

**San Diego Miramar College**

**Safety Committee Minutes**

**Wednesday, December 12, 2012**

**Room L-108 1:00 pm**

**Committee Members/Safety Officers:**

Attended: Denise Aquino (for Stephen Um), Brett Bell, Paul Chlapecka Tom Davenport, Lezlie Davenport-Allen, Michael Lopez, Diana Medero, Francine McCorkell, Kandra Olsen,

Absent: Ray Batenga, Carmen Coniglio, Kurt Hill, Peggy Hunt, Dane Lindsay, Vince Margetta, Vuong Nguyen, Carol Reagan, Gary Waldrop, Dan Willkie, Joseph Young

Excused: Martin Walsh

Safety Committee Meeting called to order at 1:03 pm

**1.) Approval of June 13, 2012 minutes – approved in September**

Approval of November 14, 2012 minutes - MSC to approve P. Chlapecka

Discussion of request for Correction to minutes dated November 14, 2012, item C. X. – eyewash, there is no drain which is why they leak. B. Bell clarified no drain because chemical content would wash into sewer, this is purposeful, someone needs to clean, goes right on floor. L. Allen said there is usually a pan to collect. Request to add to agenda under Safety Related items D, Eyewashes.

**2.) Injury/Illness and Accident Investigation Reports Received Since Last Meeting:**

a) September 12<sup>th</sup> prior meeting only had one page, not complete information. Employee was using media clave expelled fluid on left arm, left chest and left side of neck, liquid at temperature, burned employee, employee was transported. Media clave will be tested and certified before it is brought back to operation.

b) November 19<sup>th</sup> Recruit during firearms training shifted ripped pants and scrapped knee.

c) November 28<sup>th</sup>, student bruise and blister when they slammed their finger in car door, police reported indicated self-inflicted.

d) November 27<sup>th</sup> Faculty tripped over curb and fell 5:04 p.m. Between reprographic and parking lot, Brett will check location if a hazard.

**3.) Review and updated**

a) Emergency Preparedness Plan – Scheduling CERT refresher course sometime week of 14th in January, 4 hour. ICS team will come out to do triage and search and rescue.

b) Campus Safety Environment - D. Medero asked about road behind parking structure, by Diesel, when will it be completed? B. Bell said will not be a road, will be a pedestrian walkway. There will no longer be an access road. D. Medero asked if Miramar will have a circle like Mesa. B. Bell stated plan is to link Gold Coast with Hillary. Facilities Management and Campus Police fearful that the community will use as a quick bypass of Black Mountain Road. B. Bell drew ideal plan for circle. D. Medero will share her support with others in Campus Police with emphasis that this will increase response time. Dip in road will go away when pedestrian access is built.

L. Allen mentioned stairway up from Gold Coast at Academy entrance has bush at cross walk, difficult to see someone ready to enter crosswalk. She has asked landscaping to cut which they did but still difficult to see, B. Bell will look into.

F. McCorkell stated the bollards have been repaired and look nice.

D. Aquino asked what speed limit is behind Aviation, D. Medero stated it is 5 miles, someone was going 25 miles almost hit him.

L. Allen mentioned the employee burned by the Media Clave was treated in Health Services and that the minutes should reflect that Health Services treated her. L. Allen mentioned she had sandals on and looking at how safety is followed. D. Medero mentioned that she should have been kept where injured and have health services come to her location.

D. Medero has been doing training and would like to do training here on 911 calls, “What College Police can do for you” etc.

#### **4) Safety Related Items**

a) Both AED and E-Vac chair on campus and installed. K. Olsen mentioned those designated to use the chairs should be more fit to use the chairs. B. Bell stated that AED have sign even though training provided anyone can use, but nothing posted for E-Vac. E-Vac training is on a Youtube video. B. Bell EVAC training and 911 calls

D. Medero has worked with Heart Beat program who will walk campus and designate where they should be located. Also working on CPR and AED training sometime in January.

b) & c) Annual Calendar – current year calendar - B. Bell reviewed calendar activities. County Wide disaster training next year in July will be held out on campus. We need to schedule fire drill for LLRC and Student Services building, will incorporate some ideas – May is best month to schedule, will add to calendar for next year – Evacuation and fire drill for LLRC and Student Services. What learned during these drills can be used for H Building. B. Bell said maps would be updated with evacuation location and best opportunities for sharing information would be Adjunct orientation and department meetings.

M. Lopez asked about CPR training for campus. L. Allen mentioned NTC doing CPR, D. Medero has instructor who can do 8 hour class rather than mass training which will not certify. Faculty most likely to do if certified yearly, first week of November best time.

Three or four meetings ago Kandra brought in resources for training, any interest in scheduling training such as ergonomic, tripping and falling, – they are Webinars, one is PowerPoint, one interactive, will meet OSHA mandate. June best time on calendar.

Eyewashes- B. Bell unaware there are trays that can be used, L. Allen said they are built-in. P. Chlapecka stated the big issue is pipe is steel and full of rust when you turn on water. B. Bell suggested P. Chlapecka go to Department Chair to have work order prepared to have plastic pipe replace steel.

Next meeting February 13th distribute safety award nomination. K. Olsen said Policy states we have meeting monthly. Mandated by OSHA to have them quarterly. Will Draft as minimum once a quarter

L. Allen introduced her staff so committee would know who they are – Stacy and Lorna. B. Bell mentioned that the on campus Board Meeting February 14<sup>th</sup> will have a smoking component that Lezlie Allen as representative was to do presentation, thought it was B. Bell was to do it, B. Bell stated they frown upon Administrators; prefer students, faculty or staff. L. Allen stated she is aware of it.

5) Next Meeting: Wednesday, February 13, 2013

Adjourned 1:58