

MIRAMAR COLLEGE
FACILITIES COMMITTEE

October 3, 2013
1:00 p.m., K-302

Present:

Allen Andersen, Brett Bell, Carmen Coniglio-Martinez, Tom Davenport, Fred Garces, Laura Gonzalez, Dan Gutowski, Judy Huynh (Student Rep), Rod Porter

Excused: Gerald Ramsey

Guests: Jim Bray, Vuong Nguyen

Absent: Lonny Bosselman, Jeff Higginbotham, Dane Lindsay, Dan Willkie

Approval of the Agenda with no additions or deletions
Approval of Past Meeting Minutes of September 5th. MSC

Old Business

Parking Task Force Update

3 B. Bell

No new update.

Review of District Furniture Standards

3 B. Bell

B. Bell commented on how the District reviews furniture standards based on type of furniture for various types of offices and classroom set up. B. Bell commented that the primary discussion that took place was on placement of lighting and how it affects lighting at a podium, recommendation was take back to Management Services Council who originally requested the campus to comment on.

Vernal Pools

3 B. Bell

B. Bell reviewed the constituent groups' recommendations: Classified replied back they request not to update the Master Plan. Academic Senate still reviewing this item, a few presentations have been made on how the pools will be used. They would like a more detailed presentation on what the College only playing field would look like as an updated Master Plan. This is scheduled to come back to the next Academic Senate meeting. Senate should then comment back to Facilities committee on whether the Facilities Master Plan should be updated.

LEED Construction from a Practical Standpoint

3 L. Bosselman/D. Buser

For the most part the issues are directly related to the Aviation remodel, which have resulted in the creation of a formalized list to track items, who is responsible, and the status. All items may or may not be resolved but are being discussed. Second issue is the comments by faculty on District standards related to LEED, this is an ongoing topic of this committee and will address items and forward to Management Services and/or District Standards committee as they arise.

2013-2014 Facilities Committee Goals & Accomplishments

3 B. Bell

San Diego Miramar College 2007-2013 Strategic Goals

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change.

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices.

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community.

Goal 5: Refine the college's integrated planning process.

At the last meeting B. Bell gave recommendations of topics for Goals & Accomplishments. He then put them in a format that could be measured and sent to the committee for input to rank priority, received 5 responses. Discussion took place as a committee on how to rank, resulting in the following:

Evaluate Parking Allocation – High

Review District Furniture Standards – High

Public Art - Low, policy not created yet

Solicit Academic Senate Decision to Update Facilities Master Plan re: College Playing Field/Vernal Pool Removal - High until resolved

Review District Construction Standards Changes – High, annually gather information and once a semester send input to District Facilities Management

ADA transition plan and/or New ADA Barriers – High, plan is in place. Review and comment on any new identified ADA barriers once a semester, will have as an agenda item once a semester and report to campus.

Miramar College Facilities Master Plan – Medium, comment at least annually for an annual review.

Solicit Campus Feedback on Custodial Services and Provide Feedback to Management Services Council - High, once a semester.

Implement Smoke Free Signage – High. Don't have permanent signs, District has agreed to purchase, have not placed, so don't know impact yet. Review implementation of signage on annual basis.

Review Outstanding Construction Punch List Items – Time sensitive, committee will review process by which the campus reviews punch list items. Committee cannot comment on items directly, but rather on a process. Will change to a process rather than commenting on items.

Recommend New I building Color Scheme to CEC – High

Update Facilities Master Plan to Include Repurposed use of I Bldg – strike item, part of Facilities Master Plan

Finalize Campus Signage and Way Finding and Recommend to CEC – Low, 5 new buildings in process in Prop S & N, will keep on watch list.

Recommend Creation and Placement of No Skateboarding on Campus Signs – High, enforcement by campus police.

Identify Schedule to Address Campus Needs in order to put on ranked Local and State Scheduled Maintenance – High, B. Bell will research to find out when State and Local input required, committee will discuss and request input each year.

B. Bell will take comments and use as a document for annual planning and to add items to the agenda. He will put together as a calendar.

New Business

Motorcycle Parking Layout and Privileges near F1 Building

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L. Bosselman

L. Bosselman could not make meeting, B. Bell spoke on his behalf. F1 occupants, staff and students, are far removed from parking facilities in Lot 1, 2, and structure 3 and consider it unsafe to leave motorcycles in those lots. They are requesting to add student motorcycle parking between F1 and A1. This parking area is not highly used, therefore will not impact faculty parking. A. Andersen also requested if an additional space can be added to make 3 total available spaces as temporary parking Reprographics. B. Bell will study use of spaces and report back next month on adding an additional temporary space. The committee agreed to make one faculty space into motorcycle parking. B. Bell will work with D. Picou if this can be accomplished.

Announcements

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Status of Surface lot 3 parking – anticipate it will close on October 14th to be used as laydown.

Status of Science Building Renovation - Contract goes to Board on October 10th. Set date of October 14th for fencing to go up. Trees and sod being moved so as much as possible can be reused.

Signage - A. Andersen noticed sign on A-100 building directing people to old café location. B. Bell will mention to D. Lindsay to remove old signage from A-100 and an additional one located at the F building.

Next Meeting: November 7, 2013, 1:00pm, A201a

Adjourn

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