

Minutes

College Governance Committee Miramar College November 8, 2016, Room N-206 2:45-3:45pm

- A. Call to Order – *Miramonte(Hsieh), Harrison, Allen, Kjartanson, Murphy, McMahon, North*
 - a. Volunteer note taker – *North*
- B. Approval of Agenda and Minutes (10/25/16) - *Approved*
- C. New Business:
 - a. College Professional Development – *Discussion focused on the complexities of how the college could institutionalize ensuring professional development opportunities and resources are available for all employees. Colleges with strong PD programs employ dedicated personnel to manage PD and leverage resources for PD. McMahon and North to review what other colleges are doing and make a recommendation for how to proceed.*
 - b. Spring FLEX/Training on Governance – *Discussion focused on providing a 1 to 2 hour breakout on governance, evaluation and leadership. Topic to come back in Dec 13th meeting. It was noted that the Spring FEX calendar will not include an all-campus convocation event.*
- D. Old Business:
 - a. Review goals and compile CGC Assessment data for this and prior meetings – *North updated evaluation forms, North to compile accomplishment notes for Fall 16 semester.*
 - b. Miramar College Governance Evaluation Processes and Timeline (All)
 - Long range – comprehensive governance review – *Miramar College regularly addresses and modifies its governance model on an as needed basis but has not had an all process comprehensive review since the institutionalization of the post AB-1725 College Governance Handbook. Existing governance processes serve to fulfill operational needs and mandated requirements, and in some cases do not lend themselves well to fulfilling and documenting the expectations set by accreditors, or the State and Fed. By consensus the CGC concluded this process should be undertaken to increase efficiency and can be completed in a one-year or less time frame.*
 - Governance culture – *North noted that concerns have been raised about committee participation, where it's been noted that failure to participate in any given meeting requires formal leave of absence processes. While this may fall within the letter of employee contracts it does not meet the test of practical application because there are many work related reasons why schedules conflict – thus participation absence is not necessarily a work absence. It was noted that imposing this type of language can be counterproductive to participation. The committee suggests that in the spirit of engaged participation in governance, as well as promoting healthy self-reflection and evaluation of governance processes, concerns about individual participation should be routed to constituency leaders first. Committees broadly struggling with participation should route the matter to CGC to better evaluate what barriers might exist.*
 - c. Proposed Changes to Student Services Committee (Brandt) - *Tabled*
- E. Committee Reports/Other:
- F. Next Scheduled Meeting: 12/13/16

The College Governance Committee will monitor, facilitate and, whenever necessary, evaluate the operation of the governance plan as outlined in this Handbook. The Committee will be responsible for the following:

1. Review governance issues for the campus and make recommendations if more than one committee should review an issue.
2. Interpret Title 5 as it applies to faculty, staff, and students.
3. Review and make recommendations regarding changes to the model as outlined in this Handbook.
4. Review and make recommendations regarding changes to this Handbook.
5. Provide an annual evaluation of the governance structure and its operating effectiveness.