

Minutes Approved 10.25.16
College Governance Committee Miramar College
October 11, 2016, Room N-206 2:45-3:45pm

- A. Call to Order – *North, Murphy, Harrison, Allen, Miramontes(Hsieh) – Guests McMahon*
 - a. Volunteer note taker - ???
 - B. Approval of Agenda and Minutes (09/27/16) – *Approved and Approved*
 - C. New Business:
 - a. *None*
 - D. Old Business:
 - a. Miramar College Governance Evaluation Processes and Timeline (All)
 - i. Review assessment forms, documents and provide clear directions and timelines for final transmission to chairs.
 - ii. Finalize implementing 15/16 survey/review with end of Fall 2016 due date.
 - iii. Begin discussing process for analyzing and summarizing committee assessments – what will the data inform, how is the data stored and used for long term needs (trends and accreditation evidence)?
 - iv. Timeline Summary (from 09/27 draft minutes)
 - 1. For recommendations that seek committee or process changes CGC will need to receive these recommendations no later than the 3/14 meeting (to the Chair by 3/7) for Fall implementation. (This allows time for the full approval process)
 - 2. College Governance Committee Assessments will be submitted by 5/16 for compilation, consideration and final annual report development (summer and early Fall 2017).

The committee agreed that there are three timelines to be communicated to committee chairs. The first is for those committees choosing to look backwards using the evaluation tool to document 15/16 this input is due by December 2nd 2016. For those seeking to recommend changes to their committee or the CG process these recommendations are due to the CGC chair by March 7, 2017, along with any documentation supporting the need for the change. For all committees the evaluation tool for 16/17 is due to the CGC chair by May 16th 2017.
 - b. Proposed Changes to Student Services Committee (Ramsey) Tabled 5th time
 - c. Outcomes Assessment Subcommittee (Murphy)(Initial discussion/no action this meeting due to several factors)
 - i. Also review impact to Program Review/SLOAC subcommittee

Because this proposal impacts several other committees after some discussion Murphy agreed to seek some input from the other review committees. The goal of the proposal is to improve the effectiveness of outcomes assessment, to improve integration of outcome assessment processes and to better support the outcome assessment coordinator's role. Discussion will continue at the Oct 25th CGC meeting.
- E. Committee Reports/Other: *None*
- F. Review and compile CGC Assessment data for this meeting: *Tabled*
- G. Next Scheduled Meeting: 10/25/16

College Governance Committee Goals

San Diego Miramar College Governance Handbook (May 2016)

The College Governance Committee will monitor, facilitate and, whenever necessary, evaluate the operation of the governance plan as outlined in this Handbook. The Committee will be responsible for the following:

1. Review governance issues for the campus and make recommendations if more than one committee should review an issue.
2. Interpret Title 5 as it applies to faculty, staff, and students.
3. Review and make recommendations regarding changes to the model as outlined in this Handbook.
4. Review and make recommendations regarding changes to this Handbook.
5. Provide an annual evaluation of the governance structure and its operating effectiveness.