



MIRAMAR COLLEGE  
**FACILITIES COMMITTEE**

October 4, 2012  
 1:00 p.m., L-108

**Present:** Allen Andersen, Brett Bell, Lonny Bosselman, Fred Garces, Laura Gonzalez, Dan Gutowski, Roy Kinley for Dane Lindsay, Emalina Ledbetter (Student Rep), Dan Willkie

**Guests:** Jim Bray, Diane Medero

**Absent:** Jerry Buckley, Tom Davenport (excused), Jeff Higginbotham (excused), Gerald Ramsey

- I. Approval of the Agenda
- II. Approval of Meeting Minutes, postponed
- III. Old Business

#	Item	Strategic Goal	Initiator
1)	Parking Task Force Update Parking Task Force has not formally met. L. Bosselman asked about the low emissions parking spaces at Aviation as well as the increased areas for handicapped, the two quick pickups at Repro, and motorcycle parking, resulting in a net loss in spaces. Concern was voiced with enforcement as well as other issues such as who mandated, and what is definition of low emissions. B. Bell stated it was part of the architect's package to apply for LEED certification to get from LEED Silver to LEED Gold. It is not a District mandate. Question was asked if the area between A-100 and F-100 will go away when doing infrastructure a few years out. Parking structure to be built close by with promenade walkway to be built. B. Bell stated he has been mindful of need for staff parking and trying to keep a balance. Enforcement policy needs to be addressed and definition of what a low emission vehicle is. D. Gutowski suggested putting the stalls on east side of A-100. Sgt. Diane Madero will report back at next facilities meeting on the code enforcement policy, definition of low emissions, and request to look at staff parking in lot 2.	3	B. Bell
2)	I-Building A. Allen Andersen and B. Bell walked through and identified issues which have been deferred. B. Bell said these items are on state and local scheduled maintenance , has I bldg scheduled on both for interior and exterior.	3	A. Andersen
3)	Facilities Master Plan Update B. Bell wants to complete, he requested a volunteer interested in reading the plan. D. Gutowski has agreed to review the plan upon completion.	3	B. Bell
4)	Miramar Marquee Cover still planned. L. Bosselman proposed idea for cover with tubing. B. Bell had already brought his idea to D. Lindsay, and Dane has agreed to assist.	3	L. Bosselman

**San Diego Miramar College 2007-2013 Strategic Goals**

- Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change.
- Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.
- Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices.
- Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community.
- Goal 5: Refine the college's integrated planning process.

- |  |   |           |
|--|---|-----------|
| 5) Upgrade of Central Utility Plant – Summer Operations<br>Remove from agenda  | 3 | B. Bell   |
| 6) Additional Functionality for Student Services Center and<br>Welcome Center<br>Removed from agenda – B. Bell to discuss with G. Ramsey | 2 | G. Conrad |
| 7) Miramar College Building Lettering Convention<br>For future   | 3 | B. Bell   |
| 8) A-100 Remodel Schematic Design<br>Remove from agenda – discussion item only   | 3 | J. Bray   |
| 9) HDAT Laydown Parking Lot #2<br>Remove – working well  | 3 | J. Bray   |
| 10) Cafeteria Bookstore Laydown Parking Lot #1<br>Remove from agenda – working well  | 3 | J. Bray   |
| 11) Facilities Mapping to Strategic Goals<br>Remove from agenda  | 5 | B. Bell   |

IV. New Business

#	Item	Strategic Goal	Initiator
---	------	----------------	-----------

1) Hillery Entrance Improvements 3 J. Bray  
 A new additional entrance to the campus is planned, it will be off of Westview Parkway. Caltrans is extending the road which will create a traffic route to the parking structure and the bus drop off area. Behind/west of the new Administration building will be a walkway out from the Admin office to the vernal pools. Connection from the LLRC patio area creating two outdoor areas, one concrete and on one informal area of decomposed granite. Campus events can be held in these areas. Concern was expressed by committee members if there would be paved access for foot traffic, whether the project will link to parking structure 3, and concern about the traffic from buses with regard to student foot traffic. J. Bray said he would look at the function of the light at Mesa and if that is an option to address these concern at Miramar.

J. Bray stated the design process has begun for improving the Black Mountain entrance. The design will take the hump out of the road and widen the exit, the sidewalks will be picked up on both sides and eliminate the retaining wall to create a better transition into the campus. L. Bosselman asked what the timeframe is. J. Bray said he is looking into when they can do the work since the main entrance will need to be shut down.

2) Low-Emission Vehicle Parking near Reprographics 3 L. Gonzalez  
 Discussed under Old Business, Item #1 Parking Task Force Update

3) Smoking Policy  
 Faculty and Staff were surveyed last year. Through CEC, it was decided Miramar would become a no smoking campus. Campaign started campaign October 1<sup>st</sup>. Announcement made that we are a no smoking campus, however we don't have district wide policy and plan for enforcement yet. B. Bell stated we are trying to make this a positive campaign.

Question was asked if smoking is allowed in cars, B. Bell stated his understanding is the policy is no smoking on campus property. A. Andersen asked who will be making signs, he is willing to give input on wording if

---

**San Diego Miramar College 2007-2013 Strategic Goals**

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change.

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices.

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community.

Goal 5: Refine the college's integrated planning process.

needed. Smokeless cigarettes will be address, B. Bell said policy and procedures to be vetted through District procedure and then brought back to campus for review and back to management services.

4) Skateboarding Signs

Sgt. D. Madero discussed that skateboarding on campus has increased, she would like to post signs on interior of campus and needs committee input on how and where to post. Signs are already made for all campus. Question asked about how skateboards are different from bicycle. Sgt. Madero stated bicycles are not allowed on sidewalk, skateboards not allowed on street. Issue is student safety. Sgt. Madero will bring map next month to help determine where to post.

V. Announcements

#	Item	Strategic Goal	Initiator
---	------	----------------	-----------

1) L. Gonzales stated there was a fire at the garden, tool locker and hoses burned. New items have been purchased to replace the burned items, the beds were not harmed. Recycling announcement sent out to campus. Staff have reported that maintenance staff have been seen dumping both together then sort.

VI. Next Meeting

November 1, 2012, 1:00pm, A201a

VII. Adjourn

---

**San Diego Miramar College 2007-2013 Strategic Goals**

Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change.

Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.

Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices.

Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community.

Goal 5: Refine the college's integrated planning process.