

MINUTES

College Executive Committee • September 6, 2011

San Diego Miramar College

Present: Patricia Hsieh, Randy Barnes, Sandi Trevisan, Joyce Allen, Daphne Figueroa, Victor Bohm, Brett Bell, Terrie Hubbard

A. Approval of Agenda

Approved.

B. Approval of Previous Minutes

Minutes of 8/23/11 and 8/30/11 approved.

C. Guests

Linda Woods, Duane Short, Susan Schwarz, Buran Haidar, Adela Jacobson

D. Chancellor's Cabinet (Hsieh)

- The ARCC Report based on 2004-2005 data will be presented to the board of trustees in October, 2011. Miramar College completion rate is skewed by academy enrollments, as academy students do not receive degrees.
- The student health fee was discussed -- increasing \$1 to \$18 per semester for fall and spring and \$15 for summer session. The proposed health fee increase and a potential parking fee increase will go to the board for approval in October. Hsieh asked Jacobson to make sure Miramar's ASC conducts an official vote regarding the student health fee increase.
- Only Miramar College construction-related items appear on this week's board agenda.
- Consideration and approval of Miramar's Accreditation Follow-Up Report will be on the agenda for the September 22nd board meeting, which will be held at City College.

E. NEW BUSINESS

- 1. Final Version of Accreditation Follow-Up Report, including Draft Educational Master Plan, Adjusted College Planning Cycle, and Integrated College Planning Cycle**
- 2. 2007-2013 Strategic Plan (Version Approved by CEC on 5/24/11) with Edits**
- 3. Outlines of Draft Division Plans (Administrative Services, Instructional and Student Services)**
- 4. College Technology Plan (Revised Summer, 2011)**

Barnes presented all plans to constituent groups and received approval by Academic Senate and ASC last week. Academic Senate asked to include a statement in the Technology Plan to clarify the scope of the plan – that not all technology and equipment on campus is covered by the Technology Plan, but may be covered by other sources, i.e., program review. Classified Senate reviewed all plans last week and approved all with the conditions that 1) the statement recommended by the Academic Senate would be approved by the Technology Committee, and; 2) classified staff concerns about the divisional plans will be addressed.

Hsieh congratulated all for providing sufficient time for review of the Accreditation Follow-Up Report and related documents across the college community, and for the hard work, including Duane Short and Linda Woods.

Schwarz will share the background of the statement addition to the Technology Plan with the Technology Committee and thanked the ASC for their consideration and approval of the Plan at their meeting last week.

CEC voted to accept the Technology Plan with the added statement (Barnes/motion; Bohm/second).

CEC voted to accept the Accreditation Follow-Up Report with Related Documents (Bell/motion; Bohm/second).

CEC members signed the signature page of the Accreditation Follow-Up Report, which will now be assembled for district and board of trustee review. Figueroa praised the documents as the most widely discussed in her tenure at the college. Haidar added the process began in 2006 or 2007 with creation of the Institutional Effectiveness Committee and their diligent work over the years. Short requested final items of “evidence” needed for posting to the G-drive -- the edited Technology Plan and minutes approving the Report and related documents. Schwarz will work with Short to assure posting of appropriate documents in the “accreditation evidence” on the G-drive and on the college website.

F. OLD BUSINESS

1. Update on Accreditation Follow-Up Report (Barnes)

See New Business.

2. Clarification on PIE Membership (Allen)

Certain classified staff members of the PIE Committee are specified by position. Allen will recommend to College Governance Committee the words “and/or designee” be added. This item will be brought back to CEC in two weeks.

G. REPORTS

Academic Senate (Figueroa)

At a special meeting last week, the Academic Senate voted to approve the Accreditation Follow-Up Report and related documents. The Academic Senate also voted to accept the Technology Plan with minimal edits (see New Business). The first regular meeting of the academic year is today.

Classified Senate (Allen)

Last week, the Classified Senate approved all reports (see New Business).

Associated Student Council (Bohm)

Last Friday, Associated Student Council voted to approve all reports (see New Business), discussed the Fall Fest and Martin Luther King Parade. Concerns were aired re: designated

smoking areas on campus. Bell explained due to construction and the ever-changing nature of the campus, the Safety Committee reviews areas each semester. There is no code for law enforcement to cite smoking in non-smoking areas. Suggestions were shared for student awareness, including an article in the SAGE.

District Governance Council

No report.

District Strategic Planning Committee

No report.

District Budget Committee

No report.

H. ANNOUNCEMENTS

None.

9/6/11

Trevisan