



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

*Office of the Chancellor*

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

## DISTRICT GOVERNANCE COUNCIL

**April 6, 2016**

**3:00 p.m. – Room 245**

### **AGENDA**

- \*1.0 Review Minutes of March 16, 2016
- \*2.0 Review of Board Agenda for April 14, 2016
- 3.0 Additional Agenda Items
- 4.0 State Budget Update                      Dowd
- 5.0 Roundtable

#### \*Attachments

BOARD MEETING scheduled: Thursday, April 14, 2016 – 4:00 p.m.  
District Office – Rooms 235/245

Next DGC MEETING scheduled: Wednesday, May 4, 2016 – 3:00 p.m.  
District Office – Room 245

*Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.*



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

## DISTRICT GOVERNANCE COUNCIL MINUTES

March 16, 2016

**Present:** Agatha (for Luster), Akers, Arancibia, Beebe, Benavidez, Beresford, Bulger, Cortez, Davis (for Larson), Dowd, Fremland, Harris, Hsieh, Hubbard, Kovrig, Manis, McGrath, McMahon, Neault, Surbrook, Watkins, Weinroth, and Chairperson Chancellor Carroll

**Absent:** Larson, Luster, Schmeltz

### 1. APPROVAL OF MINUTES

The minutes of March 2, 2016, were approved.

### 2. REVIEW OF BOARD AGENDA

The agenda for the March 24, 2016, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

### 3. CCC REGULATIONS REPORT

Chancellor Carroll provided a proposal regarding changes to CCC Regulations on the 50% Law and the Faculty Obligation Number (FON). The handout details the current laws and their original intentions, and suggests ways that the laws can be updated to reflect the reality of current classroom educational needs. The handout was compiled by a task force of which Chancellor Carroll, EVC Bonnie Dowd, and Jim Mahler were a part, along with other faculty and administrative leaders from throughout the state.

### 4. NATIONAL UNIVERSITY MOA

Vice Chancellor Bulger brought back a revised version of the MOA with National University showing changes and asked members to review the document. She also brought back answers to specific questions asked at a previous meeting, a timeline of how the process is conducted, and a list of possible scenarios showing approximate costs. There was discussion regarding cohort size and the improbability of a discontinued cohort, as well as faculty having access to evaluate the program.

### 5. DUAL ENROLLMENT

Academic Senate Presidents opened discussion regarding dual enrollment in District programs with area high schools. Each of the colleges work with feeder high schools in their service area; however, the high school principal makes the final decision for their school's program and participants. Berta Harris requested that the list of feeder high schools for each college be sent to the Council for their reference when considering new partnerships.

**6. ACCREDITATION TASK FORCE REPORT**

Chancellor Carroll shared the third draft of the accreditation implementation task force report, which is in its final stage before going to CCLC's Consultation Council. The report recommends having a single accreditor for higher education in the western region, and working to improve relations with the current commission during the proposed transition. The process would align the accreditation system for the western region with that of other regional accrediting agencies.

**7. EMERGENCY PROCEDURES SAFETY POSTER**

Vice Chancellor Manis presented the new safety poster, which has been streamlined to replace the older version.

Adjourned 4:20 p.m.

Chancellor's Office & Board of Trustees

# **BOARD MEETING**

**Thursday, April 14, 2016**

**2:20 p.m. Call to Order – Room 235/245**

**Followed by Closed Session – Room 300**

**4:00 p.m. Regular Business Meeting – Room 235/245**

## **3 OPEN SESSION ORGANIZATIONAL ITEMS**

- 3.04** Administration of Oath of Office for Police Officer:  
Jerome Dawson by Board President Maria Nieto Senour

## **10 NEW BUSINESS**

- 10.01** Consideration and approval of Board Meeting Schedule for July 2016 through December 2016.

