

MIRAMAR COLLEGE  
**FACILITIES COMMITTEE**

February 3, 2011  
1:00 p.m., A201a

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**Committee Members:**

- Present:** Allen Andersen, Brett Bell, Lonny Bosselman, Tom Davenport, Fred Garces, Dane Lindsay, Dan Willkie  
**Excused:** Kanchan Farkiya (Student Rep), Dan Gutowski, Jeff Higginbotham, Susan Schwarz, Lou Zizzo  
**Absent:** Peter Fong, Nick Gehler  
**Guests:** Lou Ascione (for Schwarz), Jim Bray, Rick Covert, Robin Bregman, Laura Gonzalez, Laura Murphy, Sandi Trevisan

**MINUTES**

Old Business

- 1) Approval of Past Meeting Minutes
  - December 2, 2010 (Ascione/Davenport) MSC to approve agenda.
- 2) Parking Task Force Update (B. Bell)

B. Bell reported the task force has not met since the last meeting. He provided information regarding minor changes to parking since the Committee last met; areas covered by PV are now open, 10 visitor spaces in lot 2 have been removed and made into to staff/faculty spaces, 10 visitor spaces were moved to the east end of lot #1, a significant number of motorcycle spaces have been added in the parking lots, and the number of staff/faculty spaces in lot #3 has been increased leaving 10 student spaces. B. Bell indicated that it is expected that with the opening of parking structure, remaining parking issues will be resolved.
- 3) Campus Smoking Policy Update (B. Bell)

Tabled until the middle of the semester.
- 4) PV Project Update (J. Bray)

J. Bray reported that the project is complete except for some documentation to be submitted to the District. There are also repairs being done on some broken irrigation.
- 5) I-Building (A. Andersen)

A. Andersen pulled together a sub-committee and made a list of prioritized items in the event funding becomes available. B. Bell commended A. Andersen for pulling this together and he looks forward to see the report to be forward to CEC.
- 6) Emergency Phone Dialing – Campus Police (L. Bosselman/Um)

B. Bell reported that he presented the request to change the Dispatch phone number at MSC. Chief Hogquist and K. Keyser indicated the phone number could be changed but the infrastructure it would require to change would not be cost or time effective. The biggest issue is the current pre-programmed phones/IT. S. Trevisan asked if a second number could be added that is easier to remember and with the old number phased out. B. Bell indicated he will bring this suggestion to the next meeting. Another suggestion presented was putting a pre-printed sticker with the Dispatch number on all campus phones. B. Bell commented this would be a good idea and could increase the awareness of the Dispatch number. This item does not need to be carried forward to the next meeting.

## New Business

### 1) Water Bottle Refill Stations in H and M Buildings (L. Gonzalez)

L. Gonzalez reported that last year she worked with Lance Lareau as part of a resolution for limiting the use of plastic water bottles on campus. A possible solution was to add refill stations where students/staff could re-use bottles. This concept is becoming a District standard to have at new buildings. It was too late to add refill stations to the design of the H and M buildings, but should funds become available, L. Gonzalez would like to recommend adding stations to current buildings on campus. Water fountains would remain at each building. B. Bell recommended that after the final acceptance of current projects and if there are available constructions funds and campus users agree there are no other instructional needs, to use these surplus funds to add the refill stations, or if other funds are received, to have this item on a list for possible use of funds. Committee members agreed it sounds reasonable to seek input from deans/users in each building to make sure that no other needs exist. L. Gonzalez mentioned that the new LLRC will have refill stations. J. Bray added that the stations were not in the original design, but they were able to add them.

### 2) Organic Garden Permanent Location (L. Gonzalez)

L. Gonzalez reported that also working with L. Lareau, a permanent location for the organic garden was identified where the current Gafcon trailers are behind F-200. The organic garden is not currently identified in the campus master plan. B. Bell asked to have reflected in the minutes that the next time there is an update of the current master plan, that the proposed permanent location of the organic garden be included. R. Covert added that we will need to make sure that the area retains a potable water source. L. Gonzalez also mentioned that the area will have to be fenced to keep out rabbits.

### 3) April Earth Day Festival Location (L. Gonzalez)

L. Gonzalez mentioned that the Environmental Stewardship sub-committee is planning to the Earth Day Festival Thursday, April 13, 2011 and would like to have it at the new compass plaza. S. Trevisan indicated this area is designed to be a center for activities. L. Gonzalez will make sure this event will not conflict with the ASC Spring Fest.

