Monday, December 12, 2016
3:00 p.m. to 4:30 p.m.
L-107

Members Present: Xi Zhang (Chair), Gerald Ramsey, Laura Murphy, Val Sacro, Laura Pecenco, Dawn Diskin, Kyung Ae Jun, Mona Patel, and Marian Edelbrock

Members Absent: Paulette Hopkins, Daniel Miramontez, Naomi Grisham, Patricia Hunter, Brett Bell, Fred Garces, Steve Quis, and Joseph Hankinson

1) **Call to order:** The meeting was called to order at 3:16 p.m. by X. Zhang

2) **Approve agenda:** Agenda was moved by G. Ramsey, seconded by D. Miramontez, and carried to approve the agenda of November 14, 2016.

3) **Approval of Minutes: Postponed.**

                                                      *Strategic Goals

4) **Old Business**
   a. <u>Review of 2014 – 2017 Environmental Scan Report</u>   **1-4**
   Zhang advised that due to the focus on the Self-Evaluation Report for Accreditation, we have not been able to pull any data for the Environmental Scan Report. However, feedback was collected and organized by section. In early January we'll start to pull data and see some of these and whether they're possible. Hopkins commented that we might have to spend money on buying some of the data, and we'll look at what route we need to take. We'll save that discussion for spring.

   b. <u>RSC Evaluation within College Governance Structure</u>   **1-4**
   Zhang incorporated the members' feedback into the form and forwarded the form to Wheeler North for the College Governance Committee which meets on November 15th.

5) **New Business**
   a. <u>ISLO Survey Spring 2017</u>   **1-4**
   Zhang presented and discussed the 2014 survey and its structure, and said a few changes were made while developing the current survey. Laura Murphy said that after the 2014 survey was reviewed by the PIE Committee in spring 2016, it was decided to change the focus to ISLO #2 which includes critical thinking, qualitative reasoning, information literacy, etc., because the 2014 survey was based on our old ISLOs which no longer map to our new ISLOs. Zhang and Murphy described the changes made to the updated survey.

   Murphy said the current survey has been presented at Academic Affairs and possibly through the Academic Senate, and a finalized version will be obtained from the

IPR/SLOAC Subcommittee. Zhang will make this group's feedback available at the next IPR/SLOAC Subcommittee meeting. It was agreed by consensus that the next time around, we can incorporate the recent feedback and data and reconsider a pilot. There was discussion about the possible response rate, given that the Scan Tron method is labor-intensive, and that students may fear that it will count toward grades or some other part of student achievement. There was discussion about ways to reassure students that the survey isn't traceable back to them.

b. <u>SLO data disaggregation – Pilot Study</u>   **1-4**
Murphy said this will get started when the funds become encumbered and available through the IEPI process, probably in February. We will look at a pilot study looking at disaggregating course outcome information by student characteristics in some classes from Public Safety, Biology, and Math, which have all volunteered. If this committee can develop an Excel file that allows the faculty to collect the SLO data by student, then we can break it apart by student characteristics and look at disaggregation. However, we need to have a disaggregation plan in order to decide what kind of template to use. Murphy suggested starting with CSIDs, then linking outcomes for those CSIDs to student characteristics. We need to survey the faculty to determine what they want for disaggregation.

5) **Standing Reports**
a. <u>PIE Committee Representative Report</u>   **1-4**
Zhang reported that PIEC discussed the spring 2017 Planning Summit that will include faculty presentations on best practices.

b. <u>Round-table Updates from the Fields</u>   **1-4**
The college has received a $200,000 grant, among others, and our goal is to integrate these resources collaboratively. The State has asked us to look at ways in which we can align and/or integrate SSSP, SEP, and BSI for reporting our planning purposes. Our campus has decided it would be beneficial to include some of the new pieces that are coming down through CTE as well. We are being proactive in this process. More information is expected.

8) **Open Discussion**.
    None.

9) **Adjournment.** The meeting was adjourned at 4:31 p.m.

Katinea A. Todd