

San Diego Miramar College
Faculty (Contract) Hiring Committee
Co-Chairs: Gerald Ramsey and Marie McMahon
October 10, 2013

APPROVED 10/17/13

MINUTES OF SPECIAL MEETING

Present: G. Ramsey, L. Ornelas, L. Ascione (for himself and T. Schilz), P. Gomez, S. Slivka (for P. Hopkins and L. Woods), N. Grisham (for D. Short), D. Navarro (for himself, A. Jacobson and E. Murrietta), D. DiMarzo, W. Hamidy, L. Pink (for himself, S. Gobble and K. Reinstein), D. Willkie, J. Young, S. Gobble, K. Reinstein, F. Bereaud, Nick Gehler, Andrew Lowe (for M. McMahon), M. Hart, G. Bochicchio, F. Carr, P. Elias, D. Figueroa, B. Haidar, M. Hertica (for himself and B. Fritsch), J. Thompson

Absent: P. Hopkins, G. Beitey, A. Jacobson, D. Short, B. Fritsch, T. Schilz, M. McMahon, L. Woods, M. Kjartanson, S. Lickiss, J. Omens, E. Murrietta

Guests: Wayne Sherman

Call to order: The meeting was called to order at 2:05 p.m. by G. Ramsey.

Agenda: It was moved, seconded and carried to approve the agenda of October 10th.

Old Business:

1. Review and approval of the faculty (contract) hiring process and forms. L. Pink, filling in for co-chair M. McMahon, summarized the results of the work group that met after the Sept. 26th meeting. Those participating were M. McMahon, J. Thompson, L. Pink, L. Ascione and D. Short. There was extensive discussion of the draft criteria submitted by the work group (see attachment). It was moved, seconded and carried by a vote of 23 to 4 to approve the criteria as written (see attachment). It was moved, seconded and carried to suspend the rules of parliamentary procedure. It was agreed by consensus to turn in proposals to deans today and to the committee on Monday. G. Ramsey will request names on Monday and will have T. Hubbard get data for pre-fills. Presentations will occur on October 17th. K. Todd will send out the criteria and proposal forms discussed today. It was also agreed by consensus to limit the total time for presentations plus discussions to five minutes each, to be used however the presenter chooses.

Adjournment: 3:14 p.m.

Next regular meeting: October 17, 2013.

Reporter: K. Todd

Faculty (Contract) Hiring Committee Modifications of Draft Criteria

**CRITERIA – APPROVED
10/10/13**

2013-14

Filter 3 to 5 Proposals from School	School Priority (Program Review/Integrated Planning). Includes State, Federal, Accreditation or licensing mandate (SP goal 4)	Rank of School Priority based criteria deemed appropriate by School
Criteria		Score: 0, 1, 3, 4
1@*	Non-FT FTEF / FT FTEF: Please see below (SP goal 2): 3 or 5 year history	
2	Meets needs of industry, transfer and/or community (Future Students) (SP goal 4)	
3#	Other Criteria not covered	
Total Points		

Formula: (Adjunct FTEF + Overload FTEF + Pro-Rata FTEF)/Total FTEF.

@ Points awarded for pre-fill criteria (1) based on top ¼ percentile receiving 4 points, the next ¼ percentile receiving 3 points, the next ¼ percentile receiving 1 point, the last ¼ percentile receiving 0 points.

*Counselor to student ratio for counseling positions.

Other Criteria must be clearly defined in Presentation.

All positions must be supported via the Program Review process.