



MIRAMAR COLLEGE
FACILITIES COMMITTEE

February 2, 2012
 1:00 p.m., A201a

Present: Allen Andersen, Brett Bell, Lonny Bosselman, Jerry Buckley, Gail Conrad, Tom Davenport, Jeff Higginbotham, Laura Gonzalez, Dane Lindsay, Dan Willkie

Guests: Jim Bray, Lokeni Porter

Absent: Beheshta Najeed (Student Rep), Fred Garces, Dan Gutowski,

AGENDA

- I. Approval of the Agenda
- II. Approval of November 3, 2011 Meeting Minutes MAC, L. Gonzales, G. Conrad.
- III. Old Business

<u>#</u>	<u>Item</u>	<u>Strategic Goal</u>	<u>Initiator</u>
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1) Parking Task Force Update 3 B. Bell

Task force has not met recently but B. Bell shared current item with committee since it has a current and direct impact. Installation will begin on the bottom deck of the parking structure where Flex parking spaces are located. From February 6th -10th installation will be completed for electrical vehicle charging stations. This project will take 5 flex parking spaces and 1 handicap space will convert to parking for electric vehicles. Conduit will run through roof to charging units which will be mounted on pillars. The manufacturer is Blink. A District wide agreement was made at no cost to the District. A charge is imposed only to those who become members by obtaining a card through the Blink web-site, the card is then used at the station charging site to pay for use. Campus is working with Debra Picou, Parking Supervisor, since this is a new environment and there are no standards for identification and enforcement of these stations. Issues are currently being worked through and should be resolved by the installation date. L. Gonzalez mentioned the campus has an incentive due to an AARA grant given to offset installation costs. The campus will have full ownership of the charging stations after 2014. District has not yet determined how they will pay for electric usage at that time. The Blink web-site has information on the stations; L. Gonzalez mentioned that drivers need to reserve a spot on-line to be sure it will be available. B. Bell anticipates a maximum of 16 spaces will be blocked off during installation. Committee asked various questions: What does ownership entail? B. Bell stated it would be paying for electricity; District is responsible for paying for utility costs. How is it benefiting us? It gives both employees and students the opportunity to drive and charge their car. Will drivers be required to have parking permit? This is still being worked out with D. Picou. D. Willkie inquired about Transit parking, B. Bell stated that will be on the top deck of the parking structure.

2) I-Building 3 A. Andersen

Tabled

3) Facilities Master Plan Update 3 B. Bell

San Diego Miramar College 2007-2013 Strategic Goals

- Goal 1: Focus college efforts on student learning and student success through quality education that is responsive to change.
- Goal 2: Deliver instruction and services in formats and at sites that best meet student needs.
- Goal 3: Enhance the college experience for students and the community by providing campus facilities, programs and student-centered co-curricular activities that celebrate diversity and sustainable practices.
- Goal 4: Initiate and strengthen beneficial partnerships with business and industry, other educational institutions, and the community.
- Goal 5: Refine the college's integrated planning process.

B. Bell to provide in the near future what the updated facilities master plan will look like.

- 4) Miramar Marquee 3 L. Bosselman

Per B. Bell, the current plan is to cover or replace with another sign, to be taken care of soon.

IV. New Business

<u>#</u>	<u>Item</u>	<u>Strategic Goal</u>	<u>Initiator</u>
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- 1) Hourglass Park Renovation 3 N. Gehler

Tabled, N. Gehler not present.

- 2) HDAT Change Order 2 B. Bell

B. Bell stated this item will be the third change order the Facilities Committee has reviewed. He explained that this process is required to ensure there is approval at the campus level for items affecting Prop S & N. The Committee’s approval then goes forward to CEC and the President, and then on to District Facilities management who has the authority to accept or reject. HDAT is currently in the facility plans. At the south end of C-100 current plans are to replace the concrete that was removed with decomposed granite. This area is intended to be traveled on by heavy duty equipment. Putting decomposed granite down and then allowing heavy equipment to travel over it would cause it to sink in. If asphalt was used it would be torn up by the heavy equipment when turning. The only viable option is to install concrete in this area.

D. Willkie drew layout showing plan, he mentioned he was originally under the impression that the area south of C-100 would not be touched. He stated that the architect missed the fact that forklifts drive around the building, and that driving on decomposed granite would become a safety issue and eliminate their ability to drive the forklifts.

Change order for approximately \$10,000 to install concrete has been reviewed and approved by the faculty, Dean, and VP of Instruction. B. Bell asked for approval from the committee for this change order. MAC by J. Buckley, D. Linsey.

- 3) Bike Lockers at Parking Structure #3 2 B. Bell

B. Bell stated an area has been identified to install bike lockers adjacent to parking structure #3 - north of the parking structure and adjacent to the W Building. The lockers have been transferred from Mesa to Miramar and are provided to anyone riding their bike to campus. The plan is to install them quickly if there are no concerns by the Committee. None voiced.

- 4) Construction Lay Down Parking Lot #1 2 B. Bell

Discussions previously took place at the Facilities Committee meeting regarding reviewing construction lay down in Parking Lot #1 as needs changed. This is the area at the far east end of parking lot one, where the blue fencing is located. This fenced area is used for construction purposes for the College Service Center, TES, Central Utility Plant, and Cafeteria/Bookstore. It is anticipated that as projects proceed that space would need increased. B. Bell apologized for bringing today’s discussion after the fact but it was necessary to increase the space this week due

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to time constraints. The increase did not take away any parking spaces, the access road between the handicap and existing lay down was used. Continued vehicular access through the southwest side remains. More requests are anticipated and will be brought to the Committee as they arise. B. Bell asked if any concerns, none voiced.

V. Announcements

#	Item	<u>Strategic Goal</u>	<u>Initiator</u>
1)			

A. Andersen mentioned that there are 3 spots by the B-3 Bungalow labeled 3 minute parking. He asked if perhaps these could be labeled for staff drop off pick up/temporary for reprographics. L. Porter stated that nearby area may be re-stenciled soon and that may be good time to re-label this area.

L. Gonzales announced the Earth Fair will take place March 17th. The event will take place outside of the Science Building during the Science 99 Festival and the Green Festival.

B. Bell stated that any campus activities needing facilities must make a request through the Business Office to be sure custodian services are charged - basically on Saturdays since there are currently no custodians working weekends.

Adjourned 1:37 pm

VI. Next Meeting

March 1, 2012, 1:00pm, A201a

VII. Adjourn

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