

## **FINAL COLLEGE EXECUTIVE COMMITTEE MEETING**

**Tuesday, October 28, 2014 • 1:30 p.m. – 2:30 p.m. • N-206**

**Members:** Hsieh, Bell, Bennie, Ramsey, Haidar, McMahon, Allen, Hubbard, & Light

**Attendees:** Beitey & Jacobson

**Guests:** Linda Woods, Rebecca Bowers-Gentry, David Buser, Cyndie Gilley, Mara Sanft, Laura Murphy, Paulette Hopkins

### **A. Approval of the Agenda**

Approved after reordering of Old Business Item 1 to follow agenda item D

### **B. Approval of Previous Minutes**

CEXC-m141007 Approved

CEXC-m141014 Postponed

### **C. Guests/Introductions**

Various faculty in attendance

### **D. Updates from the Chancellor's Cabinet**

- **Enrollment report:** 2.6 percent above target.
- **Baccalaureate Pilot:** College is working on this diligently. State Chancellor's office sent out survey to all community colleges to see which colleges are interested in putting in a proposal.
- **Accreditation Planning:** To have a centralized location on each campus to house a student complaint files. In Spring 2015 Standard IV will have a meeting with the board sub-committee/colleges presidents and Chancellor and standard tri-chair's.
- **Degree and Certificate Initiative:** This is a standing item. The current focus is to go back on 3200 student with active educational plans. Those who are close to receiving a diploma or certificate will be contacted by the District. CIC agreed that students who received their diploma/degree from outside institutions are able to use their general education to fulfill SDCCD degree requirements.
- **Federal Policy in Protecting Women (VAWA):** The district is going to revise current policy. This will go to DGC meeting and then the Board for approval. Each college has been asked to identify a Title 9 coordinator (This needs to be at VP level).
- **Student Equity Plan/Adjunct Office Hours:** The Union has been asked to use student equity funding to adjust faculty office hours. The Chancellor is going to inform the Union that a pilot will be implemented.
- **Tracking graduates to workplace:** Currently the State does not have a database but the district did some research and the workforce partnership is working on this. By next year they will be able to keep track of student placement rate and earnings after graduation. This is not a district project.
- **Trustees Scholarship Proposed:** Trustee member learned there might be an opportunity for a (North County person) to donate \$6,000.00 to the district. They would like to divide the amount towards three colleges and CE. It will be split into two scholarships. This would be given to someone who has gone through the foster care system. Scholarship will be under Dean Jacobson.
- **Industry Advisor Appreciation Event:** Oct. 30<sup>th</sup> Currently we have more district people going than the guests. More industry people need to be encouraged to attend.
- **November 6<sup>th</sup> Board Meeting:** Accuplacer Project Pilot Program. Students will take Accuplacer to be better prepared before they take an assessment. Miramar benefits from this, we do not put any resources into this process. The SSSP and Student Equity Plan will go to the Board for acceptance. Restrictive Managers Position for a grant will also go to the Board.
- **Governance Workshop:** Beth Smith, Past President of the ASCCC will be giving a 15 minute presentation. Three constituency leaders from each college have been invited to answer any Board of Trustees questions. Total time for exercise will be 45 minutes.

- **Managers are up for evaluation:** All involved will be notified.
- **Fire Alarm Assessment:** The District keeps a chart of every alarm that goes off. The District is trying very hard to identify all issues district wide regarding the fire alarm.

## **E. New Business**

### **1 Participation in CCERT Training 1 Hsieh**

- **Results of California Shake:** Only 10 faculty members have gone through the CCERT training. Would like to ask Academic Senate President and others to help encourage and promote the faculty to attend training.

### **2 IELM Allocation – BRDS & PIEC 1 Bell**

- Funding has been validated for this year. These funds do not carry over to the following year. A percentage will go to refreshing campus computers.

### **3 College Discretionary Allocation – BRDS & PIEC 1 Bell**

- Additional funding (100,000+) available to the campus this year. Over the past six years there have been budget reductions. The campus has tried to protect campus activities with those reductions. A good process for reallocating resources. The announcement is only regarding the new process for additional resources for the campus.

### **4 Miramar College 2014-15 Adopted Budget – BRDS & PIEC 1 Bell**

- Recognition of total resources available to the campus on an annual basis. Those resources come in a form of a general fund and other items. Total budget shown on the chart is 58 million dollars. The document is to provide transparency and evidence and resources for different individuals to identify funding for activities on campus.

### **5 North Campus Building Signage 1 & 4 Bell**

- The campus has formalized on the north end of campus with the exception of the new science building. We are now prepared to:
  - A. Add signage to S and N buildings and directional signage on campus. A task force has been meeting since last year and has reviewed the campus buildings. Signs need to be recognizable and easy to see on campus. The plan will help sign the north end of campus and in a couple of years it will be the south end of campus.

## **F. Old Business**

### **1 Accreditation 1 Hsieh & Miramontez (Moved to the top of agenda)**

- **Dean Miramontez Update:** The items discussed at the District Accreditation meeting were Comprehensive evaluation teams related to all three colleges.
  - A. Accreditation Standards and Accreditation Surveys
  - B. The Districts Research Website
  - C. Student Complaints
 There will be a monthly meeting schedule for now in order to move forward with the accreditation process.
- President Hsieh asked an accreditation progress report to be made at the 11/4 Academic Senate Meeting.

### **2 Strategic Enrollment Management Recommendations 1 & 3 Bennie & McMahon**

- This is a project that was started last Spring. Responsibility was given to the Deans Council who will take this item to academic affairs then all recommendations will go to all constituencies.
- A recommendation has not been received at this point. This is a standing item on the agenda. Items are being researched that will work and will be ready to go to academic affairs. It already reflects on what is being done and obeys all guidelines.

### **3 Proposed program for March 2015 on campus board meeting 1 Hsieh**

- Two programs on the table are the Math Lab/Business Dept. to help students to find internships and work opportunities.

### **4 Follow Up on Implementation of Cultural and Diversity Plan 3 Hsieh**

- This is not a plan it is just a chart.
- Two individuals identified as the leads will need to come up with a timeline for completing each action and report back at the Dec. 2 meeting.

### **5 College wide Assessment & Outcomes Plan 1 Bennie**

- Postponed until next meeting

6 Student Equity Plan 1 & 3 Irvin

- Postponed until next meeting

**G. Place Holders**

**H. Reports**

*(Please limit each following report to two minutes maximum. If you have any handouts, please e-mail them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate
- Classified Senate
- Associated Student Council
- District Governance Council
- District Strategic Planning Committee
- District Budget Committee
- College Governance Committee

**I. Announcements**

**J. Adjourn**

**2:33PM**