

## APPROVED

### San Diego Miramar College Curriculum Committee Meeting Minutes

February 4, 2015, 2:30-4:30  
L-107

**Members:** Roanna Bennie; Paula Christopher; Lisa Clarke; Shaunna Elmone; Daniel Igou; Jessica Matthews; Erica Murrietta; Larry Pink; Cheryl Reed; Mara Sanft; Wayne Sherman; Duane Short, Chris Silva

Guests: Darrell Harrison; Sheryl Gobble; Ken Reinstein; Richard Halliday

#### 1) Call to order

The meeting was called to order at 2:36 pm

#### 2) Approval of agenda

The agenda was approved with the following changes:

- Moving CHIL 155 from under new courses to FYI  
*Approved.* MSC Sherman/Igou with changes

#### 3) Approval of minutes – *Approved.* MSC Sherman/Igou

#### 4) Approval of consent agenda (see attachment below)

The consent agenda was approved with no changes.

*Approved.* MSC Igou/Pink

#### 5) Course proposals

##### a) New courses

- i) ESOL 045 Accelerated Reading, Writing, and Grammar for Non-Native Speakers of English (City originating)

S. Gobble, K. Reinstein, and C. Reed reported that the department would like to change the prerequisite to a “B” in ESOL 30 and ESOL 31. This would better target the student population that could most benefit from an accelerated class while still allowing students who pass ESOL 30 and ESOL31 the opportunity to progress through the existing pathway (ESOL 40). This may also reduce the number of students who do not pass the class and then receive nine units of “F” on their transcript, which may affect Financial Aid and/or academic probation. D. Short reported that this suggestion will have to be negotiated with the other colleges and possibly come to a vote at CIC. The department representatives clarified that if the other colleges do not approve the change in prerequisite grade, Miramar would like to be left off of the course curriculum. D. Short noted that this course is intended to be an alternate prerequisite for ENGL 101 and ENGL 105. It is his understanding that no vote will take place at CIC on this course until the appropriate proposals to revise ENGL 101 and 105 are forwarded for discussion. The committee and department representatives also discussed the number of hours of student work required in this class and the corequisite (36 hours per week total), and the implications it might have for students. The committee also

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inquired about equivalency; the department representatives stated that ESOL 045 is not equivalent to ENGL 048 and 049, so students who complete ESOL 045 may choose to either progress to ENGL 048 and 049 or to the ENGL 101 and 105 level.

*Approved with the caveat that the prerequisite is changed to a B.* Bennie/Reed. Sherman oppose. Christopher abstain.

- ii) EXSC 292 Yoga Teacher Training Essentials and EXSC 293 Yoga Teacher Training Progressive Methodologies

These two courses combined with a yoga activity course will make a certificate in performance in Yoga Teaching (also on the agenda). This certificate is intended as a professional credential with Yoga Alliance. It is designed to be completed in one semester. Yoga is a rapidly growing field in San Diego. The proposed program will have significant cost benefits for students seeking yoga teacher certification.

*Approved with minor changes to the catalog descriptions.* MSC Sherman/Reed

- iii) LEGL 215 Administrative Law

D. Harrison reported that the Legal program meets regularly with their Advisory Board to see what is needed in the local Paralegal industry. This course along with LEGL 220 and 225 were recommended by the Advisory Board and also by a student survey. The course covers different administrative agencies and will complement the existing program as an additional restricted elective.

- iv) LEGL 220 Intellectual Property Law

D. Harrison reported is the highest paid area in the Paralegal field, and has the lowest employment. This course will give the students the knowledge and basic requirements to work in a law firm covering this area. W. Sherman suggested minor changes to wording in the course description.

- v) LEGL 225 Real Estate Law

D. Harrison reported that this is a rapidly growing legal field in San Diego. While Miramar has a law course in the Real Estate subject area, this one will focus on paralegal training. D. Harrison also stated that the department would like to offer LEGL 215 and 220 in Fall 2016 and LEGL 225 in Spring 2016.

