

FINALIZED MINUTES

**College Executive Committee September 30, 2014
San Diego Miramar College**

Present: Patricia Hsieh, Buran Haidar, George Beitey, Daniel Miramontez, Terrie Hubbard, Joyce Allen, Roanna Bennie, Gerald Ramsey, Marie McMahon

A. Approval of Agenda

Agenda is approved 9/30.

B. Approval of Previous Minutes

Approval of Minutes postponed to 10/7

C. Guests

No Guests

D. Chancellor's Cabinet (Hsieh)

- Enrollment: Miramar College is the only college that exceeds its target. City and Mesa are below target.

Bill signed by Governor Brown to obtain four-year college degree.

Mesa's Medical information Technology. Received info from Mesa very involved and complicated process.

Will share steps with the campus

- District Accreditation planning committee
Meeting on October 23/ALO and faculty co-chair are invited.
Surveys and other
- Degree and Certificate report, entire system 222,000 more certificate quotas system wide for the next ten years per district and college. Completion benchmark worked on by PIEC.
- Projection received from Lynn Neault. Involved process.
 - 10% increase in certificates over that in 13/14. Every year for 10 years. President Hsieh asking about formula used.
 - College BSI course offered and students enrolled. Sections increased number of students decreased
 - Per Chancellor Carol needs VPI to evaluate courses offered for effective and efficient, for certificate completion and number of certificates involved.
- Climate Survey
 - Low response rate: management, and adjunct faculty.
- Election season:
 - Board elections; political season coming up.
 - Chancellor says to pay attention she will prepare information sheet. HR will send this out.
 - The college can recommend speakers on campus to free speech areas and can be (anywhere within the campus perimeter without disruption) President Hsieh asked that Adela Jacobson bring the newly developed brochure to the cabinet.

- Mesa College proposed a sand Women's Volleyball team. Any college planning to have a new sports team needs to be present in a year advance. Every college will be treated fairly.
- Climate and Justice presentation due to November Board meeting.
 - Facilities management department sustainability report.
 - Shelly Hess will contact and VPI regarding classes and curriculum offerings on sustainability.
 - Student clubs and activities to promote sustainability.
- All board agenda items must go through the President's office.
- Partnership agreement with SD Unified will go to the Board on October 6. It will be presented by Mira Mesa High School principal and President Hsieh.
- Men's Volleyball will be presented at Board meeting on October 6 meeting. Focus on publicity when it's official.
- 5-year contract agreement renewed with SD Life Guard Training program.
- March Board meeting: Public Safety training on sensitivity. How to prepare our cadets to avoid racial profiling. How to refrain from being emotionally encouraged to use weapons.
- No budget updates or ERP system updates
- NANCE employment will be updated. New procedure will include a new clause. Miramar has been the best player of compliance. "Supervisors and hiring managers who intentionally and knowingly violate this rule will be subject to disciplinary action."
- Oct 16 CERT activation to continue.
- District PIO water conservation campaign. Schools can receive one thousand pieces to distribute to each campus.

E. NEW BUSINESS

- Mobile App launched last Monday. 500 people have downloaded the app. Looking at ways to encourage students to download Miramar Touch. This is phase one of mobile app. Great job by Gerald Ramsey.

F. OLD BUSINESS

1. Miramar College Proposed Early College Program w/Mira Mesa High (Hsieh)

No new notes.

2. Accreditation: Linda is the Steering Committee co-Chair. (Hsieh & Miramontez)

- Standard Tri chars identified.
- 10/15 at Mira Costa
- Oct. 17 8:30 to 10 invite all interested
- Self evaluation Oct. 31, 8:30-1pm invite all interested
- District Accreditation meeting Oct. 23

3. College Hour (Jacobson)

- Financial Literacy

4. Cultural & Ethnic Diversity Plan (Haidar & Hubbard)

The need for funding. Goals future planning, proposed idea.

President thinks this is a great document.

President wants to take this very seriously.

Has it been accepted by CEC? Yes CEC is accepting it. Consensus reached. Congrats to committee.

5. Outcomes & Assessment Plan (Due to CEC on 10/14/14) (Bennie)

Moving on to academic affairs. Not sure it will make it to 10/14/14/ so far it's moving along.

6. Facilities Master Plan Update (Due to CEC on 10/14/14) (Bell)

Two weeks ago academic reviewed facilities master plan. Next one is this Thursday.

7. Alignment of College's Governance Structure with College's Integrated Planning Process (Hsieh & Haidar) A decision already has been made. Format change. All agree in meeting.

8. Divisional Plans (Hsieh & Miramontez)

Yes they are done and finished. CEC approved.

9. Basic Skills Action Plan (Hsieh)

Received change on allocation adjusted numbers but it will remain the same.

Allocation went up 4k dollars. CEC accepts this.

10. SSSP Plan (Due to State 10/17/14, Due to Chancellor's Office 10/21/14) (Ramsey)

The senate pres met to go over concerns. All are non subsidy changes except for one.

10/17 a workshop will be held to go over this plan on campus. In the afternoon with lunch provided.

Accepted by CEC

G. PLACEHOLDERS

Attendance is cut and dry. The plan has all the information. Nov. 5 or 7th

1. Progress on Draft San Diego Miramar College Student Equity Plan (Due to Chancellor's Office on 10/21/14, Due to State on 11/21/14) (Irvin)

H. REPORTS

- **Academic Senate (Haidar)**

- **Classified Senate (Hubbard)**

Meeting on Thursday

- **Associated Student Council (Jacobson)**

- **District Governance Council (Haidar)**

- **District Strategic Planning Committee (Hsieh)**

- **District Budget Committee (Bell)**
This months was cancelled

- **College Governance Committee (McMahon)**
Done moving on

I. ANNOUNCEMENTS

Adjourned at 2:45pm on 9/30/14

- **Non**

Feedback needs to be in by Thursday. ...then we send it out by Monday

9/30/14

Lizarde