

College Governance Committee



Chair: Daphne Figueroa
Friday, April 24th, 2009, 1:00 p.m.
Room S5-204

Minutes (Approved 2/22/10)

Members Present: Daphne Figueroa (Chair, Faculty), Peter Fong (Admin.), Sara Agonafer (Classified), Sam Shoostary, proxy for Joyce Allen & Johanna Bodnar (Classified), Linda Lee (Faculty) (proxy for Parvine Ghaffari), Sami Haddad (Student)

Members Absent: Joyce Allen (Classified), Johanna Bodnar (Classified), Rebecca Bowers-Gentry (Faculty), Parvine Ghaffari (Faculty), Wheeler North (Faculty)

Guests: Susan Schwarz, Dean, Library & Technology, Co-Chair, Website committee

Call to Order: 2:00 pm

Item 1: Approval of Agenda— April 24th, 2009 – Approved

Item 2: Approval of Minutes—Postponed approval of minutes from 3/27/09; Daphne will add more detail and bring back to next meeting.

Item 3: New Business - None

Item 4: Old Business

a. Review of Request from Website sub-Committee

Susan Schwarz presented the rationale for the three of four designated Classified positions on the sub-committee and clarified the language regarding the relationship to the Americans with Disabilities Act. The Classified staff takes exception to the number of designated positions, since this allows only one Classified member to be appointed by the Classified Senate. Committee members agreed that it was the intent of the shared governance structure at Miramar to have the constituencies appoint their representatives whenever possible. The committee agreed to refer the issue to CEC for further discussion.

b. Amendment to IE Request

The IE committee found an error in their proposal that had already gone forward for a first reading to the Academic Senate. As Juli and Daphne were proofreading a few other proposals, some other errors were found. The committee agreed that it would be appropriate for Daphne to correct these errors, highlight them in red, and post all proposals on the G-drive. Daphne will take

care of this and then alert the campus community via the DL with instructions on how to access the G-drive for both Mac and PC users.

c. College Governance Handbook

Daphne presented a new (cleaner and clearer) way to format the committee membership in the College Governance Handbook pages. The committee agreed that when the revised handbook is posted to the web that this format should be used. It does not need CEC approval, as it is simply formatting, and not content. In addition, the IE committee noticed that the Appendix with the work flow diagram had not been included in the posted May 2008 version of the Handbook. This will be included in the next posting, after all of the proposals are reviewed by CEC and all approvals are in place. It was also recommended to add some new terms to the glossary. Daphne will work on this with Wheeler over the summer before the new version is posted.

d. Follow-Up - Shared Governance Training - Postponed

Item 5: Presentations - none

Item 6: Information items/Announcements - none

Item 7: Adjournment – 2:35 pm

Next meeting – Friday, May 8, 2009, 1:00 pm, S5-204