



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL

March 7, 2018

3:00 p.m. – Room 245

AGENDA

- *1.0 Review Minutes of February 14, 2018
- *2.0 Review of Board Agenda for March 15, 2018
- 3.0 Additional Agenda Items
- 4.0 State Budget Update Dowd
- 5.0 Textbook Affordability – OER Bulger
- *6.0 Clarification of the CBA in Perigo
 Tenure-Track Evaluations
- 7.0 Roundtable

*Attachments

Next DGC MEETING scheduled: Wednesday, March 21, 2018 – 3:00 p.m.
District Office – Room 245

Visitors and observers are welcome. The District Governance Council (DGC) follows an open process and conducts open meetings. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting DGC members. Your help is appreciated.



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DISTRICT GOVERNANCE COUNCIL MINUTES

February 14, 2018

Present: Akers, Bell (for Hsieh), Bocaya, Bulger, Cortez, Hernandez, Kovrig, Larson, Luster, Manis, McMahon, Payne, Perigo, Shabazz, Surbrook, Weinroth, and Chairperson Executive Vice Chancellor Dowd

Absent: Beresford, Carroll, Hsieh, Hubbard, Neault

1. **APPROVAL OF MINUTES**

The minutes of January 31, 2018, were approved.

2. **REVIEW OF BOARD AGENDA**

The agenda for the February 22, 2018, Board Meeting was opened for review by Executive Vice Chancellor Dowd. Each item was discussed and satisfied.

3. **STATE BUDGET UPDATE**

Executive Vice Chancellor Dowd updated the Council on the Workgroup on Fiscal Affairs and their continuing effort to create a new budget formula for California Community Colleges at the direction of CCC Chancellor Oakley. She indicated that their next meeting would take place on March 9th and that she would give further updates then about the group's progress.

4. **TEXTBOOK AFFORDABILITY - OER**

Vice Chancellor Bulger opened discussion regarding the Textbook Affordability Task Force, which is a sub-committee of the DGC. She said that the choice of when and how to use Online Educational Resources (OER) will be faculty-driven. This item will come back to the next DGC meeting for further discussion.

5. **FOLLOWING THE BROWN ACT**

Miramamar College Academic Senate President Marie McMahon asked questions regarding the physical posting of agendas and to which groups are required to follow the Brown Act. EVC Dowd explained that any group established by the Board of Trustees would fall under Brown Act requirements. Following discussion, members asked to have a presentation on the Brown Act to clarify misconceptions and receive guidance.

Adjourned 4:07 p.m.

Chancellor's Office & Board of Trustees

BOARD MEETING

Thursday

March 15, 2018

2:30 p.m. Call to Order – Room 235-255

Followed by Closed Session – Room 300

4:00 p.m. Regular Business Meeting – Room 235-255

10 NEW BUSINESS

- 10.01** Consideration and adoption of a resolution in support of Senate Bill 1406 (Hill): Public postsecondary education: community college districts: baccalaureate degree pilot program.
- 10.02** Consideration and nomination of members to the California Community College Trustees (CCCT) board of directors of the Community College League of California.
- 10.03** Report on Reducing Textbook Costs for Students

11 INSTRUCTIONAL SERVICES

- 11.01** Consideration and approval of new or revised courses and programs.
- 11.02** In the matter of the District's Allied Health Occupations and Alcohol and Other Drug Studies Programs, authority is requested to enter into agreements with health care agencies for use of clinical facilities by students enrolled in District's Allied Health Occupations and Alcohol and Other Drug Studies Programs during the 2017-2018 fiscal year.
- 11.03** In the matter of Child Development Centers located at City College, Mesa College, and Miramar College, authority is requested to accept the revisions to the 2018 Family Handbook. The Handbook is required by the California Department of Education (CDE), Early Education Support Division (EESD), which is a funding source for the San Diego Community College District Child Development Centers.

