

**Institutional Effectiveness Committee Minutes**  
**February 11, 2011, 10:00 a.m.-12:00 p.m.**  
**Room A101a**

**Co-Chairs: Susan Schwarz and Linda Woods**

**Present:** B. Bell; B. Haidar; M. Hart; D. Kapitzke; D. Short; C. Smith; S. Trevisan; L. Woods; K. Todd.

**Guests:** L. Ascione; G. Beitey, for S. Schwarz; D. Figueroa; W. Hamidy; P. Hopkins; P. Hsieh; M. Walsh, for D. Sheean;

**Call to Order:** Co-Chair Linda Woods called the meeting to order at 10:08 a.m.

**I. Agenda.** It was moved, seconded and carried to amend the Agenda to include approval of the Agenda.

**II. Old Business.**

A. Minutes. It was moved, seconded and carried to approve the revised Minutes of December 10, 2010.

B. Review/Modification of 2010-11 CWMP Timeline. It was decided to leave the timeline as it is.

**III. New Business.**

A. Review 2007-2013 Strategic Plan. The assessment of the Strategic Plan is that the strategies listed under each of the six Strategic Goals are not measurable objectives. Measurable objectives will be added next year. A workgroup was established to include B. Haidar, D. Short and L. Woods to "simplify" the planning process.

B. Review of College-Wide Goals and Objectives for 2011-2012. It was decided to accept the College-Wide Goals and Objectives for 2011-2012 as they were presented by the VP's.

C. 2011-2012 Priorities. The priorities will be the Six Strategic Goals listed on page 2 of the 2007-2013 Strategic Plan.

D. Answering to Standard I.B. This was postponed, awaiting CEC's decision on format.

1. Working Groups.
  2. College Forums.
- E. Accreditation Recommendations. This was postponed, awaiting CEC's decision on format.
- F. Things to do this year/goals for this academic year. This was postponed, awaiting CEC's decision on format.
1. Updating CWMP
  2. Election of new co-chair to serve for 2011-12 through 2013-14.

**IV. Next Meeting:** Friday, February 25, 2011.

**V. Other Issues/Around the Table.** None.

**VI. Adjournment:** The meeting was adjourned at 11:58 a.m.