

San Diego Miramar College
Curriculum Committee
Meeting Minutes

September 16, 2015
2:30-4:30 L-107

Members: Paula Christopher; Lisa Clarke; Paulette Hopkins; Pablo Martin; Jessica Matthews;
Erica Murrietta; Larry Pink; Cheryl Reed; Margarita Sanchez; Mara Sanft; Wayne Sherman; Duane
Short; Chris Silva

Guests: Tyler Reuss.

1) Call to order

The meeting was called to order at 2:34 p.m.

2) Approval of agenda

The agenda was approved with no changes.

Approved. MSC M. Sanft/ L. Pink

3) Approval of minutes from last meeting

P. Martin noted that his name was absent from the September 2nd meeting's minutes.

Approved. MSC M. Sanft/ J. Matthews

4) Approval of consent agenda (see attachment below)

Approved. MSC M. Sanft/ J. Matthews

5) Course proposals

a) New courses

i) ARTD 192 Graphic Business Promotion: Creative Services Career Management

This course is intended as preparation for the industry. The committee discussed ways of making the Graphics program more available/apparent to students, such as changing the subject area from "Digital Media" to "Graphics." D. Short agreed to look into that change when the current ERP implementation process is finished.

Approved. MSC L. Clarke/ J. Matthews

b) Activations

c) Deactivations

d) Revisions

i) ARTG 106 Typography (Held from last meeting)

L. Clarke had previously inquired whether the course could be articulated. M. Sanft investigated articulation for the course with San Diego State University and found that SDSU currently does not wish to articulate the course because they prefer students complete the course at the university. The possibility to remove it from the prep requirements was mentioned by L. Clarke and M. Sanft.

Approved. MSC L. Clarke/ M. Sanft

e) Distance Education

6) Program proposals

a) New programs

b) Deactivations

c) Revisions

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7) FYIs

- a) New courses
- b) Course activations
- c) Course deactivations
 - i) NUTR 089 Modified Diets (Mesa)
- d) Course revisions
 - i) AMSL 116 American Sign Language Level II (City, Mesa)
 - ii) AMSL 116L American Sign Language II (Lab) (City, Mesa)
 - iii) AMSL 215 American Sign Language Level III (City, Mesa)
 - iv) AMSL 215L American Sign Language III (Lab) (City, Mesa)
 - v) AMSL 216 American Sign Language Level IV (City, Mesa)
 - vi) AMSL 216L American Sign Language IV (Lab) (City, Mesa)
 - vii) CISC 187 Data Structures in C++ (City, Mesa)
 - viii) GEOG 154 Introduction to Urban Geography (City, Mesa)
- e) Distance Education
- f) New programs
 - i) Choreography CA (Mesa)
 - ii) Commercial Dance CA (Mesa)
- g) Program deactivations
- h) Program revisions
 - i) Dietetic Service Supervisor CA (Mesa)
 - ii) Nutrition AS (Mesa)
 - iii) Nutrition CA (Mesa)

All FYI proposals were reviewed with no comments.

8) New business

9) Old business

- a) Prior learning assessment/"course waivers"

D. Short summarized the "course waivers" issue, which began about 2 years ago at CIC. The district stopped clearing course requirements in degrees for students who already had obtained the requisite skills or knowledge through previous training or education due to concerns that waivers were being used inappropriately. The district Vice Chancellor of Instruction and the district Policies and Procedures committee sent a letter to the attorney at the CCCCO asking whether the district is allowed to clear requirements (but not award credit for) courses where students already have mastered the subject area (as demonstrated by possession of a license, certificate, etc.). The CCCCO has decided that it will not answer our question until November 2015. In the meantime the Policies and Procedures committee should be working on a procedure addressing this issue. L. Pink expressed the need for such a process to be in place due to San Diego Miramar College's disproportionate offerings of CTE courses.

10) Reports

- a) Vice President of Instruction
 - P. Hopkins stated L. Murphy's (SLOAC Coordinator) desire to be included in the next Curriculum Review meeting (10/07/2015) to discuss updates to the college's list of programs.

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b) Articulation Officer –None.

c) Curriculum Chair

D. Short reported that the district has considered the Curriculum Committee’s question about the possibility of approving courses and then placing them in a “hold” status awaiting implementation at an unspecified later date. The district has decided this is not a viable option for several reasons.

11) Roundtable

The members of the committee discussed the backlog of courses and programs being held at the state level by the CCCCO. Currently courses and programs not attached to an ADT or CID are not considered a priority.

12) Adjournment

Meeting adjourned at 3:25 p.m.

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Attachment: Consent Agenda
September 16, 2015

Miramar-originated two- and six-year reviews without substantive changes

- A. ARTG 270 Work Experience in Graphic Design