



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL

September 7, 2016

3:00 p.m. – Room 245

AGENDA

- *1.0 Review Minutes of August 17, 2016
- *2.0 Review of Board Agenda for September 8, 2016
- 3.0 Additional Agenda Items
- 4.0 2016-17 Adopted Budget Dowd
- 5.0 Review of Revisions to Board of Trustees Policies and Procedures Carroll
 - BP 2010 Board Membership
 - BP 2200 Board Duties and Responsibilities
 - BP 2410 and AP 2410 Policy and Administrative Procedures
 - BP 2430 and AP 2430 Delegation of Authority to the SDCCD Chancellor
 - BP 2431 Chancellor Selection
 - BP 2435 and AP 2435 Evaluation of the Chancellor
 - BP 2437 Evaluation of President (College/Continuing Education)
 - BP 2510 and AP 2510 Participation in Local Decision-Making
 - BP 2715 Code of Ethics/Standards of Practice
 - BP 2740 Board Education
 - BP 2745 Board Self-Evaluation
- 6.0 PeopleSoft Updates Dowd
- 7.0 Waitlist Neault
- *8.0 Review of Revisions to BP 8100 Environmental Sustainability Manis
- 9.0 Roundtable

*Attachments

BOARD MEETING scheduled: Thursday, September 8, 2016 – 4:00 p.m.
District Office – Rooms 235/245

Next DGC MEETING scheduled: Wednesday, September 21, 2016 – 3:00 p.m.
District Office – Room 245

Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

August 17, 2016

Present: Akers, Beresford, Bocaya, Bulger, Cortez, Davis, Dowd, Fremland, Hsieh, Kovrig, Lieber, Luster, Manis, McMahon, Neault, Surbrook, Whisenhunt, Woods, and Chairperson Chancellor Carroll

Absent: Hubbard, Larson, Payne, Watkins, Weinroth

1. APPROVAL OF MINUTES

The minutes of July 20, 2016, were approved.

2. REVIEW OF BOARD AGENDA

The agenda for the August 25, 2016, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

3. STATE BUDGET UPDATE

Executive Vice Chancellor Dowd reported that the District's fiscal year financials for 2015-16 are scheduled to close at the end of August. Once the financial books are closed, the District will refine the 2016-17 budget development process. Under the new state growth formula, SDCCD's growth cap based upon a state growth of 2% in 2016-17 has been set at 1.9%. Dr. Dowd reported that the District's Board of Trustees will be considering the 2016-17 budget for adoption at its September 8th meeting. She also reported that the proposed adopted budget will be presented for discussion at the September 7th DGC meeting. In addition, Dr. Dowd reported that the CCCCO has begun the process of identifying the system's budget requests for 2017-18, which begins the process leading up to the Governor's January release for next year's state budget. The CCCCO budget requests for 2017-18 are focused on "core" funding requirements for community colleges rather than on any single initiative, to include: 2% for growth/access, a COLA, a base allocation increase to apportionment funding, and funding for full-time faculty.

4. SAN DIEGO PROMISE

Chancellor Carroll shared information about the San Diego Promise pilot program, in effect with selected students from the San Diego Unified School District and SDCCD's Continuing Education. The SDCCD Promise, as discussed with DGC members, provides for a last-dollar approach to close the enrollment-fee gap and also a \$1,000 voucher for textbooks as needed. Promise students are obligated to successfully complete two consecutive semesters taking 12 units and must perform 8 hours of community service per semester. After the pilot is completed, the DGC can suggest any changes needed. Each president gave a brief update regarding their campuses' start with the program, including transition programs offered to participating students.

5. **GENDER IDENTITY GUIDANCE**

Vice Chancellor Neault opened discussion by sharing a list of guidelines as required by expanded gender protection under Title IX. She asked that governance leaders review and solicit input from constituents at each institution to bring back ideas for further discussion at a future DGC meeting. Until that time, current male/female binary distinction will continue, but students will be permitted to use facilities consistent with their gender identity in order to comply with Title IX regulations.

6. **INTERSESSION LOGISTICS**

Vice Chancellor Neault announced the dates for intersession classes from January 3-28, 2017. She shared a timeline and guidelines for consideration. Intersession classes will be listed in the spring schedule of classes which is expected to be available on the District website October 31, 2016.

7. **BASIC SKILLS**

Vice Chancellor Bulger brought information regarding the new format for the Basic Skills Workgroup. It was agreed that the group would meet approximately once a month, starting October 1, 2016, to discuss development of a plan and timeline to meet desired outcomes by April 2017 for the 2017-2018 academic year.

8. **STRATEGIC PLANNING**

Vice Chancellor Bulger also brought copies of the membership list for the Strategic Planning Committee. She asked that members send her an email if there were any suggestions or additional names to be added.

Adjourned 4:25 p.m.



