



MIRAMAR COLLEGE FACILITIES COMMITTEE

November 4, 2010
1:00 p.m., A201a

Committee Members:

Present: Allen Andersen, Brett Bell, Lonny Bosselman, Tom Davenport, Kanchan Farkiya (Student Rep), Fred Garces, Jeff Higginbotham, Dane Lindsay, Dan Willkie

Excused: Kathleen Werle

Absent: Peter Fong, Nick Gehler, Dan Gutowski

Guests: Lou Ascione (for K. Werle), Jim Bray (Gafcon), Rick Covert, Kim Culty (ASC), Laura Gonzalez, Vuong Nguyen

MINUTES

The meeting was called to order at 1:05pm.

Old Business

1) Approval of Past Meeting Minutes

- October 7, 2010 (Garces/Ascione) MSC approved w/changes.

2) Parking Task Force Update (B. Bell)

B. Bell reported no recent meetings for the task force. He reminded those present that at the last meeting it was decided to assign 13 additional spaces in faculty/staff lot #3 as flex spaces. These flex spaces have been added. We had the contractor move fencing to add back in eight staff/faculty and two disabled parking spaces. Garces commented that the Natural Science faculty and staff are very grateful for the additional spaces. B. Bell is working with P. Hopkins to find out what will be the parking needs for M building for the spring semester. F. Garces and V. Nguyen expressed concern that when the new building opens, the current number of spaces may not be adequate. B. Bell reported there are currently 44 faculty/staff spaces. There should be adequate spaces available based on projected figures of the number of spaces needed when the M building opens. F. Garces mentioned that students are still parking in the overflow lot or shopping center lot and walking through access road to lot #3 to get to the campus from Hillary. J. Bray replied that signage was posted that reads "No Construction Access". B. Bell will see if D. Picou has "No Pedestrian Access" signage. This issue will be mitigated when the parking structure opens.

3) Campus Smoking Policy Update (B. Bell)

Tabled

4) PV Project Update (J. Bray)

J. Bray reported the goal is for the project to be completed by the end of year. The contractors started putting up the PV panels in lot #2. B. Bell mentioned they had asked that they use only 120 spaces, but they are currently using more. J. Bray will look into it.

5) Cafeteria/Bookstore & Student/Campus Center Building (B. Bell/K. Farkiya)
At the last meeting committee members voted on naming the new building the Student Services Center. B. Bell brought this recommendation forward to CEC. CEC referred this item back to the Facilities Committee for further consideration of proposed names Jets Center and Student Center. Kim Cuiilty indicated the ASC Council voted last week and 23 of 25 voted for naming the building the Jets Center. L. Ascione responded that he liked the enthusiasm attached to the name but he did not think this name would be descriptive enough especially if a student was new to the campus. K. Cuiilty mentioned that another popular suggested name was the Jets Students Center. L. Bosselman commented that most students who attend Miramar are not concerned about the social aspect on the campus and most would not have a clue what "Jets" refers to. Student Services should be included in the name. L. Ascione asked why ASC chose "Jets". K. Cuiilty replied to promote the campus mascot. L. Gonzalez suggested the building could have an official name and an informal name. B. Bell mentioned the campus is open and transparent and considers all input. L. Ascione liked the idea of informal verses formal and thinks as the campus develops there will be more of the social aspect. K. Farkiya agreed that the name Jets could be confusing to new students. L. Bosselman mentioned if we do have an informal and formal name, we will need to have adequate signage for either name. L. Ascione moved to call the new Cafeteria/ Bookstore & Student/Campus Center building the Student Services Center building (Ascione/Lindsay) MSC w/one abstention.

6) Naming of C-400 (B. Bell)

When the LRC moves into the new LLRC building, C-400 will be remodeled to include additional Student Services departments as well as Academic Senate. The following suggested options were received in the naming of this building.

- Student Service Building East (should be south)
- Student Services Annex
- Student Services Hub
- College Services Annex
- College Services Hub
- Center for Student Resources
- Student Resources Center (SRC)
- First Stop Center
- Welcome Center

The Committee removed the names including the words College Services since the new Facilities building will be called the College Services Center. L. Ascione suggested that since it was already voted to have the new building called the Student Services Center, any names that begin with Student Services should also be removed from consideration. L. Gonzalez mentioned the name First Stop Center is misleading since most people would be going first to Admissions which will be in the Student Services Center. V. Nguyen commented that for non-English speaking students, Student Services Center & Student Resources Center are too closely named. B. Bell suggested if these are the names chosen, the S in Services and the R in Resources could be emphasized. J. Bray commented that the two buildings will be separated by the U-Building but will have a walk-way that easily leads between the two giving a strong visual tie between both. L. Ascione moved to name C-400 the Student Resources Center (L. Ascione/L. Bosselman) MSC. B. Bell with take this recommendation back to CEC.

