

SAN DIEGO MIRAMAR COLLEGE SAFETY COMMITTEE

MINUTES

Wednesday, September 14, 2011

Room A201A 1:00 p.m.

Committee Members/Safety Officers:

Present: Brett Bell, Tom Davenport, Lezlie Davenport-Allen, Jack Doherty, Dan Gutowski, Peggy Hunt, Michael Lopez, Francine McCorkell, Vuong Nguyen, Kevin Olsen, Elaine Vega, Martin Walsh Dan Willkie

Excused:

Absent: Ray Batenga, Paul Chlapecka, Carmen Coniglio, Kurt Hill, Scott Holslag, Vince Margetta, Dante Mora, Carol Reagan, Elizabeth Thomas, Gary Waldrop, Joseph Young

Guests: Stacey Gierka, Roy Kinley(for R. Covert/D. Lindsay), Tom Longfellow (for S Um), Kandra Olsen

Meeting was called to order at 1:02 pm.

Introductions

1. Approval of June 8, 2011 minutes – K. Olsen with one abstention by M. Walsh
2. Injury/Illness Accident Investigation Reports Received Since Last Meeting

B. Bell displayed a large stack of reports stating that they are mostly Public Safety training injuries, and due to the nature of the classes, the instructional environment cannot be changed.

- 6/7 – Open Enrollee at Camp Elliott – during chemical agent training, after exiting gas house, held breath and passed out. Transported by medics to Sharp.
- 6/8 - Custodial cleaning floor, slipped and fell, police report taken, District employee therefore no further information available.

Issue brought up by M. Lopez regarding the H Building during rains, he witnessed many students slipping, on stairs there is no grip – B. Bell stated that campus purchased walk off mats to be installed in these areas.

- 6/15 - Faculty member struck on bridge of nose by door.
- 6/22 – Child Visitor, caught big toe under door when opened.
- 6/23 – Academy Student - twisted knee in mat room, sent to Sharp for evaluation.
- 7/7- Open Enrollee – During detac training with air soft pellet student was hit in chin by pellet
- 7/11- Open Enrollee – during PT wrestling stability ball away from another student and hurt knee.
- 7/12 – Student – During detac training, placed sticking bag on knee and subsequently kicked in knee.

- 7/17 – SDCCD College Police Staff - During training took an air soft round to back of head, refused treatment.
- 7/18 - Visitor - fainted while touring campus anatomy lab, evaluated by medics then returned to tour.
- 7/18 – Child Visitor – waiting in line with mother, said his hurt leg, and felt dizzy, lost consciousness. Transported to Children’s hospital.

B. Bell expressed that some of the reports need more detail in order to address safety concerns.

- 7/18 - Staff – sitting in chair began feeling ill, dizzy and difficulty breathing. Transported to Kaiser, sounds like illness, not accident.
- 7/21 – Academy Student – During detac training, sprained right ankle.
- 7/21 – Academy Student – During detac training, was struck on left tricep causing contusion.
- 8/2- Staff - working on grounds was struck with shovel by visitor causing gash and cut to finger.
- 8/10- Volunteer - bug appeared on forearm, was flicked off, then noticed an insect bite, went to Sharp.
- 8/17- Employee - moving equipment with dolly and equipment fell off due to use of wrong equipment, injury to thigh and foot, went to Sharp. B. Bell spoke with Department.

B. Bell emphasized that he is vague as to who the injured party is other than employee, student, visitor, etc. and as to work area, not specific to maintain confidentiality.

- 8/18 - Open Enrollee walking down stairs, heard pop in left knee and felt sharp pain.
- 8/22 – Visitor, entered bookstore, became disoriented, Campus Police called, transported to Sharp.
- 8/25 - Open Enrollee, on Academy run, pain in left side, drove self to emergency room early next morning, diagnosed with kidney stone...illness
- 8/26 - Child at Child Dev Center, fell off chair, mother contacted.
- 9/1 – Student, wearing flip flops, something stuck in toe.
- 9/1 - Visitor, defensive tactic training, became ill, transported to Sharp.
- 9/1- Student, in athletics class, sprained left ankle while playing sport.

