

College Governance Committee Notes *(to be approved as Minutes after 4/25 meeting)*

San Diego Miramar College

April 11, 2017, Room N-206, 2:45- 3:45 pm

Members: Sara Agonafer, Joyce Allen (*Sean Young as proxy*), Darrel Harrison, Patricia Hsieh, Mary Kjartanson, Marie McMahon, Ricardo Marin (absent), Laura Murphy, Wheeler North (absent)

Vacancies: 1 Classified, 1 Student

Guests: None

A. Call to Order

- Meeting called to order at 2:51 pm
- Note: due to late posting of agenda, the following have been recorded as notes and will be discussed/ approved at the next official meeting on 4/25/17

B. Approval of Agenda and Minutes

- Approval of 3/14/17 minutes postponed

C. Old Business:

#	Item
1	Update on Spring FLEX Workshop Training on Governance - CGC Evaluation Tool Workshop Training #2 will take place on 4/14/17 from 12:30- 2:30 pm. Currently 14 attending. McMahon to send out final reminder today.
2	College Governance Committee Evaluation Tool - Murphy to send out mid-April reminder of 5/16 deadline for CGC Evaluation Tool and Committee Membership Lists for 2017-2018 year.
3	CGC Edits to CG Handbook - Edits to handbook continue. Addition of the Student Services committee changes. Other minor technical changes. All edits to be received by Murphy prior to the 4/25 CGC meeting. Edited CGC Handbook will then be disseminated college wide and posted to website.
4	Crosswalk between committee goals/accomplishments and accreditation standards - CGC discussed crosswalk and suggested that committee chairs/ co-chairs perform this crosswalk of accreditation standards to committees goals (to level of substandard, minimum), to committee activities, and to include links to the accreditation standard language on agendas. This suggestion will be shared with the committees at the CGC Evaluation Tool Workshop Training #2 discussed above.
5	CGC Change Proposals (<i>Standing Item</i>) <ul style="list-style-type: none">• Student Services Program Review/ SLOAC Subcommittee (<i>postponed until 4/25</i>)

D. New Business:

#	Item
1	Professional Development Taskforce Update - McMahon shared information from the 2 nd Professional Development Taskforce meeting. Taskforce has proposed a draft committee structure for a Professional Development Committee, which would absorb and expand on the duties of the current Staff Development Subcommittee and include input from the FLEX Coordinator, Associate Dean for SES, Faculty Coordinator for Academic Support, and Academic Senate Professional Development Coordinator (position and title not yet established). This proposal will be prepared formally for CGC, including the proper routing form. The proposal will also be reported to CEC, from which the Taskforce was derived.

2	Review of Taskstream for automated collection of CG Committee information - Committee reviewed a mock workspace for collecting CGC information in Taskstream. Committee suggested that the workspace be edited to include mapping function for committee goals to accreditation standards and to add folders for agendas and minutes. Murphy to edit workspace for Instructional Program Review/ SLOAC Subcommittee as a demo to share at the next meeting.
3	Creation of CGC Calendar - Creation of calendar ongoing

E. Committee Reports/Other

- None

F. Next Scheduled Meeting: 04/25/17

G. Adjourned

- Meeting adjourned at 3:58 pm.

*** San Diego Miramar College 2013 – 2020 Strategic Plan Goals**

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.