13 BUDGET AND FINANCE

- 13.01** In the matter of the Veterans Resource Center Ongoing Funding Allocations, from the California Community Colleges Chancellor's Office (CCCCO) for San Diego Mesa College to provide services in support of the Veterans Resource Center, authority is requested to accept, budget and spend \$140,468 in the 2017-2018 General Fund/Restricted Budget.
- 13.02** In the matter of the Division of Educational Services, Zero-Textbook-Cost Degree Grant Program Application, RFA Specification Number: 17-085 Implementation Phase II allocation awarded by California Community College Chancellor's Office Proposition 98 General Fund, to San Diego at Continuing Education, authority is requested to accept, budget and spend \$135,200 in the 2017-2018 General Fund/Restricted Budget.
- 13.03** In the matter of Hunger Free Campus Support allocations, districtwide, authority is requested to accept, budget and spend \$94,006 from the California Community Colleges State Chancellor's Office (CCCCO) in the 2017-2018 General Fund Restricted Budget for City College (\$32,996), Mesa College (\$40,648), and Miramar College (\$20,362).

14 HUMAN RESOURCES

- 14.01** Certification of short-term personnel service effective on or after March 16, 2018, per California Education Code Section 88003.
- 14.02** Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period February 1, 2018, through February 28, 2018.
- 14.03** In the matter of the Office of Matriculation & Student Development at San Diego City College, effective March 15, 2018, (contingent upon review by Human Resources) authority is requested to establish 1.0 FTE, 12-month Associate Dean position (#00120198), Range 16 (\$7,498.38-\$11,993.49) in the Management Unit.
- 14.04** In the matter of San Diego Miramar College's Physical Sciences Department, effective March 16, 2018, authority is requested (contingent upon review by Human Resources) to re-title 1.0 FTE filled Instructional Lab Technician, Physical Science position (#010433), Range 23 (\$3,666-\$5,851) AFT Classified Staff, Office Technical Unit to 1.0 FTE Instructional Lab Technician, Physics/Astronomy Position (#010433), Range 23 (\$3,666-\$5,851) AFT Classified Staff, Office Technical Unit.

15 FACILITIES, BUILDINGS AND REAL ESTATE

- 15.01** Authority is requested to approve the use of the Jackie Robinson Family YMCA, located at 4902 Market Street, San Diego, 92102, as an off-campus facility as requested by Continuing Education.
- 15.02** In the matter of Proposition N, authority to increase the architectural consulting agreement for Davy Architecture on Mesa College Buildings D-100 and K-100 for additional architectural services.

16 INFORMATION ITEMS

- 16.01** Quarterly Report on Employee and Student Diversity and Cultural Competency

Clarification of the CBA in Tenure-Track Evaluations

Definition: Promotion

4.7.1 Definition: Promotion, under the terms of this agreement, shall mean advancement in academic rank.

A.4.7.3.para3: For eligibility for promotion from Assistant to Associate Professor, the candidate must have served a minimum of four years at the rank of Assistant Professor, and must show evidence that he/she has grown professionally and consistently has sought to meet student needs, in both the classroom and in non-classroom environments...

TPRC

15.1.9.8: The Academic Senate at each of the colleges shall appoint a Tenure and Promotional Review Committee (TPRC) composed of one (1) full Professor from each School, one (1) faculty EEO representative from that College, who has been certified by the District EEO office. The Faculty Evaluation Coordinator shall also serve on the TPRC as a non-voting member. Such committee shall review all tenure/tenure-track and/or promotional recommendations to see if they are procedurally correct and meet general College and District standards. (Please see Article VIII, Sections A4.9-4.10) In cases of non-promotional evaluation appeals as granted by Section 15.1.13, the TPRC will only review the evaluation committee's work to ensure it was procedurally sound.

15.1.9.10para2: In cases of non-promotional evaluation appeals as granted by Section 15.1.13, the TRPC will only comment on the procedural soundness of the evaluation committee's work.

CAP

15.1.10.1: If a tenure and/or promotional decision of a College or Continuing Education President is negative, the faculty member in question may appeal the decision to the CAP within five (5) working days of notice from the College or Continuing Education President.

15.1.11 Development Plans (for tenured faculty only)