



MIRAMAR COLLEGE
FACILITIES COMMITTEE

February 7, 2013
1:00 p.m., A-201a

Present: Allen Andersen, Brett Bell, Francois Bereaud, Lonny Bosselman, Jerry Buckley, Tom Davenport, Fred Garces, Jeff Higginbotham, Dane Lindsay,

Guests: Charlotte Zolelzzi (for Jim Bray), Denise Kapitzke, Roy Kinley, Vuong Nguyen

Absent: Emalina Ledbetter (Student Rep), Gerald Ramsey, Dan Willkie

- I. Approval of the Agenda
II. Approval of December 6, 2012 Minutes, MSC J. Buckley, T. Davenport
III. Old Business

Table with 4 columns: Item number, Description, Count, and Name. Row 1: 1) Parking Task Force Update, 3, B. Bell

This item was discussed approximately a year ago. Miramar has opportunity to identify carpool parking on campus. Benefit to student is \$30 for permit versus \$35. District carpool requirements are 3 or more students signed up as a carpool. Each carpool would receive three 1 day 1 use passes. Only down side is spaces would have to be designated. B. Bell said to begin he would like to designate 4 carpool spaces on campus. L. Bosselman mentioned it does not sound like enough, also asked how it is monitored to be sure there are 3 students. B. Bell clarified that we don't, this is a District carpool policy which has been in place, if we accept the carpool program on campus we adopt the District policy. L. Bosselman asked if these are premium sites and would displace someone else, and perhaps we should wait until Bus/Transit center set up. B. Bell said we currently have three carpools at Miramar so request for 4 would be conservative and we could expand and contract identified spaces as need be. He mentioned he does not want to set aside 10 and have 5 sit empty. D. Lindsay asked if we allocate 4 and more requests come in, can we expand without coming through Facilities. B. Bell said that when we have reallocated parking spaces on campus when committee meets and not dark, he has taken reallocation plans to this committee, and has not unilaterally changed the allocation of parking spaces. We would do any reallocation between semesters based on what the demand is, up to a certain number. This committee is responsible for allocating parking spaces on campus and we should address needs as they arise. L. Bosselman suggested spaces should be by the transit station, and that we start with 10 spaces, and B. Bell should have unilateral authority to change number of space. B. Bell suggested up to 10 spaces, his prerogative, future locations could be bottom floor of parking structure, east end of lot 1, parking structure 3. Motion to allocate 4 spaces to east end of lot one and overtime have ability to re-allocate up to 10 spaces. MSC A. Andersen, second F. Bereaud.

Table with 4 columns: Item number, Description, Count, and Name. Row 2: 2) Hillery Entrance Improvements, 3, J. Bray

Hillery and Westview parkway, mid-month or beginning of next month sidewalks expected to extend out from Westview Parkway to Hillery. J. Buckley expressed concern for pedestrian safety, B. Bell stated that that the K Rails have been requested to be moved but it hasn't happened yet. CSO stated that during the

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first week of school there was little to no pedestrian traffic, it was all vehicular. J. Higgenbotham requested if lights would have accessibility features. B. Bell stated District parking coordinator works with CalTrans to manage time of lights, and this process should follow the same procedure, B. Bell will request through Debra for audible crossing feature on lights.

3)	Smoking Policy – Board Meeting	3	B. Bell
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Currently having a dry run of Board presentation for Miramar to become a smoke free campus. A. Andersen asked about electronic cigarettes, B. Bell stated they are not allowed. He said this was not in the original policy, but through the work of this committee, language has been added to specifically talk about vapor and other smokeless mechanisms. D. Lindsey asked about signage. B. Bell stated the policy goes to the Board on the 14<sup>th</sup>, once it passes District is responsible for creating district wide message and sign that will be implemented at all campuses. Policing is also identified in the policy; Campus Police has direction on how to effectively enforce a no smoking policy. If a student violates the policy, Policy 3100, the student is referred to Dean of Student Affairs for adjudication, if faculty or staff violates the policy; their name goes to President for adjudication.

