

REVIEW OF SERVICES

Miramar College

August 27, 2014

1 p.m.

Present: Lou Ascione, Brett Bell, George Beitey, Paulette Hopkins, Adela Jacobson, Roanna Bennie, Karen King, Nick Gheler, Terhea Williams, John Landicho, Rod Porter, Roy Kiney, Nick Johns, Chris Manis, Donn Betz, Jim Bray, Lance Lareau, Ryan Murphy, Raymund Aguirre

Meeting called to order at 1:03pm

Old Business

- 1) Approval of Past Meeting Minutes
 - Approved.
- 2) Props S & N Update (J. Bray)
 - Parking
 1. No large changes anticipated.
 2. Surface lot #3 closed during Science bldg. project (B. Bell).
 - Fire Tech
 1. Now open.
 2. J. Bray will work on getting the curve between the Administrative bldg. and Fire bldg. painted red and have signage posted.
 - Admin Bldg.
 1. Now complete and working through punch list.
 2. Move in is next week and following week.
 3. Working on key punch.
 4. Restroom being completed.
 5. Jim to walk with D. Lindsay and B. Bell.
 6. No services to the campus available while moving.
 7. Week of Sept. 8th reprographics and mail room moving and no services to the campus will be available.
 - Science Building
 1. Making good progress.
 2. Per contract, building will be completed by February 2015 but contractor is aiming to finish by December 2014 or January 2015.
 3. 3-4 months of building outfitting to take place after completion of building.
 4. Building ready for classes Summer 2015.
 5. Surface lot 3 should open before Fall 2015.
 - CE
 1. E-100 in DSA and hoping to have it out by this month which will then go to bid.
 2. Hoping to break ground by the end of the year.
 3. Improvement to front parking lot not included in project.
 - Café Bookstore
 1. Going through end user punch list and down to a few items.
 2. Dean Jacobson provided draft priority to FF&E list to B. Bell for review and will send to Laura for pricing to ensure it is within budget.
 3. A. Jacobson - Making progress in K-1 building and will update construction list.
 - Student Welcome Center
 1. A. Jacobson - K-2 welcome & open house on 9/3/14 10am-1pm.
 2. Ribbon cutting on front and back of building.
- 3) Miramar College Transit Center update (R. Murphy)
 - Ramp and transit center to be finished by September or October.
 - Hillary will open both sides upon completion of ramp and transit center.
 - Bus services will slowly roll out over next 6-9 months.

- B. Bell – 3 week blackout period which ends next Friday will be extended by default until DAR and transit center opens.
- SDCCD will meet with SANDAG and MTS to determine parking spaces enforcement.
- Starting Spring 2015 and after the first 3 weeks of class, there will be 100 parking spaces reserved for MTS Transit station on the top level of parking structure 3.

4) A-200 Academy Facilities (G. Beitey)

- Upper deck will be resurfaced in October due to improper water drainage and will be done while class is in session.
- Going out to bid October/November.
- G. Beitey asked for an update on the HVAC replacement.
 1. Part of Prop 39 year 2 submission and will be paid for.
 2. Will start after year 1 Prop 39 projects are closed and will probably start this winter.
- Currently waiting for A/V to be installed in 3 classrooms, which are being funded from last year's funds.
- Faculty will put A/V in the program review the need to have the other 7 classrooms redone this year.

5) PAT Storage (G. Beitey, P. Hopkins, J. Bray)

- Charlotte and R. Porter came up with a simple solution to leave the agility course items where it is and slide the test cell further north. Charlotte will talk to the architect to see if that is a possible solution.
- R. Porter – No additional improvements needed, only on appearance if desired such as a screen.
- P. Hopkins – Would like a larger facility or space to store tennis equipment.
- R. Porter – There should be room in the existing shed (agility course shed) for tennis ball machines including Dean Beitey's dummies.
- P. Hopkins – Would like a more protective shed to store ball machines as they are expensive.
- B. Bell – Suggested keeping the tennis ball machine in the G-1 storage. Asked to go through the Facilities Committee to be prioritized and added to any ad scope projects at the end of Prop S&N projects.
- P. Hopkins – Current shed will be set up on the inside.
- Removing PAT Storage from agenda.

New Business:

1) A-200 (G. Beitey)

- a. 2nd floor deck
 - Covered in Old Business under A-200 Facilities.
- b. Chairs
 - Current chairs have many issues and have collapsed while people are sitting on them. Similar types of chairs have been removed to avoid accidents.
 - Currently using foldable chairs which serve their purpose but are not ideal.
 - Placed 40 test chairs to see how those hold up. So far so good.
 - Will add to program review under IELM funds and will try to have the other 9 classrooms outfitted.
 - Risk Management notified us that we are on notice with chairs. As resources become available we will buy new chairs. It costs about \$3,000 to replace chairs in each classroom.
 - B. Bell and J. Bray working together on a possible solution to reallocate unused money from FF&E to fund for the chairs and other projects on campus.
 - B. Bell announced that we anticipate receiving an increase of IELM funds.
 - Through BRDS, IELM money has been reserved for technology replacement and library books but anticipates that not all of the money will be spent. Dean's and Vice President's should take notice and attend BRDS meetings.
 - L. Lareau suggested using used chairs from Mesa College.
- c. A/V
 - Covered in Old Business under A-200 Facilities.
- d. Painting

