

SAN DIEGO MIRAMAR COLLEGE SAFETY COMMITTEE

MINUTES

Wednesday, October 12, 2011

Room A201A 1:00 p.m.

Committee Members/Safety Officers:

Present: Brett Bell, Tom Davenport, Lezlie Davenport-Allen, Michael Lopez, Francine McCorkell, Kevin Olsen, Martin Walsh, Kurt Hill, Carol Reagan
Excused: Peggy Hunt
Absent: Ray Batenga, Paul Chlapecka, Carmen Coniglio, Scott Holslag, Dane Lindsay, Vince Margetta, Dante Mora, Elizabeth Thomas, Gary Waldrop, Joseph Young
Guests: Dennis Aquino (for S Um)

Meeting was called to order at 1:00 pm.

1. Approval of September 14, 2011 minutes – K. Olsen / F. McCorkell MSC
2. Injury/Illness Accident Investigation Reports Received Since Last Meeting
 - 9/1/11 – Visitor – Was feeling dizzy when attending a Defense Tactics course. Was evaluated by medics and transported to Sharp.
 - 9/2/11 – Staff – While working in the kitchen at the Child Development Center, received a small puncture in hand. Was wearing gloves while incident occurred. Was treated at Student Health Services.
 - 9/13/11 – Student – Student was loosening pressure lines in Diesel class. Received a cut and abrasions on left hand. Student's father drove them to the hospital. L. Allen stated that the student needed surgery following evaluation, due to severity of cut on knuckle. B. Bell will follow up.
 - 9/13/11 – Student – Student was playing at Child Development Center and received bump and abrasion to face. Received an ice pack and went back to class.
 - 9/14/11 – Student – Student was participating in Defensive Tactics class and received injury to the left wrist. Student stated they would see their doctor for further medical attention.
 - 9/19/11 – Student – Student felt dizzy while attending class. They went to Health Services to be evaluated. Student was transported to Sharp by medics.
 - 9/20/11 – Student – Student stepped on a bee and felt nauseous. Student was evaluated by Health Services and returned to class.
 - 9/20/11 – Student – Student loss consciousness while attending class after donating blood on campus. Student was transported to Sharp by medics.
 - 9/20/11 – Student – Student was playing volleyball and was dizzy and complaining of neck pain. Student remained in class and drove themselves home.
 - 9/20/11 – Student – While playing basketball, student was hit in the head. Health Services evaluated student and was released.
 - 9/27/11 – Student – While sitting in class, student had a seizure. They were evaluated by medics, but refused transport to hospital.
 - 9/27/11 – Student – What attending Diesel class, student received a cut to middle finger while loosening a bolt. Student was treated at Health Services and returned back to class.

3. Review/Update

a) Emergency Preparedness Plan (D. Gutowski) – B. Bell stated that he did a quick review on the Emergency Preparedness Plan and updated the names to the corresponding area of the responsibilities. Further updating will be done, and verbiage will be added on procedures during a power outage.

(1) Follow up on power outage – NTC and Recho Road areas were not contacted during the District wide campus closure. As part of emergency plan to include our off campus sites, a District wide emergency plan will include the ability of letting employees log onto Web Advisor and update their emergency information, to those employees who opt in for this. This will enable our off site departments to be included in a text announcement notifying employees of campus closures, during an emergency. Dean Beitey and Dean Ornelas have tested a text/call system to the off campus departments.

b) Campus safety environment – F. McCorkell stated that the temporary staging area for construction is a driving hazard and some type of cutout should be placed in the fabric fencing. B. Bell stated that the fencing will change very soon. The pavement striping was completed last Friday, and the fencing should change this Friday. Also F. McCorkell stated that the lights in the J Building restrooms are not working. B. Bell stated that this is an ongoing issue with J building for lights. D. Gutowski and Facilities are logging when there is a problem with lights due to circuit breaker outages. K. Hill stated that in parking lot #3, students are using the entrance road as a sidewalk, and the red curbs are too close to entrance, making it a hazard for drivers. B. Bell stated that within a matter of weeks, this entrance will be closed. The new access road will be near the parking structure. K. Olson stated that there are currently no speed bumps and has asked that they be installed with a hard plastic bump that is bolted into the concrete. B. Bell said the parking structure is 99% complete. S. Elmon asked about a hole in the concrete between B200 and B300 buildings.

4. Safety Related Items

a) Inspection report – B. Bell has asked S. Elmon to have a status on the completed reports by the next committee meeting.

b) Power outage – B. Bell stated that at the District level, they will look at the need for retrofitting the elevators, generators and AM/FM radios. A committee will be evaluating each elevator and identifying which ones need to be modified with a feature, that when the power does go off, the elevator car goes to the first floor and the doors open. They will also be looking at the need for generators on each campus. Currently Miramar has two generators, one at the W Building, which houses the mainframe and IT components, and one in the S5-000 building, which backs up some very expensive and important lab equipment. L. Allen stated that the Health Services office had eight thousand dollars of vaccine that was going to spoil and needed to be refrigerated. It was taken to Natural Sciences to their refrigerator that has generator back up. L. Allen also said that their office did not have flashlights, and was in the middle of a patient procedure. B. Bell stated the departments would have to incur this expense. K. Hill asked if the Safety Committee was going to prepare a statement regarding proper procedures to the campus, on how to shut down computers during a power outage. He stated that the best way to shut down power to the computers was via circuit breakers. B. Bell stated that the Technology Committee should draft a statement for the Safety Committee to attach to the Emergency Preparedness Plan.

c) Designated Smoking Areas – B. Bell asked for volunteers assess and make recommendations for the new buildings and smoking areas. L. Allen and K. Olson volunteered to look campus-wide for new areas. Also they will be looking at restrooms, which have a locking mechanism, in which somebody can lock themselves into the restroom. K. Olson stated that all restrooms should have only the deadbolt lockable from the outside.

5. Roundtable

- T. Davenport asked if the slippery floors in the H Building were addressed. B. Bell said that the walk-off mats have been purchased.
- D. Aquino asked what the procedures are taken when a male is exiting the female restroom? Do we call the police, 911 or dispatch? B. Bell stated that all calls should be made to the Dispatch line on our Centrix lines, using the College Police button. K. Olson stated that our campus has had some transient

issues, so everybody should use some caution and contact the College Police if any suspicious behavior is noted.

- F. McCorkell asked since the campus is growing, will there be more of a College Police presence? B. Bell stated that if budget allows.

6. Next Meeting: Wednesday, November 9, 2011, Room A-201a

The meeting was adjourned at 1:45 pm