## **11 INSTRUCTIONAL SERVICES**

- 11.01** Consideration and approval of new or revised courses and programs.
- 11.02** In the matter of the District's Allied Health Occupation Programs, authority is requested to enter into agreements with health care agencies for use of clinical facilities by students enrolled in District's Allied Health Occupation Programs during the 2015-2016 fiscal year.
- 11.03** In the matter of the San Diego Miramar College Educational Partnership Agreement with Serra High School to continue an Accelerated College Program, pursuant to the Memorandum of Understanding (SV-14-0291-13) between the San Diego Unified School District (SDUSD) and the San Diego Community College District (SDCCD), authority is requested to enter into a one-year agreement from July 1, 2016, through June 30, 2017.
- 11.04** In the matter of the San Diego Miramar College Educational Partnership Agreement with University City High School to continue an Accelerated College Program, pursuant to the Memorandum of Understanding (SV-14-0291-13) between the San Diego Unified School District (SDUSD) and the San Diego Community College District (SDCCD), authority is requested to enter into a one-year agreement from July 1, 2016, through June 30, 2017.
- 11.05** Approval of the Vision, Mission and Institutional Student Learning Outcomes (SLO) Statements for San Diego Continuing Education and authorization to print the statements in appropriate publications.

## **12 STUDENT SERVICES**

- 12.01** Authorization for students and faculty from San Diego Mesa College to embark on a concert tour to XVII Festival Mundial De Coros, Puebla, Mexico, August 19-27, 2016.

## **13 BUDGET AND FINANCE**

- 13.01** Report of the 2016-17 General Fund Unrestricted Preliminary Budget.
- 13.02** Consideration and adoption of the Education Protection Account Funding and Expenditure Plan for 2015-16; and **PUBLIC HEARING** on: Approval of the District's annual expenditures for the Proposition 30 Education Protection Account (EPA) funds.
- 13.03** Approval of purchase orders prepared during the period of March 1, 2016, through March 31, 2016.

**13**     **BUDGET AND FINANCE** (Continued)

**13.04** In the matter of the 2015-2016 General Fund/Restricted Budget from the California Community Colleges Chancellor's Office (CCCCO), authority is requested to increase Categorical General Fund/Restricted Budgets districtwide in the amount of \$1,336,332.

**14**     **HUMAN RESOURCES**

**14.01** Certification of short-term personnel service effective on or after April 15, 2016, per California Education Code Section 88003.

**14.02** Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period March 1, 2016, through March 31, 2016.

**14.03** In the matter of the San Diego Community College District Classified Employee Week, authority is requested to:

Proclaim the week of May 15-21, 2016, as Classified Employee Week.

**14.04** In the matter of the San Diego Miramar College, Matriculation & Student Development Office, effective July 1, 2016, authority is requested to establish a 1.0 FTE Administrative Technician, Range 22 (\$3,473-\$5,544) in the AFT Classified Staff Office/Technical Unit. The position will be funded by the San Diego Miramar College Student Equity Budget.

**14.05** In the matter of the Adult Education Block Grant (AEBG) at San Diego Community College District Continuing Education, effective May 1, 2016, (contingent upon review by Human Resources) authority is requested to establish 24 positions.

**15**     **FACILITIES, BUILDINGS AND REAL ESTATE**

**15.01** In connection with Proposition S, authority to award a contract for the Mesa College Facilities Support Area (L-200 Remodel) project to SWCS Inc., dba Southwest Construction Services Inc., the lowest responsive bidder on the base of the listed bids.

**15.02** Authority to award a contract for the District Office Parking Lot Improvements to Whillock Contracting, Inc. the lowest responsive bidder on the basis of the listed base bid.

**15.03** In connection with Proposition S, ratification of change orders at Continuing Education César Chávez Building which exceed a cumulative of ten percent (10%) of the original contract price.

**15.04** Approval of a change order for the stage lighting and controls and ceiling work replacement at the Performing Arts Theater project at the Continuing Education Educational Cultural Complex to 2-D Stage Lighting Electric, Inc., which exceeds the cumulative ten percent (10%) of the original contract price, and adoption of a resolution authorizing the Vice Chancellor of Facilities Management to approve change orders in excess of 10% of the original contract value.

**16**     **INFORMATION ITEMS**

**16.01** Report on New Faculty Hires