

Miramar College Curriculum Committee Minutes
April 17, 2013
2:30 – 4:30 p.m.

Chair: Daniel Igou

Members in Attendance: Dan Igou, Jerry Buckley, Paula Christopher, Lisa Clarke, Terrie Hubbard, Erica Murrieta, Jordan Omens, Larry Pink, Cheryl Reed, Wayne Sherman

Guests: None

The meeting was convened at 2:35 p.m.

A. Past Minutes & Agenda

1. Approval of the March 20, 2013 minutes
The minutes were approved
3. Approval of the April 17, 2013 Agenda
The agenda was approved

B. Course Proposals

1. **New Courses - None**
2. **Course Integration - None**
3. **Activation - None**
4. **Deactivation**
 - a. ADJU 371 P.O.S.T. Certified Regular Basic Course Module Format, Level I – **APPROVED**
 - b. ADJU 372 P.O.S.T. Certified Regular Basic Course Module Format, Level II – **APPROVED**
 - c. ADJU 373 P.O.S.T. Certified Regular Basic Course Module Format, Level III, P.C. 832 (Part 1) – **APPROVED**
 - d. ADJU 373 P.O.S.T. Certified Regular Basic Course Module Format, Level III, P.C. 832 (Part 2) – **APPROVED**
 - e. ADJU 375 Community Service Officer Academy – **APPROVED**
5. **Revision**
 - a. ADJU 357A 832 PC Laws of Arrest – **APPROVED**
 - b. ADJU 357B 832 PC Firearms – **APPROVED**
 - c. CBTE 102 Keyboarding – **APPROVED**
 - d. CBTE 103 Beginning Computer Keyboarding – **APPROVED**
 - e. CHIL 101 Human Growth and Development – **APPROVED pending departmental approval**
 - f. CHIL 111 Curriculum: Music & Motor Skills – **APPROVED pending departmental approval**
 - g. JOUR 210A Newspaper Production I - **APPROVED**
6. **Distance Ed - None**

C. Miramar Program Proposals

1. **New Programs - None**
2. **Program Revisions - None**
3. **Program Deactivations - None**

D. FYI – FYI from City and Mesa

1. **New Programs - None**
2. **Program Revisions - None**
3. **Program Deactivations - None**
4. **New Courses**
 - a. MUSC 070 Commercial Music Performance
5. **Course Revisions – None**
6. **Course Deactivations - None**
7. **Course Reactivations - None**

E. Old Business –

a. SLOs

The committee revisited the topic of the responsibility of checking curriculum items for the presence of SLOs. In the past, the Curriculum Committee recommended that the department chair verify that the SLOs are present when they review the curriculum item in CurricuNet. However, due to problems in CurricuNet, this is not possible as a check-off item. J. Buckley reported that per a directive from ACCJC, the campus is responsible for the verification of SLOs and must decide which body will be responsible for the verification. D. Igou, the Curriculum Committee chair, agreed that he would check with the Academic Senate to verify if the checking of SLOs by the Curriculum Committee was a mandate by the Academic Senate. If not, the committee again agreed that the presence of SLOs should be checked at the department chair level.

F. New Business – None

G. Reports:

- a. **VPI:** No Report
- b. **Curriculum Chair:** No Report
- c. **Articulation Officer:** No Report

H. Announcements/Other:

I. Adjournment: The meeting was adjourned at 3:30 p.m.