4)	Assessment of Staff/Faculty Parking in Lot #2	3	B. Bell
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Carried over from Fall semester. A question regarding adding Faculty spaces, this committee decided not to do it. B. Bell has been looking at usage, between 9-11 there have been vacancies and this vacancy rate will increase as semester goes on. A. Andersen mentioned Bloodmobile was located in Faculty lot, B. Bell will look into.

5)	Method for Reserving Space for Events in Front of the LLRC	3	Lezlie Allen
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Lezlie has not been here to discuss, will carry over.

#### IV. New Business

1)	A-200 Furniture Donation and Installation	3	B. Bell
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Miramar has a unique opportunity. The Police and Sherriff academy system furniture is outdated and heavily used. We do not have Prop S & N funds allocated for system furniture for the building. Sheriff Detentions Facility has 4 year old Herman Miller premium system furniture, disassembled and in a warehouse. As a public agency, they cannot just get rid of it, they have to donate it to another public agency so they have offered it to Miramar. Space planning has been looked at to be sure it fits. This is about \$200,000 worth of furniture. Many hurdles to go over to get the furniture on campus. Concern to discuss with this committee is regarding installation which will either cost us funds, or we can use Sheriff's Detention to install, labor to install is inmate labor. We have used inmate labor in the past. We need to understand it is supervised labor by the Sheriff's, those who participate are incarcerated for non-violent/white collar type crime. Committee needs to determine what the tolerance is on campus have inmate labor on campus for 1-2 days to remove and install using this labor. Faculty and classified present expressed approval. B. Bell asked if classified and faculty present want to go back to their constituent groups to bring up. Agreement was as information item since it has been done in the past and not been a problem. L. Bosselman asked about supervision if knowledgeable about assembling the furniture. B. Bell said these are still being worked out. B. Bell will move forward, and asked committee to bring to constituent groups as information.

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2)	Proposed Pathway Options at Science Addition/Leave a Legacy	3	J. Bray
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Starting possibly in June depending on when the Science remodel comes out of DSA we will start working on the Science renovation project. Charlotte Zolezzi, the project manager, presented the plans of the science remodel and pathways near Leave a Legacy. She identified stairways and pathways, and location of an underground telecommunication line that would cost millions of dollars to move, and stated it was too late in the project for architects to make any modifications. The walkway originally designed was ADA compliant. Stair had to be added. DSA would not agree to the way it was originally designed so the second plan was to create the ADA walkway along a large pathway, with a stairway as well. Access from parking to building was not ADA compliant so the architect designed DG pathways. ADA compliant areas can get someone into any part of building, only one pathway not compliant, would have to do a very large switch back that would take up most of the landscaped area. The landscaped area space is planned for an outdoor class area and pond, rather than give that up, DSC has agreed this area has legitimate ADA access. C. Zolezzi pointed out all areas that are ADA compliant. The architect asked the plan be presented with information that the other option would be the switchback but would be very expensive, this plan is reasonable and will tie in with Leave a Legacy. Miramar is changing the Master Plan to incorporate new paths that are ADA compliant and an additional path not ADA compliant but somewhat accessible. J. Higginbotham asked how many stairs, C. Zolezzi said it is 4 feet. J. Higginbotham concerned with practicality once implemented. Surface lot 3 has handicap spaces which will make access easy. Access from the parking structure is ADA compliant. C. Zolezzi pointed out the elevator access and that it meets ADA. B. Bell pointed out that behind the M Bldg and LLRC will be the new Administration Building, similar pathways will be built behind the Admin Bldg, so the theme presented here will be present in that area as well. L. Bosselman asked how many handicap spaces are within access. B. Bell stated there are 8 in surface lot 3 and 8-12 in the parking structure, these are not full at all times. Parking in the structure gives a straight shot to the building. MSC Adjust Master Plan to incorporate the new ADA compliant pathways. F. Garces, L. Bosselman

V. Announcements


VI. Next Meeting

March 7, 2013, 1:00pm, A201a

VII. Adjourn 1:55 pm

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