

San Diego Miramar College

Technology Committee

Minutes

February 26, 2013

Attending: Rechelle Mojica; Kent Keyser; Ken Reinstein; Kurt Hill; Wahid Hamidy; Tom Davenport; Susan Schwarz

- I. Approval of minutes from 11/27/12 meeting
- II. Recommendations from Technology Committee to BRDS was done in December. All constituencies approved BRDS recommendations in March 2013. New quotes will be needed and deadline for submission to Business Office is March 15th
- III. Standard for campus smart classroom
 - A. per Kent Keyser – minimum standard
 - PC computer
 - Switcher
 - External media player
 - Document camera optional
 - Podium – each campus has own preference. 2 smart podiums in current bid
 - Projector & projector screen
 - B. District has standard for conference rooms, smart classrooms, elevated classrooms
 - C. AV – 2 vendors in bid: Southland & GST (Gulfstream Systems Technology)
 - If Southland involved in planning they will continue with the project
 - For new projects both vendors will submit mini bid; Purchasing determine which vendor to use
 - This is still in process
 - CAVE – Peter Hester scheduling – once per quarter
 - D. Computers
 - PC – Southland is vendor
 - 3 years with two 1-year options to renew
 - Same for AV
- IV. Committee to begin updating Technology Plan

V. Other

- Anti-virus: renewal for AVAST – don't know date due. AVAST has free program – will they continue to support it?
 - 7/1 – 6/30 timeline
 - Kent's office funds
 - Kent has budget to pay for antivirus product
 - Due diligence; go mainstream – have access to all products
 - AVAST out of Russia – tech support difficult – time difference
- CMS Product: get webmasters together to discuss evaluation; can support all 5 domains. Kent has budget for development
- Linda.com – 5 district licenses. 1 generic login for sdccd – maybe problem for students to use. Kent to check if can have unique login for students
- VCT less than Linda.com. Rechelle will check if generic is accessible.
- 07 installed on XP; 10 won't install on XP. Kent will work with Janice regarding new machines 07 and Office 2010. Not included; program specific programming
- Software: where get best price: DQ67 end of life. DQ77 new motherboard – Kent ordered new imaging model PC for each campus – should arrive in 2 weeks. Intel will cease doing motherboards.
- District will develop standard for computer furniture – 10 YR warranty

VI. Faculty Reports

- Ken Reinstein – no complaints he is aware of from English Lab. Will check with Mark
- Wahid – motor replaced in 1 table; no problems
- Kurt – how deal with replacing CRT that is installed inside desk
- Freeshare Ware – monitor # of prints that can be made
 - Wahid – no printing in his lab; all assignments submitted via Blackboard
 - Ken – currently no printing in lab; save to flash drive
- Print to pdf – software – district license \$10,000-\$12,000 – need consensus. Default – double sided printing

VII. Next Meeting: March 19, 2013 - Tentative