

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee
Wednesday, May 16, 2012
3:00 – 4:30 p.m.
Room A-107

Minutes

Members: Gail Conrad, Co-Chair; Glenn Magpuri, Co-Chair; Kandice Brandt, Naomi Grisham, MaryAnn Guevarra, Edith Pollack, Dana Stack,

Guests: Lezlie Allen, Kare Furman, Nelson, Gerald Ramsey, Teresa Vilaboy

Excused: Victor Bohm, Joseph Hankinson, Janice Hecksel, Adela Jacobson, David Navarro, Sonny Nguyen, Judy Patacsil, Lisa Selchau

Absent: Joan Thompson

1. **Approval of Agenda:** Approved by consensus.
2. **Approval of Minutes:** Minutes of April 18, 2012 (**MSC** Magpuri / Guevarra) and May 2, 2012 (**MSC** Brandt / Magpuri), were approved with changes.
3. **Guest:** Gail introduced Gerald Ramsey, who will begin his assignment as the Miramar VPSS on July 1, 2012. Gerald expressed his appreciation for the outpouring of acceptance by the Miramar Student Services Division. He thanked Gail for the opportunity to attend this meeting and asked for our patience during the first semester. He recognizes that the Student Services areas are solid, and thanked everyone.
4. **VPSS Updates:** Move to Library/LLRC: Movers walked through work spaces this morning in preparation for the move to the new Student Services building in May 2013. Keys and door issues are still under discussion, and getting close to conclusion. Gail and Gerald will discuss security in the building. Three Repeats: Incompletes were discussed at the recent Dean's meeting. Dr. Buckley will send out information to faculty in order to decrease the use of Incompletes. Administrator In Charge: Gail has spent several days as Administrator In Charge of the College, and has attended several meetings on behalf of President Hsieh, who returned to campus today. CEC: At the College Executive Committee meeting this week the discussion focused on the Grant Review Board and the need to communicate grants that are being sought. Miramar is forwarding a request to participate with a state-wide grant in Orange County in the area of technology. This is an Obama workforce initiative grant for the purpose of enhancing already-existing programs. The addition of a Miramar Classified member among the membership was approved for the Academic Standards Committee. Miramar College Score Card: Miramar has a College score card that contains a description of our students based on research. It can be found on the College G drive under research. Budget: We're looking at a 10.6 per cent budget reduction, and enormous staff cuts if the tax measure does not pass. Gail urged everyone to be aware of the legislation issues on the ballot, and to be cautious. She noted that there was a SDICCCA press conference today at City College, and Gerald attended. It was also well-attended by students throughout the Region. Fall Leadership Retreat: Scheduled

Monday, August 13, 2012, 9:00 a.m. – 5:00 p.m. at Mission Trails Park. Gail would like for a representative from each program to attend. Gail will have Student Services leaders invited. The work from the retreat will then be forwarded for fall convocation activities later that week. Classified Employee Week: Week of May 21st to the 25th. Managers will serve breakfast Wednesday morning 9:30 - 10:30 in room A-107. A flier will be sent out soon. C-CAMPIS Grant: Still on hold, pending financial accessibility.

5. **Accreditation / Educational Master Plan**:

- Outcomes Report for Strategic Plan

6. **Commencement**: As of early this week, 162 grads plan to walk.

7. **Next Meeting** scheduled in the fall.

8. **Round Table**: Admissions & Records / Evaluations / International Students / Veterans Affairs: Dana reported that Helen has done a good job processing Veterans and Graduates. Still processing international students. Audio-Visual: AV plans for the new buildings are on the G drive. DSPS: No report. Counseling: Alice reported that the Counseling Office will continue to schedule student appointments, since there is no summer session rush. EOPS / CARE / CalWORKs: MaryAnn reported that EOPS continues to intake students for the fall 2012 semester. Financial Aid: Teresa has made available to students fliers noting the changes in financial aid. She noted that it is anticipated that office traffic will increase by next week. Effective January 2013, AB-540 students will be allowed to apply for state financial aid. Subsequent to the new limitations on Pell eligibility, the Department of Education has sent out notices to students of their eligibility. Health Services: Health Fair scheduled August 21st. It is anticipated to be a big event.

Meeting adjourned at 4:00 p.m.

Previous Minutes may be found at http://www.sdmiramar.edu/cmte/college_governance.asp.

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