On campus

- Committee on Diversity Action, Inclusion and Equity (CDAIE)
- Student Success & Equity Committee (student)

In our systems

- Mobile Counseling
- Dean Susan Topham and Professor Guillermo Marrujo, Counseling

IV. Celebrating Success

Student Success Stories and Data (in person, video and slides)

- Veterans
- Umoja/Mesa Academy
- Latino Students
- Foster Youth
- Student Leaders

4. Approval of Minutes

4.01 Minutes of the September 24, 2015, Board Meeting - 2:20 p.m.

5. Development of the Consent Calendar

5.01 Call for Removal of Items from the Agenda

5.02 Board Development of Consent Calendar

5.03 Call for Academic Senates' Agenda Items for Discussion

5.04 Adoption of Consent Calendar

6. Public Comment

6.01 Public Comments Guidelines

7. Collective Bargaining

- 7.01 Call For Presentations (if any) By Exclusive Agent(s) Representing Employees.
- 7.02 Public Response to Initial Proposal(s) of Employee Organizations.
- 7.03 Announcement(s) of Proposed Tentative Agreement(s) Between the District and Exclusive Agents Representing Employees.
- 7.04 Announcement(s) of Agreement(s) Between the District and Exclusive Agents Representing Employees.

8. Reports

- 8.01 Report on Communications/Statewide & Legislative Issues – Chancellor
- 8.02 Report of the Trustees
- 8.03 Report of the Chancellor

9. Board Policies

10. New Business

- 10.01 In the matter of the national and California campaigns to increase community college access by making them tuition-free for eligible students, authorization is requested for the development of a local program and campaign, titled "the San Diego Community College District Promise," for approval by the Board of Trustees by the end of the fall semester 2015.

11. Instructional Services

- 11.01 Consideration and approval of new or revised courses and programs.
- 11.02 In the matter of the District's health occupations programs, authority is requested to enter into agreements with health care agencies for use of clinical facilities by students enrolled in District health occupations programs during the 2015-2016 fiscal year.
- 11.03 In the matter of the agreement between the San Diego Community College District (SDCCD) and STATco, authority is requested to share student data from the Career and Technology Education Management Application (CATEMA) System with the LaunchBoard. This will include unique student identifiers, high school CTE course enrollment and completion data, as well as college credits earned.

12. Student Services

13. Budget and Finance

- 13.01 In the matter of the "Developing Hispanic-Serving Institutions Program - Title V" Grant (DHSI) from the U.S. Department of Education awarded in 2014 to San Diego Mesa College to participate in the development of expanding and improving Latino success to meet their "exit" from Mesa with their goals met, authority is requested to:
 - 1. Enter into year 2 of a 5-year renewal agreement with the department of Education; and
 - 2. Accept, budget and spend \$525,000 in the 2015-2016 General Fund/Restricted Budget increasing the budget from \$198,761 to \$723,761.
- 13.02 In the matter of Full-Time Student Success Grants (FTSSG) provided to Cal Grant B recipients, authority is requested to accept, budget and spent \$941,000 from the California Community Colleges Chancellor's Office (CCCCO) in the 2015-2016 General Fund/Restricted Budget. The distribution is as follows; San Diego City College \$471,600, San Diego Mesa College \$360,000 and San Diego Miramar College \$149,400.

14. Human Resources

- 14.01 Certification of short-term personnel service effective on or after October 9, 2015, per California Education Code Section 88003.
- 14.02 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period September 1, 2015, through September 30, 2015.
- 14.03 In the matter of the Vice President of Student Services' office at San Diego Mesa College, effective November 1, 2015, authority is requested to (contingent upon review by Human Resources):
 - 1. Establish the College Technical Analyst classification, Range 7 (\$4,115.94-\$6,049.65) Supervisory and Professional Administrators Association Salary Schedule A; and
 - 2. Establish 1.0 FTE College Technical Analyst position (#011930).

14. Human Resources (Continued)

- 14.04 In the matter regarding reorganization of the Office of Instruction and Student Services at San Diego Continuing Education, effective January 1, 2016, (contingent upon review by Human Resources) authority is requested to:
1. Establish one Vice President, Student Services position (#011928), Range 20 (\$9,713.33-\$14,879.45) Management Unit; and
 2. Establish one Administrative Technician position (#011929), Range 22 (\$3,285.45-\$4,924.25) AFT Classified Staff Office/Technical Unit per the attached Organization Chart.
- 14.05 In the matter regarding reorganization of the San Diego Community College District College Police Department, effective October 9, 2015, (contingent upon review by Human Resources) authority is requested to:
1. Delete 1.0 vacant Clerical Assistant position (#009751), Range 13 (\$2,630.57-\$3,942.70) AFT Classified Staff Office/Technical Unit; and
 2. Establish 1.0 Police Communications Dispatcher (#011931), Range 19* (\$3,019.75-\$4,526.01) AFT Classified Staff Office/Technical Unit. *NOTE: The Police Communications Dispatcher Classification reflects a market additive of Range 26 (\$3,726.45-\$5,585.22); In addition all Dispatcher positions receive a 5% additive regardless of shift assignment.

15. Facilities, Buildings, and Real Estate

- 15.01 In the matter of the heat exchanger replacement at the Ned Baumer pool facility at Miramar College, authority is requested to enter into an energy services agreement with Adroit Solar.
- 15.02 In connection with Proposition S and N and non-proposition projects, authority is requested to enter into a contract with the following firms to provide future DSA material testing and inspection services for projects Districtwide: Kleinfelder, MGTL, Ninyo and Moore, and Southern California Soil & Testing.
- 15.03 In the matter of a dark fiber-optic network ring infrastructure to the colleges, select Continuing Education sites, District Office, and the District Service Center, authority is requested to enter into agreements with Wilcon, the lowest responsive, responsible bidder on the basis of the listed base bid.
- 15.04 Ratification of change orders at Continuing Education César Chávez Building and City College C Building which exceed a cumulative of ten percent (10%) of the original contract price.

16. Information Items

- 16.01 Report on 2015 Veterans Day activities at City, Mesa, Miramar Colleges, Continuing Education, and the District office.

17. Reconvene Closed Session (if applicable)

- 17.01 Reconvene Closed Session (if applicable)
- 17.02 Announcement of Action Taken in Closed Session

18. Adjournment

- 18.01 Adjournment

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available. Contact the Board Office at (619) 388-6957.

PUBLIC PRESENTATIONS:

In accordance with Education Code Section 72121.5, members of the public are invited to participate in the governance system of the District by utilizing the PUBLIC COMMENT section of the Board meeting agenda.

Public comment on items listed on the Board meeting agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Public comment on matters not listed on the Board meeting agenda may do so during the PUBLIC COMMENTS section of the Board meeting for Regular Board meetings only; for Special Meetings and Retreats, comments are only allowed for items on the posted agenda. In accordance with Education Code Section 72121.5, the Board shall take no action on such matters, other than an action of referral. Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]

If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983.