



---

## SAN DIEGO MIRAMAR COLLEGE SAFETY COMMITTEE

---

### MINUTES

Wednesday, April 13, 2011  
Room A201A 1:00 p.m.

#### Committee Members/Safety Officers:

- Present: Lezlie Allen, Paul Chlapecka, Tom Davenport, Annette De Lozier, Francine McCorkell, Martin Walsh, Peggy Hunt, Michael Lopez, Kevin Olson, Carol Reagan, Stephen Um
- Excused: Brett Bell, Dan Gutowski, Dane Lindsay, Rick Covert, Vuong Nguyen, Martin Walsh, Vince Margetta
- Absent: Ray Batenga, Carmen Coniglio, Alexandra DeRosa, Kurt Hill, Scott Holslag, Dante Mora, Elizabeth Thomas, Gary Waldrop, Dan Willkie, Joseph Young
- Guests: Annaliza Soriano (for D. Gutowski), Roy Kinley (for R. Covert/D. Lindsay), Jerold Sablan, Frances Taylor

Meeting was called to order at 1:03 pm.

- 1) Approval of March 9, 2011 Minutes – (Olson/Um) MSC
- 2) Injury/Illness and Accident Investigation Reports Received Since Last Meeting
  - a) March 3 – Open Enrollee sprained thumb while participating in a defensive tactics course. Was seen at Sharp then released. Open enrollee is still under review with Sharp.
  - b) March 4 – Student at the Child Development Center twisted right ankle while playing hopscotch outside. Student declined to have medics be called.
  - c) March 10 – Student was having pain to left neck and knee while being struck by a car in lot 2. Student was evaluated by Health Services. There were no visible injuries. Student admitted to being preoccupied by the phone. The driver of the car did stop and offer assistance. Student would seek additional medical assistance if needed.
  - d) April 6 – Staff member bruised wrist when pushing a card that held event supplies. Was seen at Health Services. This was due to a faulty piece of equipment.
- 3) Review/Update
  - a) Emergency Preparedness Plan (D. Gutowski) – A. Soriano followed up on the Emergency Command team.
  - b) Campus Safety Environment (B. Bell) - A. De Lozier asked the committee to look around the campus to find any safety hazards. L. Allen told the committee that her staff was discussing the curb around the S500 building toward the Compass Pointe outdoor area. Construction will be starting soon and the landscape will change. R. Kinley told the committee that J. Bray will look at the hand rails south of the H Building and east of the M Building. Also the glass doors to the new buildings are very heavy and could cause injury.
- 4) Safety Related Items
  - a) Safety Conscious Award (A. De Lozier) – tabled
  - b) Inspection Reports (A. De Lozier) – A. De Lozier will be updating the list to include the H & M Buildings. She is hoping to get this out to all the managers. Also there is a need for a Student Services representative as well as a DSPS representative. VP Fong will be asked to put forth

names of representatives for these areas. M. Lopez said he could do the H Building. K. Olson stated he could walk with any building to assist others.

- c) Red Curbs on Hillary Drive – A memo will be sent to D. Picou to ask about the curbs, since these are on city streets. K. Olson has been speaking with D. Picou regarding the curbs and the abuse they are getting.
- d) Smoking Areas for H & M Buildings – The Facilities Committee met last week. D. Lindsay has found some signs and put them near the doorways of the building. There are many cigarette butts lying around the area to these buildings. We are looking at the designated smoking areas with the Safety Committee every semester. There are maps that instructors can hand out to their students that depict the smoking areas on campus. The smoking signs are faded and old, and new verbiage will be looked at when funding allows.
- e) Black Mountain Road driveway – A guest commented that the driveway entrance onto campus via Black Mountain Road.
- f) Overnight Parking – K. Olson stated there was signage at Hourglass Park which stated there was no overnight parking, and as soon as these signs go away, as will the enforcement. He also reminded us that the speed limit through campus parking lots is 5 mph and on the campus roads is 15 mph. Citations have been issued for speeding and driving in the parking lanes. Also, the Aviation department needs to remind students that there is no parking of student vehicles near the F-100 building. Also that the Campus Police are dealing with students walking on the banks near the tennis courts.

5) Meeting adjourned at 1:40 pm

6) Next Meeting: Wednesday, May 11, 2011, Room A-201A