

REVIEW OF SERVICES

Miramar College

March 28, 2012

1 p.m.

Present: Brett Bell, Dave Umstot, Jim Bray, Dan Gutowski, Tom Davenport, Lynne Ornelas, Daphne Figueroa, Paulette Hopkins, Lou Ascione, Roy Kinley, Susan Schwarz, Jerry Buckley, Gail Conrad, Vuong Nguyen, Charlie Hogquist, Donn Betz, Richard Burkhart, and Don Bertram

The meeting was called to order and the minutes from the February 22 meeting were approved

Prop S and N Update

Jim Bray provided updates on Propositions S and N projects.

Parking

Although it was reported last month that spaces would need to be taken in Lot 1 for construction lay down, so far work has been able to move forward without doing so. Jim Bray will continue to monitor the situation. He noted that on April 6-27 the area in front of the Child Development Center will be impacted by the 12 kV electrical project. Gail Conrad asked if there would be an area in front of the center to park while dropping off children. Jim Bray and Brett Bell will walk the area after the meeting to look at options.

LLRC

Work continues toward a summer opening. Issues with the air handling units have been resolved and planned furniture delivery dates remain the same. The building should be partially opened in summer and fully open by the fall. Jim Bray noted that move in would be the third or fourth week of May. Early move-in is no longer an option. Richard Burkhart asked to talk with Susan Schwarz after the meeting as nothing has been ordered for the production studio.

Fire Technology/CE/Admin Building

The Fire Technology project was submitted to the Division of the State Architect (DSA) on Monday, March 26. It can be anywhere from a six to 10 month approval process. Jim will discuss possible groundbreaking dates with the campus once we get closer to DSA approval. The new Administration building will be submitted to DSA at the end of April or early May. The focus can then move to the Continuing Education remodel of the A-100 Building.

Hourglass Fields

There is no update from last month. The campus is continuing to look at costs to determine a budget and will be able to move forward with discussions when we have that information.

Aviation

The project is going well and still on track to be complete by the end of May. We will be able to start moving equipment in earlier than that. Tyler Campbell will be coordinating red zone meetings to determine equipment locations. Susan Schwarz asked that AV be included in those meetings.

Science

Work is finishing up on the final construction documents, and the project should be ready to submit to DSA in May. We are beginning the FF&E process to develop budgets. Jim reminded staff that the project will take up a large area by Leave a Legacy Plaza. He added that when the LRC opens, four bungalows will be demolished and will not be available for use or storage. Once the Science building is in construction, the intent is to use surface Lot 3 as a lay down area so there will be a need to shift some faculty parking to the parking structure.

Jim stated that when the parking lot and pathway in the area are closed during construction, large deliveries that cannot be done in the mornings will use a flag person to direct traffic. The Heavy Duty Advanced Transportation building will be completed by that time, so traffic can also be routed that way. He added that as we get closer to construction he will work with DPR, the project contractor, to look at noise and HVAC fresh air intake issues. He noted that DPR conducts a lot of hospital work and is familiar with working in challenging environments. Brett Bell stated that the campus will employ strategies that have been used in other projects. He noted, however, that there will be noise and fumes and asked that staff communicate with him so he can work with Jim to mitigate any issues.

HDAT

The project is going well, and the FF&E process has started. Jim Bray is working with Dan Wilkie to determine where to store equipment when work begins on the transit center. Jim stated that several security cameras have been delivered to construction sites to help reduce further vandalism. The damage to buses in the area will need to be handled as an insurance claim through District Risk Management. Brett Bell stated a police report was filed on the incident.

12kV Electrical Upgrades

Work is currently taking place by the tennis courts. The project will create a loop to bring data/power to the southern end of campus.

Pool Solar Thermal Heating

The project is underway to install shade structures and panels for the pool solar heating. Brett Bell stated the installation created some minor access issues from east end of the parking lot and disabled parking, but those have been addressed.

Cafeteria/Bookstore

Work has started on the exterior skin of the building and is going well. The campus is working through the FF&E process. Brett Bell stated that changes in AV for the multipurpose room will be discussed offline.

College Service Center

Work is expected to be complete towards the end of June, and the campus is working on FF&E orders. Upgrades to the central plant should be done by end of July, and the thermal energy storage tank is ready to submit to DSA for approval.

Campus Hydronic Lines

Jim Bray noted the District had a third-party review of the hydronic lines has been prepared and he will meet next week to review the recommendations. Dave Umstot noted the project will likely need to be bid as there are some significant recommendations, and the solution will require a considerable investment.

Black Mountain Road Entrance

Jim Bray stated he is looking at the Black Mountain Road entrance area as the sidewalks do not meet up with city sidewalk, and people are walking on the road.

Student Welcome Center

The project has been accepted by DSA and is now under review.

Campus Signage and Wayfinding

Brett Bell stated he has been working with a subcommittee to determine placement and there is a generally accepted plan of where signage is going to be installed. He will be walking the campus with subcommittee members for a final review. Installation will be done in at least two phases with wayfinding and external signage for existing buildings being done first. Future projects will be done as the buildings are completed.

Upgrade of Central Utility Plant Summer Operations

Jerry Buckley has been working with the deans' council to consolidate areas of operations during the summer. If there are only going to be one or two people in a building during the summer, relocating them prevents the campus from having to cool entire buildings unnecessarily.

Announcements

Daphne Figueroa thanked Brett Bell for his assistance in setting up a Regional Academic Senate meeting on campus this past weekend.

Lou Ascione asked that he be notified if there are going to be architects or contractors coming into the buildings so that he is able to coordinate. Brett Bell noted that Facilities tries to give advance notice when someone will be in building, but depending on the situation, that might not always be possible. Jerry Buckley stated that he is able to assist in coordinating visits.

Dan Gutowski stated that the Hourglass budgets have been finalized; however, the city is asking for additional information. He noted that the District will be receiving two 5 figure checks from the city, one for Hourglass Fieldhouse and one for parking.

Chief Hogquist informed the group that the portable emergency radios have arrived. He noted the radios can be charged by solar, USB, or hand crank and contain a flashlight, siren, AM/FM radio, weather radio channel, and cell phone charger. Brett Bell noted the plan is to provide at least one radio per building. Due to the size of some campus buildings, there is a need for more than one. If necessary, additional radios can be ordered from www.quakekare.com. The cost is \$49; however, if five or more are purchased, the price decreases.