

Minutes (approved 10/8/13)
Miramar College Governance Committee

September 10, 2013

L-108

2:45 PM – 3:45 PM

Called to order: 2:45 pm

Members In Attendance: Sara Agonafer, Joyce Allen, Daphne Figueroa (Chair), Bob Fritsch, Terrie Hubbard, Emalina Ledbetter, David Navarro, Wheeler North, Gerald Ramsey, Thomas Schilz

Members Absent: None

Guests: Patricia Flower, Buran Haidar, Kurt Hill, Patricia Hsieh, Laura Murphy

Approval of Agenda and Minutes

The agenda was approved.

Approval of minutes of the May 14, 2013 meeting were postponed.

New Business:

1. Committee Goals/Tasks for 2013-14 - Goals of committee were reviewed, which are to review governance issues and structure, make recommendations, and suggestions; Figueroa requested a review of last year's work, to be provided by Haidar at the next meeting.
2. Review Committee Membership/Handbook Page – Reviewed and agreed that no changes were needed.
3. 2013-14 Meeting Schedule - It was agreed that meetings would be the 2nd Tuesday of each month, in L 108.
4. Website Postings - Discussion occurred regarding committee and other postings on the college website, which it was agreed would need to be updated. The process will be discussed with the Website subcommittee whose Chair, Kurt Hill was present.

Old Business:

1. Instructional PR/SLOAC handbook change – the committee agreed that the changes to the Instructional PR/SLOAC subcommittee should be recommended to move forward to the constituencies. Figueroa will send the recommended changes to all of the constituency leaders for placement on their meeting agendas.
2. College-wide PR/SLOAC proposal – Based on CGC's review of the proposal, the following items were noted and recommended for the Task Force to reconsider:
 - 1) Committee title change to Program Review/Outcomes Assessment (PR/OA)
 - 2) PR/OA be a standing campus governance committee, not a sub-committee of PIEC
 - 3) Add the new Dean of PRIE, Library & Tech to the administrative representation
 - 4) Rather than faculty articulation officer, have the fifth faculty slot be broader; recommended a member of the Curriculum committee, which could be the articulation officer.
 - 5) In committee goals and procedures, edits to reflect the above (see attached)
 - 6) Questioned if the campus based researcher should be added as a member or non- voting resource member
 - 7) Questioned if the subcommittee on assessment outcomes is truly needed or if membership can be merged

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- 8) If the subcommittee on assessment outcomes is deemed necessary, then the following apply:
- a. Chair should be the campus SLOAC Facilitator (faculty)
 - b. This would render Chair election & term moot
 - c. Add service unit outcomes (SUO's) in all relevant places in committee goals & procedures
 - d. Change name of parent committee to reflect #1, above

L. Murphy was tasked with taking these recommendations back to the Task Force and to bring back a revised proposal on October 8, 2013.

3. FLEX Subcommittee proposal - the changes requested by the Classified Senate to the FLEX Committee proposal, which was already approved by the other three constituent groups, were deemed minor and Figueroa will forward the document to CEC for final approval and signature.

Committee Reports/Other: None

Next Meeting: October 8, 2013

Adjourned: 4:40 pm