SAN DIEGO
COMMUNITY COLLEGE DISTRICT

**Thursday, September 8, 2016
Regular Board Meeting**

**San Diego Community College District
Public Meeting of the Board of Trustees**

**Charles W. Patrick Building
District Office
3375 Camino del Rio South Rooms 235-255, 300
San Diego CA 92108**

This agenda includes:

2:50 p.m. Call to Order – Room 235-255, followed by Closed Session – Room 300

4:00 p.m. Regular Business Meeting – Room 235-255

DISCLAIMER: If changes are necessary, the San Diego Community College District reserves the right to effect them up until 72 hours in advance of the posted Board meeting.

SUGGESTED ORDER OF BUSINESS

1. Call to Order

- 1.01 Call Meeting to Order, Room 235-255
- 1.02 Announcement of and Public Comment on Closed Session Items
- 1.03 Adjourn to Closed Session, Room 300

2. Closed Session

- 2.01 Conference with labor negotiator Will Surbrook, Vice Chancellor of Human Resources (pursuant to Government Code Section 54957.6).
Bargaining/Meet and Confer Units under Consideration:
 - a. AFT Guild Local 1931 College & Continuing Education Faculty
 - b. AFT Guild Local 1931 Classified Unit
 - c. AFT Guild Local 1931 Non-Academic Non-Classified Employees
 - d. AFT Guild Local 1931 Naval Technical Training Program (San Diego)
 - e. POA - Police Officers Association
 - f. Management Association
 - g. SPAA - Supervisory & Professional Administrators Association
 - h. ACE - Association of Confidential Employees
 - i. Technical Instructors Bargaining Organization (Corry Station, FL)
- 2.02 Employment/Public Employee Appointment/Discipline/Dismissal /Release. There is one (1) item for discussion (pursuant to Government Code Section 54957).
- 2.03 Confer with or receive advice from legal counsel (pursuant to Government Code Section 54956.9) concerning pending litigation. There are two (2) items to discuss.
- 2.04 Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Vice President of Administrative Services, San Diego Continuing Education.
- 2.05 Board of Trustees Self-Evaluation (pursuant to Government Code Section 54957).
- 2.06 Chancellor's Annual Evaluation (pursuant to Government Code Section 54957).

3. Open Session Organizational Items

- 3.01 Reconvene Open Session, Room 235-255
- 3.02 Pledge of Allegiance
- 3.03 Report of Action in Closed Session (if applicable)

4. Approval of Minutes

- 4.01 Minutes of the August 25, 2016, Board Meeting - 2:50 p.m.

5. Development of the Consent Calendar

- 5.01 Call for Removal of Items from the Agenda
5.02 Board Development of Consent Calendar
5.03 Call for Academic Senates' Agenda Items for Discussion
5.04 Adoption of Consent Calendar

6. Public Comment

- 6.01 Public Comments Guidelines

7. Collective Bargaining

- 7.01 Call For Presentations (if any) By Exclusive Agent(s) Representing Employees:
7.02 Public Response to Initial Proposal(s) of Employee Organizations.
7.03 Announcement(s) of Proposed Tentative Agreement(s) Between the District and Exclusive Agents Representing Employees.
7.04 Announcement(s) of Agreement(s) Between the District and Exclusive Agents Representing Employees.

8. Reports

- 8.01 Report on Communications/Statewide & Legislative Issues – Chancellor
8.02 Report of the Trustees
8.03 Report of the Chancellor

9. Board Policies

- 9.01 Consideration and adoption of the following revisions to Chapter 3 – General Institution, Board Policy (First Reading 8/25/16):
BP 3430 Prohibition of Harassment (Attachment A).
9.02 Consideration and adoption of the following revisions to Chapter 5 – Student Services, Board Policies (First Reading 8/25/16):
BP 3100 Student Rights, Responsibilities, Campus Safety and Administrative Due Process (Attachment A); and
BP 3105 Academic Accommodations and Disability Discrimination for Students with Disabilities (Attachment B).

10. New Business

- 10.01 Authority for the Board of Trustees to review the results of the Board's self-evaluation, to evaluate the accomplishments of the previous year, and to set goals for the coming year.

11. Instructional Services

- 11.01 In the matter of the District's Allied Health Occupations programs authority is requested to enter into agreements with health care agencies for use of clinical facilities by students enrolled in District Health Occupations programs during the 2016-2017 fiscal year.
11.02 In the matter of the annual Program Self-Evaluation (PSE) for the Child Development Centers located at San Diego City College, San Diego Mesa College, and San Diego Miramar, authority is requested to accept the 2015-2016 evaluation. The PSE is required by the California Department of Education (CDE), Early Education and Support Division (EESD), which is a funding source for the San Diego Community College District Child Development Centers.

