

San Diego Miramar College  
Faculty Hiring Committee  
Thursday, Nov. 3, 2011  
2:00-4:00 p.m., Rm. M-108

**Present:** Randy Barnes; Lynne Ornelas; Susan Schwarz; Paulette Hopkins; George Beitey; Duane Short; David Navarro; Dawn Burgess; David Buser; Joe Yong; Sheryl Gobble; Harvey Wilensky; Rod Porter; Marie McMahon; Linda Woods; Mary Hart; Mark Manasse  
Guests: none

**I. Call to Order:** The meeting was called to order at 2:15 p.m. by Randy Barnes.

**II. Approval of Agenda:** It was moved, seconded and carried to approve the meeting agenda of Nov 3, 2011.

**III. Approval of Minutes:** It was moved, seconded and carried to approve the Minutes of October 20, 2011.

**IV. Old Business:**

**A. Task-Force Recommendation**

1. **Procedures for 2012-13 academic year (Governance Handbook Page) was table and will be revisited in the Spring 2012 semester**
2. **Criteria was presented changes were made. And L. Woods will prepare the pre-fill data sheet according to the new criteria and bring it back to the committee.**
3. **Things to consider:**
  - a. **Instructors on sabbatical or with release time assignments should be included when calculating full-time/part-time ratios. Pro rata assignments are defined by the union as part-time.**
    - i. **Proposed positions should be by discipline**

On this topic, the group heard concerns from R. Porter and D. Short and agree that we should take a look at the data based on the agree upon criteria 3 which is **a ratio of (contract FTEF + Pro Rata FTEF + overload FTEF) to Adjunct FTEF** within the **discipline** that is being hired. The instructors on sabbatical or with release time assignment will be included when calculating the ratio.

4. ii. **Proxy for "dual-members"**
  - a. Tabled for next meeting.

**V. New Business:**

**A. College Governance Committee -- Miramar Shared Governance Evaluations**

**Form.** L. Woods explained that this form came from the College Governance Committee and would like our input, but because we are short on time, we will be completing the form at our next meeting

**VI. Presentations:** None.

**VII. Information:** None.

**VIII. Reports:** None.

**IX. Other:** None.

**X. Adjournment:** The meeting was adjourned at 4:01 p.m.

**Next Meeting:** Dec 1, 2:00-4:00 p.m., Rm. M-108.

/Woods