*LEGL 215, 220, and 225 approved with minor changes in course description for LEGL 220.*

MSC Sherman/Pink

- b) Activations

- c) Deactivations

- i) ADJU 350A Weapons and Safety Training for Probation Officers

*Approved.* MSC Sherman/Reed

- ii) CHIL 153 Techniques of Teaching Using the Reggio Emilia Approach

*[After reviewed the audiotape and notes from this meeting, it was determined that this proposal was never voted upon.]*

- d) Revisions

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- i) ESOL 010 Transitional English For ESOL Students (City originating)  
S. Gobble, K. Reinstein, and C. Reed reported that this is a proposed revision to ESOL 019. The main point of the revision is to:
- Add 192 hours of student work outside of class;
  - Change the units from 5 to 9, and;
  - Change the course number from ESOL 019 to ESOL 010.
- D. Short asked about the purpose of the additional hours without any additional content added. The department representatives stated that this course has always actually be taught as if it was a nine unit course, requiring 27 hours of student work per week (9 hours in class and 18 hours outside of class). The curriculum was originally erroneously created as a combination lecture/lab course when it was really supposed to be all lecture. This revision is intended to correct that error. L Clarke expressed concerns about the potential effect on students who do not pass the course. Since this course is being proposed to increase to nine units and since it is typically taken by first-semester students, it would essentially result in automatic academic probation for students who do not pass the class. She stated that this seemed problematic for first-semester college students.  
*Disapproved.* Clarke/Sherman. Reed opposed. Sanft, Christopher, Bennie, Matthews abstaining.
- ii) CBTE 120 Beginning Microsoft Word (City originating)
- iii) CBTE 140 Microsoft Excel (City originating)
- iv) CBTE 143 Intermediate Microsoft Excel (City originating)  
The committee reviewed the three CBTE proposals above as a group.  
*Approved.* MSC Clarke/Sherman
- v) CHIL 135 Curriculum: Science and Math (City originating)  
W. Sherman recommended that there be some sort of Science advisory along with the Math advisory since students who have completed this course are expected to teach science topics. After discussion, the committee agreed that this suggestion would be brought to Miramar's Child Development Department. If approved by the department, it would then be forwarded to City.  
*Approved with the suggestion to add a science-related advisory.* MSC Sherman/Clarke
- vi) CHIL 151 Program Planning (City originating)  
D. Short reported that the Child Development Department would like to keep the current prerequisite option of CHIL 131. He also stated that City had agreed to add the prerequisite option back on the course.  
*Approved with the caveat that CHIL 131 be added back as an alternate prerequisite.* MSC Clarke/Igou
- vii) CHIL 210 Supervision of Early Childhood Programs (City originating)
- viii) CHIL 215 Adult Supervision and Mentoring in Early Childhood Settings (City originating)
- ix) CHIL 270 Work Experience (City originating)  
The committee reviewed the three CHIL proposals above as a group.

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*Approved.* MSC Igou/Bennie.

- x) ENGL 216 English Literature II: 1800-Present (City originating)

*Approved.* MSC Sherman/Igou

- xi) FIPT 320A Command IA – Tabled
- xii) FIPT 320B Fire Command IB – Tabled
- xiii) FIPT 320C Command 1C – Tabled
- xiv) FIPT 363 Refresher, Open Water Lifeguard – Tabled
- xv) FIPT 365 All Terrain Vehicle Operations – Lifeguards – Tabled
- xvi) FIPT 366A Personal Watercraft Operations – Tabled
- xvii) FIPT 381F Basic Firefighter 1 Academy

D. Short reported that the department wants to include a limitation on enrollment requiring that students pass the firefighters entrance exam and have a current CPAT card. These changes are intended to maintain safety in the class since students with these two qualifications have passed the required theoretical and practical assessments to safely participate in a firefighter academy.

*Approved.* MSC Bennie/Matthews

- e) Distance Education – none

#### 6) Program proposals

- a) New programs

- i) Economics AS-T

M. Sanft reported that SDSU has deemed this degree equivalent and therefore students who have the degree will receive a bump in their admission priority. The degree was created in support of SB440 and in keeping with the state-approved TMC.