- Dean Beitey was told to wait until E-100 is completed to paint so that the buildings can match.
 - Exterior paint of A-200 was ranked at #17 on priority list for the campus at the Facilities Committee. CEC will approve on September 19.
- e. Handicapped parking
- 2 spaces in staff lot that are not up to current code as they are not wide enough for vans with lifts.
 - Brought up with Charlotte and provided printout with regulations.
 - Parking stripes will be redone during the E-100 building but spaces are currently unusable.
 - Parking may not be able to address by end of semester but will look at shortly after.
 - Debra Picou has been notified of need.
 - Will need an additional interpretations in regards to ADA regulations.
 - C. Mannis stated that a parking space may be lost due to the widening of one parking space.
 - B. Bell stated that to accommodate the loss of the parking space, through Facilities, a parking analysis will be done to determine if the parking on Gould Coast should be reserved for Cont. Ed. Or turn it over to additional Staff for Public Safety.
- f. E-100
- B. Bell described E-100 as a building which was demolished and stated that a new building will be built which will be a mat room and training room for public safety. Moving forward, the name will likely be changed to A-300.
 - Hope to get out of DSA at the end of September and start by end of year.
 - Older projects waiting to be closed out prior to starting currently holding up the project.
 - Will not hold up approvals for shade structures in child development.
 - Start Sep/Oct. 2015 for (10 month construction timeframe) E-100 project. A-100 is a 9 months construction timeframe.
 - A-100 should be stamped out in September from DSA.
 - Expect for A-100 to start immediately after E-100 is completed.
- g. EVOC
- There has been renewed interest by the Sherriff's department to construct an EVOC site (Emergency Vehicle Operations Course) as a joint partnership between the District, County and the City.
 - C. Mannis stated that there is money assigned for this project but it is pending the support of all the agencies.
 - Project would take about 28 acres.

2) College-only Soccer Field (P. Hopkins)

- a. Video presentation by N. Gheler, displaying the current condition of the field.
- b. Field contains water pools in a lot of areas when the field is watered or when it rains and it creates safety hazard.
- c. Field is not level and not at appropriate for college games.
- d. City shares field and cannot let grass grow or to rehab the grass.
- e. The main issue is that the field is overused and that reclaimed water is used to water the grass
- f. \$28,000 a year is spent to maintain field.
- g. R. Kinley stated that a possible solution is to spend \$200,000 to scrape of top, laser level, put in new sod, and new drainage. N. Gheler not so sure the field will last after 200k is spent due to the constant use.
- h. Dean P. Hopkins described a potential solution is to designate land and build a field that the College can control use of.
- i. L. Lareau stated that Miramar is a tough site as there are areas we cannot touch. Different areas were looked at with the City and identified the parking lot behind the police academy.
- j. B. Bell stated that in order to use the tennis court parking location we must get through funding and adding it to the ranked facilities master plan update. When funding becomes available, we can apply funding to that project.
- k. J. Landicho – Does the terms of the shared used agreement with the City prohibit us to designate a campus only field?
- l. C. Mannis – We can renegotiate the clause at any time but it is not easy option to renegotiate.

- m. Action points for college only field and hourglass renovation – revisit parking lot location for park (N. Gheler).
 - n. L. Lareau – it will have to be part of a long term decision to put on top of a parking structure.
 - o. J. Bray – The field would be for multiple sports and suggested an artificial turf field.
 - p. C. Mannis sees the \$200,000 possible solution as the more viable option at the moment.
- 3) I building office renovation (L. Ascione)
- a. B. Bell informed every one of the unused office space in the I building and asked for assistance from the District Architect in executing a plan to see how it will work and what the potential costs are so that we may look at different revenue sources to address another facilities need on campus.
 - b. The plan is to change existing office space into adjunct space and storage room for English faculty. We are also looking for an area for faculty to meet with students as well as a shared workspace for adjunct faculty and a break room.
 - c. L. Ascione asked to create new offices for contract faculty in the I building.
 - d. L. Lareau – Asked Dean Ascione to send remodel document and will meet with L. Ascione to go over the details.
 - e. Dean Ascione stated that this remodel will be useful for many years.
- 4) S-5 building renovation (P. Hopkins)
- a. Working through process with J. Bray.
 - b. Currently being evaluated.

Announcements

- 1. G. Beitey – campus roadway east end of campus is eroding
 - a. Would like patch job or seal to cover the cracks.
 - b. B. Bell – 2 step solution K. Enyedi & D. Betz are aware of the potential temporary patch solution and the longer term solution may be an evaluation on the south end campus renovations.
 - c. After A-100/E-100 is done to potentially complete.

Next Meeting

Wednesday, September 24, 2014 at 1:00pm in L-108

Adjourned at 2:23pm