

**San Diego Miramar College  
Technology Committee  
April 23, 2013  
Room L-108**

**Present:** Susan Schwarz, Temmy Najimy, Kent Keyser, Rechelle Mojica, Gene Choe, Janice Hecksel, Wahid Hamidy, Tom Davenport, Ken Reinstein, Kurt Hill, Glenn Magpuri

The meeting was called to order at 2:31 p.m.

- I. Welcome-** S. Schwarz welcomed everyone to the meeting.
- II. Approval of agenda-** Approved.
- III. Approval of minutes-** S. Schwarz moved to approve February 16, 2013 and March 19, 2013 meeting minutes. It was seconded by T. Davenport. Approved by consensus.
- IV. Update on RFF Technology Priority Recommendations-** All requisitions has been submitted and approved. Note: VPI purchased 2 bulbs for tier classroom in the H-building back in beginning of spring semester. \$1,500 was reimbursed back to VPI's budget.

Contact Person	Items requested	Approximate Cos
Yolanda Castillejos	Bulbs for Classroom Projector replacement	\$ 3,500.00
Yolanda Castillejos	1 Projection Units	\$ 3,000.00
Kandice Brandt	Kurzweil 1000 v.13 licenses (3) /2 items	\$ 2,047.25
Brett Bell	Walk Up Copier	\$ 7,337.89
Emilia Manalastas	4 dissecting microscopes	\$ 2,681.68
Joe Young	2,500 lb. Capacity Power Train Lift	\$ 7,612.50
Rod Porter	Equipment for weight room	\$ 1,200.00
Sheryl Gobble	Nelson-Denny Reading Test, Forms G and H	\$ 1,513.60
Steven Volin	Labquest Mini Data Collection Interface 8ea	\$ 1,259.77
Kandice Brandt	Lynda.com licenses (5) at \$350 each	\$ 1,750.00
David Buser	Crumbliss Model 2107 Alternator/Generator/Starter Tester	\$ 12,909.67
Brett Bell	Laserjet ENT 600 M602N	\$ 1,252.52
Diep Vu	Mettler Toledo Precision Balance Analytical Balance 2 items (35	\$ 3,511.00
Yolanda Castillejos	Additional bulbs for Classroom Projector replacement	\$ 3,500.00
Yolanda Castillejos	1 additional projector	\$ 3,000.00

- V. Standard for campus smart classrooms-** K. Keyser will follow-up with Purchasing Department in regards to vendors in bids and email S. Schwarz.
- VI. Update: Faculty & Staff Recommendations for Technology Plan-** The following recommendations were discussed among the members.
  - Narrative versus grid table.
  - Brief summary for each year.
  - Update committee membership list.

- Include district Mac faculty guidelines/procedures due to complaint from Mac users- suggested informing Mac faculty about antivirus programs. K. Keyser pointed out there's a lack of training and support for Mac users. There are currently three labs. 2 in H-building and 1 in W-building. Apple software ID is currently ICS User ID. Faculty member wants the capability to update their own updates due to response time, support, and wanting to work independently. Committee recommended having a Mac user meeting to find out what the issue is and educating faculty about district procedures.

**VII. English Lab Technology Updates-** English lab would like to start charging students for printing. Approximately 250 students per semester. Cost will be \$1,400 for a print release station. S. Schwarz will check with Lynne Neault about printing policy.

**VIII. Other-** Lynda.com- software for virtual training videos. This will help faculty and staff achieve learning skills they need for professional development. It will be district wide. IT will have the flexibility to create subaccounts for each campus to build learning and teaching tutorials.

**IX. Next Meeting:** Tuesday, May 21, 2013

**X. Adjournment:** Meeting adjourned at 3:38 p.m.