



SAN DIEGO MIRAMAR COLLEGE SAFETY COMMITTEE

MINUTES

Wednesday, October 13, 2010
Room A201A 1:00 p.m.

Committee Members/Safety Officers:

Present: Brett Bell, Paul Chlapecka, Carmen Coniglio, Rick Covert, Tom Davenport, Lezlie Davenport-Allen, Annette De Lozier, Alexandra DeRosa, Dan Gutowski, Peggy Hunt, Francine McCorkell, Carol Reagan, Elizabeth Thomas

Excused: Tony Gutierrez, Martin Walsh

Absent: Ray Batenga, Reylyn Cabrera, Thomas Eggleston, Kurt Hill, Scott Holslag, Dane Lindsay, Michael Lopez, Vince Margetta, Dante Mora, Vuong Nguyen, Stephen Um, Gary Waldrop, Dan Willkie, Joseph Young

The meeting was called to order at 1pm.

1. Approval of September 8, 2010 Minutes (A. DeRosa/C. Reagan) MSC w/one abstention
2. Injury/Illness and Accident Investigation Reports Received Since Last Meeting
 - 09/13/10 – A student jammed their finger playing volleyball. They were treated by Health Services and released.
 - 09/20/10 – A recruit on a PT run twisted and sprained their ankle. Ice was applied on the injury and the recruit returned to class. They were later seen at Sharp Rees Stealy.
 - 09/23/10 – A student exercising in fitness center felt their left knee pop when they stepped off an elliptical machine. The student was evaluated by Health Services and advised to seek further medical attention if the pain worsened.
 - 09/23/10 – A child at the Child Dev Center playing and running outside, fell on the concrete and received a bloody nose and scrape to their knee. First aid was applied at the Center and the child's parents were contacted.
 - 09/23/10 – A student, who had been involved in traffic accident prior to arriving on campus, complained of suffering from chest pain. The student had informed the responding officer that they had had open heart surgery the previous year and they were concerned the accident earlier that day may have caused injury. Medics were called and the student requested transportation to UCSD for further observation. The student contacted their parent to advise them of the situation.
 - 09/27/10 – An employee was bitten on their ankle by an insect. The ankle became red and swollen. The employee was seen by their doctor and released.
 - B. Bell remarked that Miramar and NTC has had recent issues with insects. Facilities Services is aware and is working on contracting out for appropriate insect spraying for both the campus and NTC.
 - 09/30/10 – A student sprained their ankle playing badminton. The student went home and was later treated by their personal physician.

- 10/04/10 – A child in the Child Dev Center riding a scooter fell, hitting their forehead. Ice was applied to the injury. The child's parent was contacted.

3. Review/Update

a. Emergency Preparedness Plan (D. Gutowski)

- Great Shake Out, October 21, 2010 – B. Bell and D. Gutowski reminded those present we will be participating in the Great Shake Out. The emergency phone system to will be used to disseminate information at approximately 10:21am on October 21st. In conjunction with the event, a meeting will be scheduled with Sgt. Gutierrez and D. Lindsay to look at updating campus evacuation locations that have been effected by construction.
- C-CERT Refresher - November 5, 2010
- C-CERT Drill – November 19, 2010

D. Gutowski provided an update on the upcoming scheduled C-Cert events. With funding to be made available by B. Bell, lunch will be provided for refresher participants and snacks for drill participants. C. Coniglio asked if there will be other dates if we are unable to attend these dates. D. Gutowski indicated the events are schedule by the District and he is unsure at this time when other events will be scheduled.

b. Counseling Intervention Team (CIT) Report (J. Patacsil)

No update

c. Designated Smoking Areas (L. Allen/F. McCorkell)

B. Bell indicated the campus is currently staying with LEED certified standards of no smoking in rooms or within 25 feet of operating doors/windows. D. Gutowski and L. Allen will look at current designated smoking areas on campus and will work with D. Lindsay regarding signage.

d. C-400 Curb Cut

B. Bell reported there are currently three curb cuts around C-400. At this time we will not be adding an additional curb cut near stairway since the area will be modified within the next few years and it would not be cost efficient to do. He added that the current number of curb cuts exceeds ADA requirements. L. Allen asked if we could look at installing a temporary asphalt near the stairs. B. Bell indicated he will look into it and bring back to the next meeting.

B. Bell wanted to thank the members for their commitment to following the committee process and suggesting alternative solutions over the past meetings.

4. Safety Related Items

a. F. McCorkell asked about the light signal light on Black Mountain onto the campus in light of a recent four car pile-up at the intersection. B. Bell responded that the City of San Diego is responsible for the signal light but he will contact Debra Picou to communicate with the City.

b. C. Coniglio mentioned a concern from Student Services regarding the entryway from to C-301. A request has been submitted to have the area resurfaced.

c. L. Allen reported that October is domestic violence awareness month and Health Services will be providing information to the campus.

d. B. Bell commented regarding a group of smokers that seem congregate outside of F-100. He asked P. Chlapecka if he can direct the smokers to nearby designated areas.

- e. D. Gutowski reported that campus emergency procedures have been updated. SIMS and NIMS have been included in the planning manual and the c-cert personnel list has been updated since Bettendorf has retired. He added that there is a need for additional flash lights; preferably shake/crank flashlights so that we do not have to keep a supply of batteries on hand. He indicated safety standards for the fitness center are being looked at.

5. Next Meeting: Wednesday, November 10, 2010, Room A-201A

The meeting was adjourned at 1:25pm.