

REVIEW OF SERVICES

Miramar College
October 27, 2010
1 p.m.

Present: Brett Bell, Dave Umstot, Jim Bray, Donn Betz, Susan Schwarz, Charlie Hogquist, Richard Burkhart, Greg Newhouse, Paul Chlapecka, Ryan Murphy, George Beitey, Rick Covert, Dane Lindsay, Dan Gutowski, Janice Hecksel, Daphne Figueroa, Adela Jacobson, Don Bertram, and Ursula Kroemer

The minutes of the September meeting were approved.

Propositions S and N Update

Jim Bray provided updates on Propositions S and N projects.

Parking

There will be some electrical work taking place in the T lot, but it will not affect the entire lot. Parking at the campus should remain largely unaffected until work begins on the cafeteria/bookstore project in February.

Classroom Buildings Project

The project is close to completion. Furniture for the buildings arrived yesterday, October 25. Computers for the Arts and Humanities building are scheduled to arrive November 1 and the Business and Humanities computers arrive November 21. We are working with those dates when planning the faculty moves. Faculty is tentatively set to move into the Arts and Humanities building on November 15, and the Business and Math building on November 29.

LLRC/Quad Area

Walkways should be open by December 15. Some of the landscaping areas will still be fenced so the areas can become established. The LLRC project is moving along nicely.

T100-300, T401-404, C200, B300, B400, F301-304

Once classes are moved over to the new buildings, re-outfitting can begin on the modulares. The earliest date to move into T-400 will most likely be just before the holiday break. The scope of work for the T100-300 buildings is fairly simple, but for the remaining modulares, Facilities will be looking at draft proposals and then reviewing those with the constituent groups. It looks as if everything will fit into the areas available so we may be able to get remove the C200 bungalow. The B modulares will stay, with B440 as a potential site for aviation and classrooms. The D400 modular will be removed.

Fire Tech/Continuing Education/Administration Building

The Fire Tech and Continuing Education projects were approved by the Board of Trustees on October 14. The two projects will be included in one RFP to select the architects. Dave Umstot asked Brett Bell and George Beitey to participate on the selection committee. Dane Lindsay asked if there was any funding for the I Building. Dave stated that it is not part of bond program so we would have to go to the COC and the Board for approval to use proposition S or N funds for any future project not listed on the ballot.

Hourglass Field

There will be another meeting on Friday, October 29. Once a conceptual plan is developed, it will go to the campus for review and approval and then to the city of San Diego. Dan Gutowski asked how the initial plan would be presented to the City. Dave Umstot stated that this would need to be strategized once the plan has been developed.

Aviation Relocation Plan

Jim is working to identify potential offsite locations; however, we do not yet have a lot of options. Brett Bell stated that the campus must have a plan in place by April in order to develop its fall class schedule. Richard Burkhart suggested that Jim contact Dave Backensto for assistance.

Photovoltaic Project

Ryan Murphy stated that the contractor is making progress in Lot 1. They should complete setting beams this week and will move into the Hourglass lot next week. There is now enough area complete for Helix Electric to start installing PV panels. Some trenching work will need to be done at the main entrance road and south of the Arts and Humanities building during the Thanksgiving break. The lots will remain open but may have trench plate covers. Dave Umstot asked Dan Gutowski if there would be soccer tournaments at Hourglass field during the break. Dan noted there would be but the park patrons would not have to use Lot 1 if the lot by Hourglass was opened. Brett Bell stated he would like to open the Hourglass lot while waiting for the other installations to be complete.

Tree Relocation

Facilities received bids for the project; however, the apparent low bidder pulled its bid, so it will go to the Board on November 11 for award to the next lowest bidder. The trees will be boxed and placed by the Child Development Center where they will be watered and maintained for use on future projects on campus and throughout the District. Rick Covert stated that the campus has identified areas on the south of campus where some of the trees could be used but does not have the manpower to move them. Jim Bray noted that he will be looking to define areas on campus where some of the trees could be used and will look at that area.

Campus Power Shutdown

Jim Bray stated that we are in the process of cleaning up the northern loop and will now be setting up a loop in the south part of campus. As a part of that setup, there will be a three-day campus-wide power shut down over the December holiday break. Generators will be set up for campus events. Dane Lindsay stated that we will be out of compliance if we run generators for three days and will need to apply for a waiver from the Air Pollution Control District.

T400 Move Timeline

Data Installation—Susan Schwarz stated that once we know when classes are moving, we need to notify IT so that AV equipment can be moved. She asked if whiteboards could be moved also or if staff would be responsible for moving those. Jim Bray stated that staff should identify anything they would like moved, and the movers will take care of it. Don Bertram noted that it is important for him to have information on move out/ move in dates as soon as possible so IT staff are able to start planning the work.

Additional Items

Susan Schwarz stated that there is a rodent problem in T-300 and the library. Adela Jacobsen added that there are also rodents in student services. Brett Bell noted that there is a lot of food in student services which can exacerbate the problem. Dane Lindsay stated that the campus does have a contract with a company for bait stations but that it might take some time to add more. In the meantime, his staff can put out additional traps.

George Beitey stated that the refurbishing of A200 will displace the locker room and mat room and asked why the cost is coming from A200 instead of A100. He added that he will lose money to replace items in order to get A100 done. Dave Umstot stated that a comprehensive cost estimate was prepared for the project and that Jim Bray can provide the budget source.

Rick Covert noted that there are some stability issues with the bank at the south end of campus and asked if it was included in any of the remodeling work. Jim Bray stated that it was not but added that if stability is a problem, it might be able to be included with work on the south end of campus.

Susan Schwarz stated that the next meeting is scheduled for November 24 and asked if it would be possible to reschedule.

Dave Umstot informed the group that Laura Gonzalez is interested in incorporating the vernal pools into curriculum at the campus.