### 4) Relocating the I-Building Sun Shade Currently in Storage (D. Gutowski) - TABLED

### 5) New Building Bathroom Supplies and Trash Facilities (L. Ascione)

L. Ascione first wanted to say thank you to the Facilities Department for doing an awesome job with the new buildings. One concern that has come up is that the restrooms were designed with only hand dryers and do not have paper towel dispensers. L. Ascione reported that people are using toilet paper and toilet seat covers to dry their hands, which uses up the supply of these products quicker. B. Bell asked D. Lindsay to bring this concern up through his channels since other resources are being used in the absence of paper towels. B. Bell will take up through his channels and bring any updates back to next meeting.

L. Ascione requested that trash receptacles be placed outside both entrances to the H-building. He also commented that cigarette butts are being dropped outside the entrance. D. Lindsay indicated the trash receptacles are made of cement and are very heavy. He added that he will ask the contractor to move some outside the entrances. S. Trevisan asked if there are additional "no smoking" signs that can be placed outside the M-building doors because students are smoking there. Current designated smoking locations near the building will be confirmed. B. Bell reminded the Committee where we currently are at as a campus regarding our smoking policy. Mesa was a non-smoking campus but went back to smoking. City is currently a non-smoking campus. We are waiting to see how this works out for City. District College Police cannot cite individuals smoking on campus except for littering if they throw their cigarette butts on the ground.

### 6) Lights Around the Science Building (K. Farkiya) - TABLED

7) Construction Overview (J. Bray)

J. Bray reviewed a power point presentation from COC. The presentation will be made available on the Facilities Committee web page. S. Trevisan will also include it in the next campus e-news newsletter.

8) Transit Center Entry Monument (B. Bell)

B. Bell reminded committee members of the request for approval of verbiage on a monument sign for the entry to the proposed transit center on campus. We have been working with Graphic Solutions to have a cohesive design. B. Bell provided revised proposed monument designs for the Committee's review. The preference is that the station be linked with Miramar College as opposed to Mira Mesa. D. Lindsay strongly suggested that the letters be imbedded so that they cannot be easily removed. A motion was given to recommend option 2 (Lindsay/Ascione) MSC. B. Bell will take the Committee's recommendation to CEC.

9) Facilities Committee Co-Chair Nomination (B. Bell)

The current Facilities Committee faculty co-chair is Nick Gehler but he has time conflicts this semester. Academic Senate contacted B. Bell because there is a need to replace Nick Gehler and nominate a new faculty co-chair. B. Bell indicated he would like to entertain a motion for a new faculty co-chair. The co-chairs do not vote except as a tie breaker. Those present recommended sending the names of both Laura Gonzales and Laura Murphy as possible co-chair replacements (Bell/Willkie) MSC.

10) Miramar "Ways" and "Drives" (S. Trevisan)

S. Trevisan announced that with the new construction of buildings, pedestrian pathways created and a signage master plan begin finalized, we would like to bring back the discussion of a naming plan for drives on campus. There was a previously plan that was recommended by the Marketing and Facilities Committees and approved by CEC. Some of the previous suggestions were:

- Miramar Driveway (main entrance road) changed to Miramar Drive
- The entrance off Hillary named Jet Stream Drive
- The entrance off Gold Coast named President's Drive
- The entrance to the park named Hourglass Park Drive

S. Trevisan suggested the pathway to new quad area between the H, M and S5 buildings be named. Informally the new quad area is being called Compass Circle. She also suggested having light post banners, all of which would be incorporated with the signage master plan.

S. Trevisan asked the Committee if they would like to discuss this as a committee or establish a sub-committee. Those present agreed as a sub-committee to include Lou Ascione, Brett Bell, Allen Andersen, Dan Willkie and Rick Covert.

11) Competition Pool Heating (R. Bregman)

R. Bregman brought up the issue they are having with the temperature of the competition pool, which happens every year when the heat for the pool is turned off for the annual draining and maintenance of the pool. Daily updates are being requested, but adjustments are still being made. B. Bell reported that D. Gutowski tries to take pro-active steps each year.

Announcements

N/A

Next Meeting

Thursday, March 3, 2011, 1:00pm, A201a

The meeting was adjourned at 2pm.