3. Review/Update

- a) Emergency preparedness October event for California Shakeout, will activate CERT, notices will be forthcoming. Entire state of California eligible to sign up, would activate CERT to make sure process works correctly and teams know responsibilities.
- b) Campus safety environment – T. Longfellow last office to close notice stairs to academy lamps not coming on and walkway light on middle landing not coming on. B. Bell to address with Facilities.

4. Safety Related Items

- a) Inspection report – request sent out before summer for safety reports, they were due the end of August. Do not have reports from S. Um, D. Mora, D. Lindsay, T. Villaboy, D. Willkie, C. Coniglio, J. Higgenbotham, V. Margetta, R. Mojica, P. Chalpecka, E. Thomas, D. Gutowski, A. Soriano, R. Covert, A. Jacobson, V. Nguyen (Vuong noted his are done, will send), S. Young. About 50% were completed, would like completed before next meeting. M. Lopez noted that

some buildings have been removed that were on list and need to identify someone for H and M building reports in future.

- b) J. Doherty introduce Kendra Olsen, she previously worked at San Diego Unified as their Risk Manager for 5-6 years, Kendra expressed that she is excited to be here, and glad to see a Safety committee that looks at Injury Illness reports and conducts inspections of facilities. B. Bell welcomed Kendra and thanked Jack for his service and active involvement.
- c) Power outage – occurred previous Thursday (9/8), do processes need modified? P. Hunt expressed concern, indicated she called College Police, they were helpful, but difficult to get information on Friday. Phone message was voice mail loop and said closed for the weekend which is the normal message. B. Bell explained that District phones eventually went down causing a delay to get out an emergency message. Communications with students was by e-mail blast. In addition a text message to managers came from P. Hsieh, and managers sent text to their phone tree. P. Hunt indicated she received a text from Poway school District and that our District should have the same ability. B. Bell indicated he has Dean's cell numbers and included them in his text, power outage makes other communication difficult...phones were out, he stressed text messaging best communication process at this time. Committee members mentioned they appreciated the announcement through the emergency broadcast system. B. Bell explained that there is a 30 minute back up for the phones while they can still get a message out, he, R. Barnes, and L. Orneals have the capabilities to do a campus broadcast. B. Bell said he sent D. Kapitzke via text a request to make the broadcast. M. Walsh indicated that NTC had received no communication, asked if they can receive the broadcast but B. Bell stated they are unable to because NTC is not a part of the Centrix system, he suggested cell numbers be exchanged within the department so someone can text message if there is a broadcast. NTC communication problem will be solved when program comes back on campus, currently trying to do best to keep communication open. V. Nguyen indicated he was contacted by his Dean.
- d) Black Mountain Road Entrance and Pedestrians (K. Olson) K. Olson handed out photos of the Black Mountain Road entrance with yellow lines indicating where sidewalks end. He indicated that Pedestrians follow sidewalk then step into traffic to continue on to destination, he proposes yellow area to be made into sidewalk to curve out and into retaining wall. Discussion took place with B. Bell emphasizing that this is not District property, it is an easement and we cannot get approval from the City for sidewalk construction. Miramar has created a sidewalk approximately 250 ft south of the entrance for pedestrian and ADA access that meets our requirement. V Nguyen asked if there are signs indicating where sidewalk is located; B. Bell indicated there are not. K. Olson proposes to keep retaining wall, make another wall, curve and keep contained. B. Bell indicated there is a proposal to work with the City for an accessible sidewalk in future plans and that when the Facilities Master Plan is update it should be on the plan so it doesn't get lost. B. Bell also clarified that an additional sidewalk exists North of Lot 2 as well as one down by Hourglass Park. Committee continued to voice concerns that there is not a sidewalk at entrance, questions about if this was a liability issue, B. Bell stated no, it is an easement. The Ways and Drives Sub Committee has named the major pedestrian and vehicle access, as well as pedestrian access from Black Mountain and have been named and identified on campus maps. Discussion about solution to have signage "No Pedestrian Access." B. Bell would have to work this out with city.

5. Next Meeting: Wednesday, October 12, 2011, Room A-201a

The meeting was adjourned at 2:02 pm

