

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee
Wednesday, March 7, 2012
3:00 – 4:30 p.m.
Room A-107

Minutes

Members: Glenn Magpuri, Co-Chair; Naomi Grisham, MaryAnn Guevarra, Adela Jacobson, Tracy Ludwick, David Navarro, Judy Patacsil, Edith Pollack, Dana Stack, Joan Thompson

Guests: Lezlie Allen, Joseph Hankinson, Janice Hecksel, Jeff Higginbotham, Alice Nelson, Sonny Nguyen, Maria Rico

Excused: Gail Conrad, Co-Chair; Kandice Brandt, Lisa Selchau, Teresa Vilaboy (Rico)

1. **Approval of Agenda:** Approved as presented. **MSC** Navarro, Guevarra.
2. **Approval of Minutes** - February 1 & 15, 2012: Minutes of the meetings were approved with a correction to February 15th, **MSC** Navarro, Grisham.
3. **VPSS Updates:** Adela reported in Gail's absence. **Student Board Policies:** Many updated Board Policies have been revised and Board-approved, and are now available on the SDCCD web site. BP 3120 Off-Campus Student Activities and associated procedure AP 3120.2, Authorization to conduct off-campus student activities; BP 3125 Transportation of Students and AP 3125.2 Student Travel; and BP 3200 Student Government & Organizations; and AP 3200.1 Student Representation on the Board of Trustees,. Additional work is being done on the BP 3925, Free Speech Policy, and is with AFT for review at this time.

Budget Planning continues for next year with an anticipated \$19.8 million decrease, or \$2 million from SDCCD reserves for this year. Miramar FTES is still 11% above the target, and within budget. The target was 6,435 FTES and we are now at 7,145 FTES. Fill rates for classes are close to 100%, meaning that our efficiency for this year is very high. The goal for Miramar College is to continue to make small strides toward the 10,000 FTES per year, as that is the benchmark that would bring additional funds to the college, due to the college size and state standards.

Civility Statement is at DGC today, March 7, 2012, and will then go forward to the Board of Trustees for approval. It has been supported by all shared governance bodies at Miramar.

Review of Services: There has been some vandalism in the construction areas; still working on how to minimize that.

Student Services Building is into the next phase with many vendors on the campus and increased limited parking. The student Welcome Center is planned to go to DSA (Department of the State Architect) in April. Construction would start after approval and the library move to the new LLRC. A discussion of the move-in schedule will begin at the end of March or after return from spring break. It is anticipated that, although the building is ready in January, a later date will be set for the actual

move into the building. Upon the LLRC's move, we have discussed the idea of Health Services, Outreach and Mental Health Services staying put until the Welcome Center is completed in 2014. The Student Services Leaders group has also been discussing the move into the new building to support the needs of the college.

Employee Satisfaction Survey: Please give your feedback on this survey when they surveys arrive in your mailbox. You can stop by the VPSS Office for a piece of chocolate (honor system) if you complete it in a timely manner.

Hiring Committee: Thanks to all those who served on the VPSS Hiring Committee. Your work is much appreciated; and the process continues with second interviews and site visits.

Mental Health: A team of five individuals from the CIT (Counselor Intervention Team) Committee will attend a conference April 17 & 18, 2012, for southern region community colleges... "Supporting Students with Behavioral Health Challenges." The goal is to increase the collaboration of county mental health programs with the community colleges, and support new grants that are coming out to support more services on the community college campuses. On a similar topic, a report to the Board of Trustees will be on the agenda for the next meeting. The CIT name will change to Behavioral Intervention Team (BIT) in the fall.

4. **Accreditation Timeline**: The most recent revision of the timeline for the 2012 fall Accreditation Follow Up was distributed via e-mail attachment (attached). Work groups have begun the follow up process and SLO response. Using a gap analysis to identify what needs to be written this time. A dialog of priorities for all of the needs in the Program Review / SLO process needs to take place.
5. **Summer Hours**: The infamous SDCCD summer hours grid was included in the agenda packet. Edith requested department leaders look them over and forward changes to Gail as soon as possible.
6. **Program Review / SLOAC** – Three Year Plan: Adela thanked everyone for their data. The next step is to analyze the data. The PR/SLOAC group will be looking at ways to track using data to make positive changes in Student Services programs. She noted that Student Services is in very good shape... we're 99 per cent there.
7. **Move-In Meetings!**: Tabled.
8. **Mental Health Awareness**: In an attempt to increase awareness throughout the campus, Judy offered posters and countertop displays to interested departments. She would like to increase awareness of suicide and alcoholism in other cultural and language groups and reduce the stigma attached to these disorders.
9. **Next Meeting**: **Wednesday, March 21, 2012, 3:00 – 4:30 p.m., A-107.**
10. **Round Table**: Associated Students: Tracy announced the Spring Fest, scheduled Thursday, March 29, 2012, 9:30 a.m.–3:30 p.m. She noted that at this week's Associated Students' meeting they will select new Vice President, Treasurer and three Senators. Career Placement: Joseph reported that more employers are contacting him now that the economy is looking a little better. Counseling: Alice reported that student traffic is low... please send students. Enterprise: No report. Evaluations: David distributed and discussed the Evaluators' proposed changes to academic renewal policies (attached). Student Affairs / Graduation: Adela reported that the commencement web link will be up

