

**SAN DIEGO MIRAMAR COLLEGE**  
**REVIEW OF SERVICES**  
**COMMITTEE**  
**February 25, 2015**  
**1:00 p.m., L-108**

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**Present:** Lou Ascione, George Beitey, Dane Lindsay, Dan Gutowski, Chris Manis, Donn Betz, Jim Bray, Lance Lareau, Ryan Murphy, Greg Carpenter, Barbara Pongsrikul, Reylyn Cabrera, Daphne Figueroa, Terhea Williams.

**MINUTES**

**Old Business**

- 1) Approval of Past Meeting Minutes
  - Approved.
  
- 2) Props S & N Update (J. Bray)
  - a) Parking
    - Front part of lot one should be back by April
    - Surface lot 3 will return at the beginning of summer semester, but may be delayed until after the CalTrans walkway is completed.
    - J. Bray informed everyone that the temporary construction lot that is on Hillery Dr. will go away as part of the vernal pool project, which will start sometime around May/June.
  
  - b) Science Building
    - Should be completed by middle of next month.
    - Working on coordination for move and FF&E move-in.
    - Fences will not be removed by next week and it is being discussed as to when they will be removed. A guard rail will be installed on the side of the building, prior to the fence being removed.
  
  - c) CE
    - Currently on the schedule list. Construction will start around May 2015.
    - J. Bray clarified the projects that will take place: 1<sup>st</sup> project is the E-100 replacement (shower/locker rooms) which will start May and should take approximately 8 months. Upon completion of the 1<sup>st</sup> project, the 2<sup>nd</sup> project will start, which is the rehab of A-100 building. The 3<sup>rd</sup> project is the demolition of the bungalows and beginning of infrastructure project.
    - CE Remodel will be approximately 8 months for project completion for A-100
  
- 3) Miramar College Transit Center Walkway update (R. Murphy)
  - Waiting for DSA to confirm a date for an appointment. Bid schedule will be put together once a date is established.
  - Intent to have the walkway done in the summer.
  
- 4) A-200 (G. Beitey)
  - a) 2nd floor deck
    - Project has been approved by the Board. A meeting is scheduled for March 5<sup>th</sup> to discuss logistics and start date.
  
  - b) Chairs
    - The plan to replace all 400 chairs in the 10 classrooms.
    - Brett was able to get chairs for room 225 as a test and is now looking for money to finance rest of classrooms.
    - D. Lindsay mentioned that Facilities department replaced all damaged chairs.

- c) A/V
    - There are only 2 classrooms left that need projectors.
    - Quotes are being generated.
  - d) Painting
    - Currently #17 on the list for painting.
  - e) Handicapped parking
    - Completed, can be removed from agenda.
  - f) E-100
    - Covered by J. Bray
  - g) EVOC (Emergency Vehicle Operations Course)
    - An update meeting is scheduled for February 26 between the City, County, and the District.
    - Still looking at areas and the County is interested in a South Bay location. The goal is to have all 3 entities to contribute the same funding amount.
  - h) Road condition by academy
    - J. Bray – There are two options. the long-term is part of the southern infrastructure. The temporary costly option will be to patch the holes.
    - C. Manis informed G. Beitey that it is best to hold off on patching the road.
  - i) HVAC
    - L. Lareau stated that there is now funding from two sources: State schedule and Prop 39. There is no schedule but will be starting the design soon.
    - The project is planned to be executed at the beginning of 2016
    - Prop 39 money was received 3 weeks ago – C. Manis
- 5) I building office renovation (L. Ascione)
- C. Manis – B. Bell stated they are looking at it on a campus level. B. Bell can confirm.
  - D. Gutowski will follow up with B. Bell.
  - L. Asione mentioned that B. Bell may hold off on the office conversion to complete all I building projects together.
  - L. Lareau - Project can begin once scope and funding source is identified.
  - Item requested to be removed from agenda.
- 6) S-5 building renovation (P. Hopkins)
- Item requested to be removed from agenda.

**New Business:**

- 1) Accessibility issue for The PLACe (D. Figueroa)
- D. Figueroa requested to have button access to open doors to make it easier for disabled people. Students expressed their concerns to the committee since access is difficult.
  - L. Lareau stated that this is something they have installed before even though they are not an ADA requirement. He will stop by after this RoS meeting to take a look at the doors. L. Lareau also stated that funding will need to be determined.
  - J. Bray – This should be worked though B. Bell to see if this is something that the campus supports. Jim suggested a temporary solution is to submit a warranty work order to adjust the weight of the doors.
  - D. Gutowski – A concern was expressed that not all of the Facilities requests on Program Review are being captured and forwarded to Facilities Committee for evaluation. B. Bell has stated that this would be corrected with doing Program Review on Task Stream.

## **Announcements**

- Barbara Pongsrikul – Would like a representative of CE on the Miramar Safety Committee.
- D. Gutowski – Heat Exchanger funding has been identified for FY 15/16. What's the process?
  - D. Betz mentioned that it is still being worked on and will need to be a Board Docket.
- T. Williams – Expressed concerns regarding the S5 building interior renovation.
  - J. Bray confirmed that original renovations are done and work is still taking place to complete some added items.

## **Next Meeting**

Wednesday, March 25, 2015 at 1:00pm in L-108