12. Student Services

- 12.01 Authority to designate September 16, 2016, as Constitution Day at City, Mesa, Miramar Colleges and Continuing Education.
12.02 Authorization for students and faculty from San Diego Mesa College to attend the 30th Annual Hispanic Association of Colleges & Universities (HACU) Conference, San Antonio, Texas, from October 7-11, 2016.

13. Budget and Finance

- 13.01 **PUBLIC HEARING:** On the San Diego Community College District proposed budget for 2016-2017. In accordance with Section 58301 of the Title 5 California Code of Regulations, and pursuant to notice duly given, any taxpayer in the District may appear and publicly comment on the proposed 2016-2017 fiscal year budget or any item(s) thereof. Under California Law, the 2016-2017 fiscal year budget may not be finally adopted by the Board of Trustees until after this public hearing has been held.
- 13.02 Consideration and approval of the 2016-17 District Adopted Budget
- 13.03 Pursuant to California Education Code Section 15146(b)(2) **PUBLIC HEARING** and Consideration and adoption of a resolution of the Board of Trustees of the San Diego Community College District authorizing the issuance of San Diego Community College District (San Diego County, California) General Obligation Bonds, Election of 2006, Series 2016, and actions related thereto.
- 13.04 Consideration and adoption of a resolution of the Board of Trustees of the San Diego Community College District authorizing the issuance of San Diego Community College District (San Diego County, California) 2016 General Obligation Refunding Bonds, and actions related thereto.
- 13.05 In the matter of the Sector Navigator Life Science/Biotechnology CTE Data Unlocked grant awarded by Rancho Santiago Community College District (RSCCD), to San Diego Miramar College, authority is requested to accept, budget and spend \$40,000 in the 2016-2017 General Fund/Restricted budget.
- 13.06 In the matter of the "CTE Data Unlocked Initiative," Prime Award #15-197-001 awarded by Rancho Santiago Community College District (RSCCD), to San Diego Miramar College, authority is requested to accept, budget and spend \$50,000 in the 2016-2017 General Fund/Restricted budget.

14. Human Resources

- 14.01 Certification of short-term personnel service effective on or after September 9, 2016, per California Education Code Section 88003.
- 14.02 Appointment and ratification of contract of employment for Vice President, Administrative Services, San Diego Continuing Education, at the San Diego Community College District.

15. Facilities, Buildings, and Real Estate

- 15.01 In the matter of the surplus District Property at the former site of the Centre City Continuing Education Campus, authority is requested to adopt a long-term ground lease on excess land with Russ Boulevard Holdings LLC (Urban Discovery Academy/Ideate High Academy).

16. Information Items

17. Reconvene Closed Session (if applicable)

- 17.01 Reconvene Closed Session (if applicable)
- 17.02 Announcement of Action Taken in Closed Session

18. Adjournment

- 18.01 Adjournment

All exhibits are available for inspection by the public at the Board of Trustees meeting or prior to such meeting, when reports are available. Contact the Board Office at (619) 388-6957.

PUBLIC PRESENTATIONS:

In accordance with Education Code Section 72121.5, members of the public are invited to participate in the governance system of the District by utilizing the PUBLIC COMMENT section of the Board meeting agenda.

Public comment on items listed on the Board meeting agenda shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Public comment on matters not listed on the Board meeting agenda may do so during the PUBLIC COMMENTS section of the Board meeting for Regular Board meetings only; for Special Meetings and Retreats, comments are only allowed for items on the posted agenda. In accordance with Education Code Section 72121.5, the Board shall take no action on such matters, other than an action of referral. Each presentation shall be limited to five minutes (total of 20 minutes on the same subject) unless this time limit is waived by action of the Board.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

In compliance with the Americans with Disabilities Act, the San Diego Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202.42 USC 12132]

If you need an accommodation, please call 72 hours prior to the scheduled meeting. (619) 388-6983.



SAN DIEGO COMMUNITY COLLEGE DISTRICT

Policy
8100

February 18, 2010

~~ENVIRONMENTAL~~ SUSTAINABILITY

POLICY

Environmental sustainability is an essential goal of the District. Global warming, diminishing resources and escalating costs of energy and waste management require that management at all levels focus on the efficient and effective use of energy and resources. This policy expresses the Board's intent to implement a Districtwide Environmental Sustainability program within the constraints of current staff authorization.

The Chancellor shall develop implementing Procedures under the following rules:

1. Districtwide management responsibility for environmental sustainability shall be assigned to an existing District office.
2. Each campus/site shall assign local responsibility to a shared governance group.
3. An organizational structure shall be developed to ensure coordinated effort between the District Facilities Management Department and local shared governance groups.
4. Managers at all levels shall support the Districtwide Environmental Sustainability Management efforts.
5. Encourage use of renewable energy generation and purchase where practicable.
6. Utilize Total Cost of Ownership (TCO) principles in the procurement of physical assets.

| SUPERCEDES: Policy 8100, ~~4/3/08~~ 2/18/10