and rolling soon. MaryAnn reported on the March in March at the State Capitol on March 5th. There were ten thousand people in attendance including people from the CSUs and UCs as well. She noted that they met with three legislators, and are looking at scheduling legislative visits to San Diego. Financial Aid: Maria Rico reported that the department is currently reviewing scholarship application packets. Health Services: Very busy. Mental Health: Judy reported that she and Adela met with a marketing agency regarding a campaign to aim at increasing help for suicide prevention and to decrease the stigma related to mental health issues. The campaign is called "It's Up to Us." There are posters and rack card stands with information referring to the access and crisis line. Judy requested that departments let her know as soon as possible if they would like to have posters and / or rack card stands. These items will be delivered after spring break, and the marketing agency will replenish the cards and posters as needed. Outreach: Sonny reported there are more school visits, some high schools from outside our service area. Transfer Center: Naomi announced that TAGs will sunset fall of 2014. This announcement was on the heels of a news release that Gail forwarded to Student Services leaders earlier in the day.

Meeting adjourned at 4:05 p.m.

Previous Minutes may be found at http://www.sdmiramar.edu/cmte/college_governance.asp.

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Evaluations Proposals

Academic Renewal Without Course Repetition (AP 3910.4)

Proposed process: (see attachment from Region X)

1. Successfully complete, in an accredited college or university, 15 units with a grade point average of at least 2.0 subsequent to the work to be disregarded; **No Change**
2. Have ~~one~~ **two** year elapsed since the semester/session to be disregarded was completed.
3. A maximum of ~~24~~ **12** units or one semester (whichever is greater) or two semesters or summer sessions, may be disregarded, whichever is greater.
4. Student may apply academic renewal without course repetition to incoming, transfer work which will be included in the maximum.
5. For any semester/session in which course work is to be disregarded, all courses in that semester/session will be disregarded including satisfactory grades. **Pick and choose classes to be disregarded up to the maximum.**
6. Similar actions by other accredited institutions will be honored and also be counted as part of the 24 units or two semesters/sessions limit to be disregarded. **Delete this limitation and allow 12 units maximum district wide without regard to other institutions.**

Grade Alleviation – Different Unit Value

Current practice:

1. If a student repeats a course where a substandard grade was previously earned, the previous grade and credit are alleviated.
2. If the courses have a different unit value due to curriculum changes but the courses are equivalent, the entire unit value of grade and credit are alleviated.
3. If the courses have a different unit value because the course is from a transfer institution, only equal unit value is alleviated.

Proposed process:

1. Alleviate all grade and credit, regardless of SDCCD or transfer coursework, as long as the course content is determined to be equivalent.

Transcript Rating

Current practice:

1. Transcripts received from other institutions must be regionally accredited with an AG rating.
2. Coursework from institutions with an AP rating may be approved by the department.

Proposed process:

1. Accept all coursework from regionally accredited institutions.

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Academic Renewal Without Repetition
Region X

College	Time Elapsed	GPA requirement	Units completed after alleviated coursework	Max Units Alleviated	All classes or Choose	Max incl transfer work
Palomar	2 years	2.0	24	30	Choose	no
MiraCosta	2 years	2.0	15 with 9 in residence	15	only substandard	yes
Southwestern	2 years	2.5	24	15	only substandard	no
Grossmont Cuyamaca	1 year	2.5	20 2 semesters			yes
	OR	2.0	30 2 semesters			yes
SDCCD	1 year	2.0	15	24 units or 2 semesters	All	yes

DRAFT

UC San Diego Transfer Admission Guarantee (TAG) Sunset Effective Fall 2014

The UC San Diego Transfer Admission Guarantee (TAG) program began in the mid-1980s as a way of encouraging more California Community College students to apply and enroll. However, more than 25 years later, after extensive review and in depth analysis, the Committee on Admissions, a standing committee of the Academic Senate on February 9, 2012 approved a proposal to sunset TAG effective fall 2014.

There have been numerous changes to TAG throughout its history, including statewide expansion which resulted in increasing the grade point average twice given the significant student growth. However, due to the lack of campus capacity and the State funding shortfall, UC San Diego must discontinue the policy and practice of offering a guarantee of admission. In order to support those California Community College students using TAG as a preparation tool, as well as counselors and transfer center directors, the campus will institute a phase-out period.

The last available term for admission to UC San Diego through TAG will be fall 2014; the online TAG application must be submitted by the end of September 2013, prior to the official UC application filing period. The UC application for fall 2014 must be submitted between November 1 and 30, 2013.

Students who entered a California Community College up to and including fall 2011 would, with diligence, be able to complete their coursework and other TAG requirements in time to enroll at UC San Diego for fall 2014. Therefore, (unless there are significant changes in campus capacity and budget in the immediate future), fall 2014 will be last available term to enter UC San Diego as a TAG student.

Although UC San Diego is phasing out TAG, the campus is committed to providing opportunities for California Community College transfer students. The goal is to broaden the opportunities for well-qualified transfer students to successfully compete for available spaces. UC San Diego is dedicated to remaining accessible to transfer students from California Community Colleges.

John Eggers, Chair

Committee on Admissions

February 9, 2012