

**MIRAMAR COLLEGE  
WEB SUBCOMMITTEE**

**February 27, 2014  
12:15 – 1:15 p.m.  
Room L-107**

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**Meeting Notes**

**Present:** Daniel M., Sandi T. Rex H., Joan M., Bill T.

**Absent:** G. Newhouse, R. Monroe

**I. Call to order at: 12:20**

**II. Welcome**

**III. Approval of minutes of: December 19, 2013**

**IV. New Business**

- 1) **All agenda items were tabled with the exception of the Sample NewWebsite**  
Bill presented two alternate “themes” for a new website layout as a demonstration of that theming can do—no change to content but radical change to style. Bill also discussed college website menu structure. Sandi mentioned that she wanted the new college style to adopt the new CTE page style (the sample style was not based on the CTE style). Both Bill and Kurt pointed out that a direct copy of the CTE style would not be suitable. Kurt asked for Sandi to prepare some site mock-ups for a new campus page. Sandi is looking for media-rich pages. Kurt suggested an intermediate step of an image-based portal for the home page, flowing to lower tier pages more similar to the CTE layout. Sand & Joan will produce some mock-ups for Bill to work with.

**V. Adjournment**

- 1) Meeting was adjourned at: 2:30

## MIRAMAR COLLEGE WEB SUBCOMMITTEE

### VI. Wishlist

<u>Priority</u>	<u>Wish</u>
Months Out	Calendar
	Better file manager
	Better end user authoring experience
	Improve Security -- code review
	Improve navigation
1?	Improve search ("salt" terms to force number one result)
	Site Map
	Automatic DOC to PDF conversion?
	Drupal updates
	Interactive forms (e.g, mileage forms)
1	Usage Patterns (Analyze data) - train work group
	Online Training Page – how to's and FAQs
	Faculty Handbook Online
	Virtual Tour
	Lists -- single source (e.g., staff directory)
2	financial aid page remodel
1	Create page/train Janice

**VII. Next Meeting:** Sep 26, 2013 @ 12:15pm in L-107

**VIII. Adjournment:** Meeting adjourned at 1:15 p.m.