7) CDC Drop-Off Spaces (B. Bell)

This item was tabled from last meeting. B. Bell walked the area on the east side of F-200. This area is planned to be upgraded during the infrastructure II project. B. Bell recommends leave the two Child Development Center drop-off spaces on the east side as is. When the

area is upgraded, the walk-ways will be strengthened from the Center down the hill to the parking lot.

- 8) Food Exchange/Campus Food Pantry Possible Location (B. Bell/L. Gonzalez)
D. Gutowski showed L. Gonzalez the suggested dry storage space in the J-300 building on the west side of building. If the Jets Tix Café is opens, they will be taking over space this space. This location would be a temporary space for the for the non-perishable food pantry. B. Bell would like to recommend J-302 be available for a food pantry for the near future (F. Garces/L. Ascione) MSC. D. Lindsay expressed concern with a possibly pest problem. L. Gonzalez will work with him to minimize any pest issue.

New Business

- 1) Recycling Posters (L. Gonzalez)
L. Gonzalez informed member that recycling rules for campus were recently clarified and presented at the fall semester opening day. The Environmental Stewardship Sub-Committee would like to do a recycling campaign for the campus to include posters from City of San Diego Waste Management. L. Gonzalez is asking if Facilities Services could possibly post the signs in the classrooms above the blue recycling bins. B. Bell commented that currently in classrooms there are posted for student rights and responsibilities as well as evacuation procedures. D. Lindsay added that for recycling there should be something that is more permanent and that cannot be easily removed. Some suggestions included laminating the signs and attaching them on a post to the back of the bins. L. Ascione mentioned that the new buildings will have a several bulletin boards in the classrooms where informational signs could be posted. L. Gonzalez commented this would be better so that paint won't be removed from walls if signage were to be taken down. She will take this information back to the Environment Stewardship Sub-Committee.
- 2) I-Building (A. Andersen)
A. Anderson indicated there is no funding for remodeling the I-Building when English/Speech moves into it. B. Bell added that the I-Building is not identified as a Prop S or N project and at this point in time the campus cannot use Prop monies. L. Ascione commented that there had been an understanding of a commitment for a plan to remodel the building if funding became available. B. Bell indicated we will continue to plan for what needs to be done in the event resources are made available. L. Ascione and B. Bell will work on adding this information to the campus master plan. D. Willkie added that the need should be continuously addressed and included in program review. L. Ascione mentioned that Basic Skills funding is being used for updating current rooms in the I-Building to smart classrooms. J. Bray indicated if there are savings from prop projects, the campus recommends what to use it for.
- 3) Banking Function on Campus (K. Farkiya)
K. Farkiya reported that feedback from ASC is that students prefer not to have a banking function on campus since there is already an ATM machine in the Cafeteria. 22 out of 23 students voted against having this function on campus. They expressed a concern about having aggressive marketing imposed on students and didn't want to favor any particular bank. Bosselman suggested having multiple ATMs from different banks on campus. B. Bell clarified the function would not be in either of the student buildings but would be located in the College Services Center with services available for faculty, staff and students. The District is starting an RFP process which will be open to all banks and will have strict guidelines regarding the solicitation of credit cards, etc. The selected bank would not pay rent. The initial RFP will include full teller and ATM service. The campus will decide on which bank. We are looking at the possibility of incorporating a student ID card for payment at the Cafeteria, Bookstore and for student fee payments. B. Bell assured this is just a

proposal at this time. K. Cuiilty comment this information addressed concerns brought up by the students.

4) Emergency Phone Dialing - Campus Police (L. Bosselman)

L. Bosselman commented that on the heels of the incident at City College, there has been discussion in Aviation Department regarding reporting emergencies. In the F-100 building there is an old phone that when the College Police button is pressed the caller is sent to someone in HR. B. Bell indicated the old equipment should be reported to Stephen Um in Reprographics for replacement. L. Bosselman suggested looking at having a different number to College Police (Dispatch) which would be easier to remember. B. Bell mentioned he would bring this suggestion up at MSC where there is representation from College Police. He added that in addition to there being a College Police button on most campus phones and there being emergency call boxes in classrooms, the current Dispatch number is indicated on the "What to do in an Emergency" pamphlets that are made available to all offices. Additional copies may be acquired by contacting the Campus College Police Office. Some Committee members mentioned that they have the Dispatch number programmed into their cell phones. J. Higginbotham mentioned panic buttons that have been installed in some Student Services and Administrative Offices which go directly to Dispatch. B. Bell discouraged the installation of panic buttons except for specific situations.

Announcements

Next Meeting

Thursday, December 2, 2010, 1:00pm, A201a

Adjourned 2:04pm