

MIRAMAR COLLEGE  
**FACILITIES COMMITTEE**

October 2, 2014  
1:00 p.m., N-206

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**PRESENT:** Allen Andersen, Brett Bell, Roanna Bennie, Lonny Bosselman, Carmen Coniglio-Martinez, Fred Garces, Laura Gonzalez, John Landicho, Dane Lindsay, Gerald Ramsey

**Guests:** Chris Emery, Joel Hermosillo, Terrie Hubbard

**Absent:** Tom Davenport, Dan Gutowski, Jeff Higginbotham, (Student Rep), Rod Porter Dan Willkie

Approval of the Agenda - MSC G. Ramsey, J. Landicho

Approval of Past Meeting Minutes:

August 7, 2014, MSC J. Landicho, A. Allen,

June 5, 2014, MSC G. Ramsey J. Landicho

Old Business

**Parking Task Force Update** 3 B. Bell

Parking has not changed from what was agreed upon at Spring planning meeting.

**Facilities Master Plan Update – Scheduled Maintenance** 3 B. Bell

Work done last year on update has been well received by campus and accepted by all constituent groups on campus. We now have a final update that has been submitted for posting on the web. B. Bell thanked committee for their work on the document.

**Public Art on Campus** 3 L. Gonzalez

Tabled until L. Gonzalez available to comment on.

**Governance Committee Memberships – Classified** 3 B. Bell

B. Bell did a recap of those already on the committee based on the governance structure. Terrie Hubbard will be appointing a third classified and Adela Jacobson will provide the name of the student rep.

**Leave a Legacy Walkway Naming** 3 B. Bell

Motion at June meeting, old business item #5 and #6 on Committee Goals for next year.

**Expansion of Leave a Legacy Giving Opportunities** 3 B. Bell

Leave a Legacy old business item #5 and #6 on Committee Goals for next year.

New Business

**Building Signage** 3 B. Bell

A group was organized to develop a signage plan for the North end of campus only, this includes building signage and directories, it does not include way finding. This project will be done in multiple phases, first phase are the North end buildings, second phase will be the south end buildings and will possibly include way finding. If it doesn't fit in during the second phase, then way finding will be the third phase of the project. B. Bell handed out

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**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

and displayed the signage plan and discussed each building plan included in the North end of campus first phase. He shared each building and locations for signage and numbers. Temporary signs on K building working well but will be signed as K-1 instead of just K to distinguish from the K-2 building. Included in the plan is an LLRC Monument sign and stacked logo on the Fire tower. The LLRC monument sign is a very expensive addition and will be considered if funding is available. B. Bell stated the current marquee will be replaced. A. Anderson asked about I Building signage, B. Bell stated this is not part of this package but will be taken care of at the completion of S6. S5 will be renovated and in the process the S5 building, stucco, and roof will be painted and signage will be placed on S5, and at the same time the I building will be painted and the circles changed to arches, and signage will be added. B. Bell received committee consensus to send the signage package to CEC.

### **Meeting Location**

**3 B. Bell**

Committee agreed N-206 will be the new permanent meeting location.

### **Committee Goals**

**3 B. Bell**

B. Bell reviewed goals for the year, he recommend getting rid of long term art installation as a goal due to property rights of art, but suggested leaving it on as a standing item. B. Bell will link these to Strategic Goals and prioritize at next meeting.

### **Expand Faculty/Staff Parking in Parking Structure**

**3 F. Garces**

F. Garces stated that faculty and staff have mentioned to him that parking is difficult to find at prime time. B. Bell suggested we get through the next semester and a half since surface lot three will become available at the end of Spring, there will be 88 spots that can be allocated as the committee recommends. T. Hubbard mentioned that staff at the Classified Senate meeting has voiced concerns about parking. She stated when staff leave campus and come back to office it is difficult to find parking and get back to office within a half hour. She is also getting complaints about staff wanting the spaces back where construction laydown was in surface lot 1. B. Bell stated that the lost staff spaces plus additional staff spaces were re-allocated in student lot 1. Therefore, when laydown was removed, all spaces were re-allocated as student since they had been displaced by staff spaces. Discussion took place on temporary parking and possible loading spots. D. Lindsay suggested loading zone in K building yard. B. Bell summarized the discussion and conclusion; he will look at changing 5 of the 7 visitor spots in the parking structure to staff and will communicate to campus and CEC of the parking issues from faculty and staff in the parking structure.

### **Food and Drink in Classrooms**

**3 D. Lindsay**

D. Lindsay stated the District has grown but his staff has not, he is 5-9 people leaner. During the break his staff clean classrooms and scrub floors and within 2 months some rooms are destroyed. There are areas that are strict and really adhere to no food or drink, but some do not. He asked if we can move toward signage, with instructors encouraging no food or drink. L. Gonzales said she would send out a Green Note. She said she had previously proposed finding a place to have classroom parties on campus. D. Lindsay mentioned it is not so much the parties but coffee that is becoming more of the problem. The committee agreed to identify a committee goal of identifying a policy statement for campus review of no food or drink in classroom and also identify a goal of possibly finding a place on campus to be used as a classroom party room.

### **Announcements - None**

### **Next Meeting**

November 6, 2014, 1:00pm, N-206

### **Adjourn**

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