*Approved.* MSC Sherman/Clarke

- ii) Yoga Teacher CP

The committee discussed this program in conjunction with the EXSC course proposals (see above).

*Approved.* MSC Sherman/Reed

- b) Deactivations – none

- c) Revisions

- i) Assistant Teacher CA

D. Short reported that this is being converted from Certificate of Performance to a Certificate of Achievement and that the curriculum is being revised to meet the state standards for assistant child development teachers.

*Approved.* MSC Igou/Clarke.

- ii) Music Studies AA

M. Sanft reported that this program is being revised to a more Interdisciplinary program. It will prepare a student for the basic core for any music program.

*Approved.* MSC Sherman/Matthews.

- iii) San Diego Transit General Mechanic Apprenticeship AS

D. Short reported that this proposal will modify the major requirements to match the needs

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of local industry and the apprenticeship partner agency, as well as include new course DIES 102.

*Approved.* MSC Clarke/Igou

#### 7) FYIs

- a) New Courses
  - i) ENGE 050D Advanced Robotics Team Project Design (City)
  - ii) ENGE 050E Advanced Robotics Team Project Construction (City)
  - iii) ENGE 050F Advanced Robotics Team Project Testing and Deployment (City)
  - iv) RADT 060 Venipuncture for Radiology (Mesa)
  - v) RADT 249 Mammography (Mesa)
  - vi) RTVF 242A Radio Broadcast Concert Production Workshop – Sound Mixing (City)
  - vii) RTVF 242B Radio Broadcast Concert Production Workshop – Producing (City)
- b) Course activations – none
- c) Course deactivations
  - i) MUSI 205A Projects in Electronic Music (City)
  - ii) MUSI 205B Projects in Electronic Music (City)
- d) Course revisions
  - i) DRAM 124 Makeup for the Stage (City; Mesa)
  - ii) FREN 201 Third Course in French (City; Mesa)
  - iii) FREN 202 Fourth Course in French (City; Mesa)
  - iv) FREN 210 Conversation and Composition in French I (City; Mesa)
  - v) FREN 211 Conversation and Composition in French II (City; Mesa)
  - vi) GERM 101 First Course in German (City; Mesa)
  - vii) GERM 102 Second Course in German (City; Mesa)
- e) Distance Education - none
- f) New Programs
  - i) Creative Writing CP (City)
  - ii) Robotics Engineering Project Team Level 1 CP (City)
  - iii) Robotics Engineering Project Team Level 2 CP (City)
- g) Program deactivations - none
- h) Program revisions
  - i) Chicana and Chicano Studies AA (City)
  - ii) Liberal Arts and Sciences with an Emphasis in Language Arts and Humanities Studies - Tagalog (Mesa)
  - iii) Theatre AA (City)

*All FYI items were reviewed with no comments.*

#### 8) Action items

- a) Feedback on ASCCC Disciplines List Proposals
  - D. Short reviewed the proposed changes to the ASCCC Disciplines List and asked for input from the committee. All committee members were satisfied with the proposed changes and had no additional feedback.

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#### **9) Information items**

- a) Assignment of courses to disciplines - Tabled

#### **10) Reports**

- a) Vice President of Instruction - none
- b) Articulation Officer

M. Sanft reported that new TMCs for Biology and Chemistry will be available soon. In addition, Pass/No Pass grading is allowable for major courses in the restricted electives of ADT degrees, effective immediately.

- c) Curriculum Chair

D. Short reported that the district Policies and Procedures Subcommittee will start working on a policy or procedure for Assessment of Prior Learning (what has been referred to as “waivers”) at the next meeting.

#### **11) Roundtable - none**

#### **12) Adjournment**

The meeting was adjourned at 4:26 pm.

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Attachment: Consent Agenda  
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**Two- and six-year reviews without substantive changes**

- A. AUTO 270 Work Experience
- B. EMGM 106 Emergency Medical Technician - Defibrillation/Combitude
- C. FIPT 364 Marine Firefighting
- D. FIPT 380W Basic Wildland Firefighter Academy