

**Minutes (Approved 2/11/14)**  
**Miramar College Governance Committee**

December 10, 2013

L-108

2:15 PM – 3:15 PM

**Called to order:** 2:40 pm

**Members In Attendance:** Sara Agonafer, Joyce Allen, Daphne Figueroa (Chair), Bob Fritsch, Terrie Hubbard, David Navarro, Wheeler North, Gerald Ramsey

**Members Absent:** Mariam Akbari, Emalina Ledbetter

**Guests:** Buran Haidar, Kurt Hill, Patricia Hsieh

**Approval of Agenda and Minutes**

The agenda was approved.

Minutes of November 5, 2013 were approved.

**New Business:**

1. Review of Actions & Accomplishments, Fall 2013 – Daphne reviewed the actions taken from the Fall 2013 minutes and praised the committee members for their good work.
2. Planning for Spring 2014 – The committee decided that important items for Spring 2014 will include the continued work on the draft modifications to the College governance structure (mapping committees to Accreditation Standards and 10+1 Academic & Professional Matters). This will include proposing some recommendations for changes to the structure and a thorough review of the College Governance Handbook. (A suggestion was made to follow a process done a few years ago where each committee member will review certain sections of the handbook and report back.)

**Old Business:**

1. Website – Kurt and Daphne (and anyone else interested) will form an ad hoc group to discuss steps needed to bring forward the recommendations made at the last meeting through the governance process, if necessary, and then report to CEC.
2. Review of the College governance committee structure –
  - a. Alignment with the integrated planning process – it was determined that this item is no longer relevant. The integration has been accomplished, and since the Strategic Plan has been revised to remove Goal 5, this item can be put to rest!
  - b. Draft modifications to College governance structure – As stated under Item 2, New Business, this item will continue to be discussed at future meetings and will be a primary goal for Spring 2014.

**Committee Reports/Other:** A question was posed regarding the new ERP system and whether or not it would integrate with Taskstream. That is the intention of the group selecting the ERP. The new system has not yet been chosen.

**Next Meeting:** February 11, 2014, 2:45 pm

**Adjourned:** 3:18 pm